



Anoka County-Blaine Airport ADVISORY COMMISSION

ACBAAC

ACBAAC MEETING DATE AND TIME:

April 10, 2024 at 4 p.m.

In-Person Meeting Location: Atlantic Aviation ANE

9877 N Airport Rd NE, Blaine, MN 55449

Remote participation through TEAMS:

[Click here to join the meeting](#)

Meeting ID: 281 801 383 784 Passcode: gJe4kr

Or call in (audio only) [612-405-6798](tel:612-405-6798), ID 97722618#

AGENDA

1. Introductions
2. Approval of Meeting Minutes: October 11, 2023 ~Action
3. Public Comment* – (up to 3-min. each speaker)
4. Airport User Co-Chair Election ~Action
5. Community Co-Chair Election ~Action
6. Bylaws Update ~Action
7. 2024-2025 Work Plan Approval ~Action
8. Airport User Spotlight: University Avenue Elementary School
9. Aircraft Operations & Noise Complaints Summary Q1 2024
10. Airport Manager Update:
-Long-term plan schedule update
11. Events
12. Member Remarks and Feedback (2 min.)
13. Adjourn

*Unless otherwise noted, agenda topics are presented as information only. **

For assistance with meeting accommodations, please contact:

Jennifer Lewis, MAC Community Relations Coordinator, jennifer.lewis@mspmac.org or 612-725-6327

8891 Airport Road, Box C-1, Blaine, MN 55449

Phil Tiedeman, MAC Airport Manager • philip.tiedeman@mspmac.org • 763-717-0001





ANOKA COUNTY- BLAINE AIRPORT ADVISORY COMMISSION
(ACBAAC)

METROPOLITAN AIRPORTS COMMISSION
ANOKA COUNTY – BLAINE AIRPORT ADVISORY COMMISSION
DRAFT MEETING MINUTES

Wednesday, October 11, 2023, 4:00 p.m.
Atlantic Aviation ANE
9877 N Airport Rd, NE, Blaine, MN 55449

The meeting started at 4:05 p.m. In attendance were:

Representatives: K. Devries, Lexington; C. Daml, Northstar Flyers; S. Erkel, East Bethel; B. Haake, Mounds View; T. Newland, Blaine; B. Orr, Atlantic Aviation; D. Quimby, Lino Lakes; T. Ryan, Blaine; K. Sislo, EAA Chapter 237. M. Lawrence, Anoka County Aviation Association M. Wolfe, City of Blaine, and participated virtually.

MAC Staff: M. Ross, Manager, Community Relations, P. Tiedemann, Manager, Anoka County-Blaine Airport

Others: J. Krack, Reliever Airports Advisory Committee; N. Zikmund – Mounds View

1. Introductions

Chair Orr called the meeting to order at 4:05 pm. He asked all attendees to introduce themselves briefly. There were 15 participants.

A quorum of three User Representatives and three Community Representatives was established.

Public Representatives: S. Erkel, T. Ryan; K. Devries; B. Haake, D. Quimby

User Representatives: B. Orr; C. Daml; M. Lawrence; K. Sislo

2. Approval of Meeting Minutes: May 10, 2023

Chair Orr opened the item for discussion, approving the May 10, 2023 meeting minutes.

Representative Erkel moved and Representative Ryan seconded to:

Accept the May 10, 2023 meeting minutes as presented.

The motion passed by unanimous vote.

3. Public Comment

There were no comments from the public.

4. **Airport User Spotlight:**

Chair Orr introduced **Kevin Sislo**, President of Experimental Aircraft Association (EAA) Chapter 237, their group provides a great introduction to aviation to the children in the community. **Mr. Sislo** explained that their chapter is located on the south end of the airfield and has about 150 members.

Mr. Sislo explained that EAA supports general aviation overall. The experimental side of their organization allows them to build aircraft themselves. The chapter meets on the fourth Monday of every month at their chapter building. The public is invited. These meetings have a social hour, a business discussion, and a speaker.

The EAA hosts the Young Eagles Program, serving 2.3 million 8 to 17-year-old children and has flown since 1992. It offers introductory flights to inspire kids to pursue aviation. There are hundreds of EAA chapters worldwide and the flight time is donated freely by local pilots. **Mr. Sislo** explained what the Young Eagles Program includes. Locally, Chapter 237 has flown 9000 kids over 30 years; so far, in 2023, there have been 550 kids that have flown. There are over 100 kids who signed up to participate on October 14. **Mr. Sislo** noted that their Chapter has 12 active pilots and 5-10 ground crew members. The local chapter is trying to involve the local community, they fly scouting organizations, school groups, and birthday parties. Home-schooled families have also been participating. **Mr. Sislo** explained the scholarship process and how the chapter has helped students obtain their training. He also thanked Atlantic Aviation, MAC and the Anoka Tower for the support of their Young Eagle Chapter.

Mr. Sislo showed a photo of a plane currently being built and explained the process in the future.

