

**METROPOLITAN AIRPORTS COMMISSION
RELIEVER AIRPORTS ADVISORY COUNCIL
MEETING MINUTES**

Tuesday – December 10, 2019 - 7:00 p.m.
Metropolitan Airports Commission
Lindbergh Room
6040 - 28th Avenue South
Minneapolis, MN 55450

Committee Members: Commissioner Braj Agrawal; Chairman John Krack – Anoka County/Blaine; Glenn Weibel - St. Paul; John Grosen (absent) – Crystal; Pat Moynihan – Airlake; John Renwick (absent) – Lake Elmo; Lance Fisher - Flying Cloud; Joe Harris - MAC; Kelly Ubel - MAC

MAC Staff: Kelly Gerads; Mike Wilson; Phil Tiedeman; Robert Dockry; Blaine Peterson; Andrew Hanson; Mike Harder; Neil Ralston

Others: Bryan Orr; Tom Fitzhenry

1. Approval of the 11 September 2019 Meeting Minutes and Agenda for 10 December 2019 was approved and carried by unanimous vote.

Introductions: Commissioner Agrawal was appointed to the RAAC in September 2019 and was welcomed by the RAAC representatives. Blaine Peterson was hired as the airport manager overseeing Flying Cloud Airport and Airlake Airport and was welcomed by the RAAC representatives.

2. Issues

A. Reliever Airport Non-Aeronautical Development Update

Kelly Gerads and Neil Ralston, MAC reported that MAC's consultant, JLL, is close to completing the land use assessment of the seven airports. It is MAC's intention to lease properties which will bring in a constant cash flow. To date, nine land release items have been submitted to the FAA.

B. Primary Reliever Airport Visioning Study Update

Neil Ralston, MAC stated that Phase 1 of the Primary Reliever Visioning Study for FCM, STP, and ANE has been completed. Phase 2 began in the 4th quarter of 2019 and is scheduled to be completed by 2nd quarter 2020. Phase 2 focuses on future activity levels, future facility needs, and tracks and assess trends.

C. Capital Improvement Program (CIP) Update

Mike Wilson, Phil Tiedeman, and Blaine Wilson, MAC gave an update on the projects that are scheduled at the airports in 2020:

- STP - Rehabilitate perimeter roads
- 21D - Airfield modifications and Runway 14-32 replacement
- ANE - Air traffic control equipment upgrades, LED edge lighting upgrade, lift station improvements, taxi lane pavement reconstruction and underground fuel storage tank replacement
- MIC - Runway 14R-32L & Taxiway E modifications
- FCM - Taxiways A1, A2 pavement rehabilitation and underground fuel storage tank replacement
- LVN - LED edge lighting

D. Fuel at Crystal Airport Update

Phil Tiedeman, MAC stated that the FBO at Crystal Airport will continue to sell fuel through June 2020. MAC will be building a self-fuel system at the airport. It is hopeful that the system is operational by July 2020.

E. Reliever Airport Ramp Parking

Mike Wilson and Phil Tiedeman, MAC identified available spots at the Reliever Airports for general aviation parking.

3. Tenant Concerns/Issues

Tom Fitzhenry, Airlake Airport Tenant asked for an update on the status of the Ultralight Policy. Mike Wilson, MAC commented that the 1981 policy is still in effect and a new policy will need commission approval. Joe Harris, MAC stated that this issue is being worked on and future updates will be forthcoming.

Glenn Weibel, Downtown St. Paul Airport RAAC Rep commented that the Learning Jet has been busy.

Lance Fisher, Flying Cloud Airport RAAC Rep offered some ideas to the snow removal process at the airport.

Pat Moynihan, Airlake Airport RAAC Rep requested that a NOTAM be issued when contractors are performing drone activity at the airport.

John Krack, Anoka County/Blaine Airport RAAC Rep commented that he would like to see a scheduled "clean-up day" at all the reliever airports.

4. Future Meetings Schedule:

**Meetings will be held at: Metropolitan Airports Commission
Lindbergh Room
6040 - 28th Avenue South
Minneapolis, MN 55450
7:00 p.m.**

**Tuesday – March 10, 2020
Tuesday – June 9, 2020
Tuesday – September 8, 2020
Tuesday – December 8, 2020**

The meeting adjourned.

Respectfully submitted,
Kelly K. Ubel
Recording Secretary Kelly.ubel@mspmac.org