For more information regarding EAA Chapter 237, please visit:

<https://chapters.eaa.org/ea237>

For more information regarding the Young Eagles Program, please visit:

<https://www.eaa.org/ea/youth/free-ye-flights>

5. **Airport Manager Update**

Philip Tiedeman, Manager – Anoka County – Blaine Airport (ANE), gave an overview of the construction projects. This included noting that the Minnesota Department of Transportation (MnDOT) had Automated Weather Observing System (AWOS) replacements scheduled for this year but due to grant challenges, have moved the project to next year. The demolition of the Anoka Tech building has been put up for bid. It needs commission approval before it can be scheduled. **Mr. Tiedeman** updated the commission on the construction of Taxiway A.

Mr. Tiedeman also gave an update on the Long-Term Comprehensive Plan. He noted that Eric Gilles, MAC's Airport Planner, is currently working on the plans for Saint Paul Downtown Airport and expects to start on ANE in 2025.

Events that took place at ANE included educational outreach with the University Avenue School, some homeschooling groups, and day programs take tours. The airport barbeque took place on September 11 with about 150 attendees, and the Burger Bash that the EAA hosted had a great turnout. Four members of MAC attended the Oshkosh for the Air Show.

In response to an inquiry from the last commission meeting, **Mr. Tiedeman** noted that, on average, five to ten tenants turnover each year. He gave an overview of the tenant application and hangar construction processes. He also noted that MAC staff are gearing up for the winter season.

6. ACBAAC Accomplishments 2022-2023

Michele Ross, Technical Advisor, noted that the two-year work plan that the commission approved is ending. She reviewed the commission's accomplishments, which convened on May 11, 2022, November 2, 2022, May 10, 2023, and October 11, 2023. Those accomplishments included:

- Reviewed Data and Received Updates about Aircraft Operations and Noise Complaints
- Received Airport Manager Updates, Including Construction and Airport Improvements
- Received Updates about the Metropolitan Airports Commission
- Learned about Airport Users and Tenant Highlights
- Received Updates Regarding the Long-Term Plan and Airport Developments
- Participated in Airport Tours and Other Airport/Community Events
- Listened to Ideas Presented by Other Members
- Viewed the MAC's Production of Videos, Including the General Aviation Video and Meet the Fleet

The MAC received a Silver Telly Award for, "What is General Aviation", which detailed operations at the MAC's Reliever Airports and the services they provide. You can view the video at: <https://youtu.be/gRBKnHR1xds>

Ms. Ross explained how the "Meet the Fleet" program began. She noted that the Piper Archer is the first video with a general aviation aircraft. This video can be found at: <https://youtu.be/fozqvhUs7h0>.

The other aircraft videos can be found at [Meet the Fleet | Metropolitan Airports Commission \(metroairports.org\)](https://metroairports.org)

7. Aircraft Operations and Noise Complaints Summary Q3 2023:

3rd Quarter 2023

Michele Ross, Technical Advisor explained the Metropolitan Airports Commission Noise and Operation System ([MACNOMS](#)) tool, its updates, and how the operations were tracked. **Ms. Ross** also explained that more detail about complaints and operations is available at www.macnoise.com/tools-reports/interactive-reports

Ms. Ross stated there were 335 noise complaints from 14 locations and 90 nighttime complaints from 8 nighttime locations. There were 19,328 operations of which 1,274 were nighttime operations recorded for Anoka County-Blaine Airport during the quarter. She broke down the aircraft types generating ANE noise complaints in Q3 2023.

Ms. Ross, Mr. Tiedeman and Chair Orr responded to a question regarding aircraft traffic.

Representative Wolfe noted that she interacted with residents in Blaine and asked if there is a way to determine if complaints had been resolved.

8. **Member Remarks and Feedback**

Chair Orr opened the floor to ideas and suggestions.

Representative Haake asked for clarification on the long-term plan for the airport. She also suggested incorporating community involvement into the process as early as possible. She thanked the group for the recent airport tour.

Mr. Krack, a Reliever Airports Advisory Committee member, commented that historically, there has been a lot of community involvement in the long-term planning process at the other reliever airports.

9. **Membership Renewal**

Michele Ross, Technical Advisor, noted that many of the representatives' terms expire soon. **Jennifer Lewis, Technical Advisor**, will contact representatives directly regarding reappointments or new appointments. Co-Chair elections will be held in 2024.

10. **Set 2024 Meeting Dates**

Chair Orr led a discussion regarding the dates for the 2024 meetings. It was decided that the second Wednesday of April and October works well. The commission agreed that Wednesday, April 10, and Wednesday, October 9, 2024, will be set for the calendar year. The location will be determined later.

The meeting was adjourned at 5:15 pm.

BYLAWS OF

ANOKA COUNTY-BLAINE AIRPORT ADVISORY COMMISSION (ACBAAC)

ARTICLE I

The name of this organization shall be the Anoka County-Blaine Airport Advisory Commission, hereinafter referred to as the "Commission." By appointing representatives to this Commission, the appointing authorities do hereby endorse the purpose and goals as identified in these bylaws and authorize and support the Commission as an advisory body to the respective appointing bodies.

ARTICLE II

PURPOSE AND GOALS

GOAL: This Commission is formed to further the general welfare of the community and the Anoka County-Blaine Airport, a public airport in the City of Blaine, County of Anoka, state of Minnesota, through minimizing or resolving problems created by the aircraft operations at the airport.

PURPOSE:

1. The Commission shall advise the community and the Metropolitan Airports Commission with regard to all matters affecting the Anoka County Blaine Airport, the classification, rules and regulations supplied to the operation of the Airport and the development of lands adjacent to the Airport.
2. The Commission shall cooperate with the Metropolitan Airports Commission staff in reviewing matters affecting the use and control of the Anoka County Blaine Airport.
3. The Commission shall make its recommendations to the Metropolitan Airports Commission regarding any proposal affecting the use or operations of Anoka County-Blaine Airport.

ARTICLE III

MEMBERSHIP

1. Representatives and alternate representatives shall be appointed to serve for a two (2) year term or until their successor is appointed. If a representative resigns prior to the completion of his or her two (2) year term, the resulting vacancy shall be filled by the appointing authority, and such successor representative will serve for the remainder of the original appointee's term. All other vacancies shall be filled by the appointing authority for a new two (2) year term commencing upon January 1st in even-numbered years.

2. In addition to the designated USER and PUBLIC Representatives (or their appointed alternate), non-voting membership to the Commission may include TECHNICAL ADVISORS.

TECHNICAL ADVISORS – The Manager of Anoka County-Blaine Airport shall be the Technical Advisor of the Commission. Other officially recognized organizations or agencies may be called upon to advise the ACBAAC that include: the Federal Aviation Administration (FAA), Minnesota Pollution Control Agency (MPCA), Metropolitan Airports Commission (MAC) Board Members or staff, and any other organization or agency that can provide technical assistance to matters of interest to the Commission.

3. Voting membership of the Commission is as follows:

Public Representatives (Official City Council or County Appointment)

- One (1) representative from Circle Pines
- One (1) representative from Blaine
- One (1) representative from Mounds view
- One (1) representative from Lexington
- One (1) representative from Lino Lakes
- One (1) representative from East Bethel
- One (1) representative from Anoka County

User Representatives (Airport Manager Appointment)

- Two (2) representatives from Anoka County Aviation Association
- Two (2) representatives from Experimental Aircraft Association
- Three (3) representatives from airport business or at-large airport user

ARTICLE IV

VOTING RIGHTS OF MEMBERSHIP

1. A quorum at all meetings of the Commission shall consist of attendance by three (3) USER REPRESENTATIVES and three (3) PUBLIC REPRESENTATIVES, or duly designated alternatives.
2. Each USER and PUBLIC REPRESENTATIVE, or a duly designated alternate, shall have one (1) vote.
3. The Bylaws may be amended by majority vote of membership provided that notice of such proposed amendments shall have been given ten (10) days prior to the Commission meeting. Voting may be conducted via email, or by members in attendance at a meeting in-person or through use of virtual collaboration tool.

ARTICLE V

CO-CHAIRPERSONS

The representatives shall elect by majority vote from membership present (in-person or through use of virtual collaboration tool) at the time of voting two (2) chairpersons; one (1) from the PUBLIC REPRESENTATIVE constituency and one (1) from the USER REPRESENTATIVE. The chairpersons will alternate conducting chairperson duties from one meeting to the next. The Chairpersons shall serve for a two (2) year term or until his/her representation on the Commission terminates, whichever occurs first; and until his/her successor is elected. The powers and duties of the Chairpersons are as follows:

1. To preside at all meetings of the Commission, including establishing meeting agendas.
2. To set time limits for discussion items and move the discussion along when needed during a meeting.
3. To form a temporary ad hoc committee if needed, and appoint its members, to serve within the term of the appointing Co-Chairperson.
4. To call special meetings of the Commission as he/she deems necessary, or upon request by two (2) USER or two (2) PUBLIC REPRESENTATIVES.
5. To sign as Chairpersons of this Commission, with the approval of the membership, certifications and other papers and instruments in writing that may require such signature.
6. To perform such other duties and tasks as these Bylaws or as the membership shall from time to time prescribe.

ARTICLE VI

RULES OF ORDER

1. All administrative support will be provided by a staff member of the Metropolitan Airports Commission.
2. All record retention will be provided by the Metropolitan Airports Commission.
3. Meetings will be held on a semi-annual basis at a minimum.
4. Membership will establish the location of meetings.
5. Roberts Rules of Order will preside on issues of disagreement.

6. Financing of the Commission initiatives relative to the respective constituencies will be provided by that constituency's appointing authority, or as other sources of funding are established.

Draft Update



Anoka County-Blaine Airport ADVISORY COMMISSION

ACBAAC

DRAFT WORK PLAN 2024 -2025

1. Review of Aircraft Noise Complaints and Aircraft Operations Summary
2. Tenant Highlight and Airport User Spotlight
3. Metropolitan Airports Commission Update (Airport Manager)
4. Review Airport Developments and Long-Term Planning Efforts (off-airport as needed)
5. Airport/Community Events (e.g., open house at Aircraft Viewing Area)
6. Virtual Airport Tour
7. Noise Abatement Recommended Practices and Fly Neighborly Guide

