



ALAAC MEETING AGENDA

March 10, 2022

4 p.m.

***Meeting Location:**

Via TEAMS Only: [Click here to join the meeting](#)

Or call via phone: [612-405-6798](tel:612-405-6798) and use this code: [880918112#](tel:880918112#)

1. Welcome and Introductions -Information (2 min.)
2. Nominations and Election of Airport User Chair -Action (10 min.)
3. Nominations and Election of Community/Public Chair -Action (10 min.)
4. Bylaws Approval -Action (10 min.)
5. Work Plan Approval -Action (10 min.)
6. Aircraft Operations & Noise Complaints Summary Q4 2021 - Information (5 min.)
7. Public Comment (3-min. per comment) -Information (6 min.)
8. Member Comment -Information (10 min.)
9. Set ALAAC meeting schedule -Action (2 min.)
10. Adjourn

(Noted discussion times are approximate)

****For questions about this meeting agenda or accessing TEAMS, please contact: Jennifer Lewis, MAC Community Relations Coordinator***

Jennifer.lewis@mspmac.org or 612-486-2420

8140 220th Street West, Lakeville, Minnesota 55044

Blaine Peterson, MAC Airport Manager • Blaine.Peterson@mspmac.org • 952-944-1035





Airlake Airport ADVISORY COMMISSION



ALAAC

INFORMATIONAL MEETING MINUTES

Thursday, December 9, 2021, 3:30 p.m.

****Teleconference Only****

The meeting started at 3:30 p.m. In attendance by teleconference were:

Representatives: J. Bermel, Lakeville; D. Olson, Lakeville; N. Sauber, Eureka; R. Wood, Eureka; M. Smith, Dakota County; S. Wilson, Farmington; P. Monyahan, Pilot; T. Fitzhenry, Pilot; D. Wolbert, Pilot

MAC Staff: B. Peterson, Airport Manager, Airlake Airport; J. Lewis, Community Relations Coordinator; M. Ross, Assistant Manager, Community Relations; K. Verdeja, Recording Secretary

1. Welcome and Introductions

Blaine Peterson, Airport Manager – Airlake Airport, called the meeting to order at 3:30 pm. There were a total of 13 participants. He gave an overview of the agenda for the inaugural meeting of the Commission.

Mr. Peterson also gave an overview of his role and responsibilities as Airport Manager and Technical Advisor for this Commission. He then invited each attendee to introduce themselves.

2. Draft Bylaws & Work Plan Overview

Michele Ross, Assistant Manager, Community Relations, gave an overview of the Bylaws being presented to the commission for approval. Ms. Ross explained the process on reactivating the Airlake Commission.

Ms. Ross then went over the proposed Work Plan for the Commission for 2022-2023. There was a recommendation of a workshop meeting and introduction meetings. There were also suggestions about traffic patterns.

Joe Harris, Director of Reliever Airports, introduced himself to the group.

3. Airport Manager's Update

Blaine Peterson, Airport Manager – Airlake Airport, discussed the new FBO building which is currently under construction. There will be a new diesel fuel tank added as well, which is scheduled to be completed by the end of the year. Mr. Peterson gave an update on an Aircraft Hangar and Fiber Optics.

Mr. Peterson discussed future projects which include an environmental study and a training opportunity with Lakeville Fire Department.

8140 220th Street West, Lakeville, Minnesota 55044

Blaine Peterson, MAC Airport Manager • Blaine.Peterson@mspmac.org • 952-944-1035



4. Aircraft Operations and Noise Complaints Summary

Jennifer Lewis, Meeting Coordinator, gave an overview of the Metropolitan Airports Commission (MAC) Reliever Airport Operations and Noise Complaint Report for Quarter 3, 2021. Ms. Lewis explained that information related to Airlake Airport included 11 noise complaints from 1 location, and 0 nighttime complaints from 0 nighttime locations. **Ms. Lewis** explained that more detail about complaints and operations is available at [MAC Reliever Interactive Reports](#). Ms. Lewis responded to questions regarding the noise complaints during the quarter.

Blaine Peterson, Airport Manager – Airlake Airport, described the aircraft operations at Airlake. He also explained that the methodology of data collection changed in July 2021. Mr. Peterson responded to questions regarding defining an operation.

5. Public Comment

Blaine Peterson, Airport Manager – Airlake Airport, introduced the public comment period and reminded attendees of the ground rules for public comment. There were no comments made.

9. Member Comments

Blaine Peterson, Airport Manager – Airlake Airport, thanked all in attendance for participating and opened the discussion to the representatives. The contact information for MAC Staff was shared with the attendees:

Blaine Peterson Blaine.Peterson@mspmac.org

Jennifer Lewis Jennifer.Lewis@mspmac.org

Michele Ross Michele.Ross@mspmac.org

10. Set next Meeting Date

Blaine Peterson, Airport Manager – Airlake Airport, led a discussion regarding the date of the next meeting. It was decided the meeting would be held on Thursday, March 10, 2022 at 4:00 p.m. with a location to be determined based on the guidelines set forth regarding social distancing and public health and safety.

The meeting was adjourned at 4:47 p.m.

DRAFT BYLAWS OF THE
AIRLAKE AIRPORT ADVISORY COMMISSION (ALAAC)

ARTICLE I

The name of this organization shall be the Airlake Airport Advisory Commission, hereinafter referred to as the "Commission." By appointing representatives to this Commission, the appointing authorities do hereby endorse the purpose and goals as identified in these bylaws and authorize and support the Commission as an advisory body to the respective appointing bodies.

ARTICLE II

PURPOSE AND GOALS

GOAL: This Commission is formed to further the general welfare of the community and the Airlake Airport, a public airport in the City of Lakeville, County of Dakota, State of Minnesota, through minimizing or resolving problems created by the aircraft operations at the airport.

PURPOSE: 1. The Commission shall advise the community and the Metropolitan Airports Commission with regard to all matters affecting the Airlake Airport, the classification, rules and regulations supplied to the operation of the Airport and the development of lands adjacent to the Airport.

2. The Commission shall cooperate with the Metropolitan Airports Commission staff in reviewing matters affecting the use and control of the Airlake Airport.

3. The Commission shall make its recommendations to the Metropolitan Airports Commission regarding any proposal affecting the use or operations of Airlake Airport.

ARTICLE III

MEMBERSHIP

1. Officially designated representatives and their alternate representatives shall be appointed to serve for two (2) year terms and until their successor is appointed. Vacancy shall be filled by the appointing authority for a new two (2) year term commencing with the date of appointment of such successor representative.

2. In addition to the designated USER and PUBLIC Representatives (or their appointed alternate), non-voting membership to the Commission may include TECHNICAL ADVISORS.

TECHNICAL ADVISORS – Officially recognized organizations or agencies may be called upon to advise the Commission that include: the Federal Aviation Administration (FAA), Minnesota Pollution Control Agency (MPCA), Metropolitan Airports Commission Board Members or staff,

and any other organization or agency that can provide technical assistance to matters of interest to the Commission.

3. Voting membership of the Commission is as follows:

Public Representatives (Official City Council, Town Council or County Appointment)

Two (2) representatives from City of Lakeville
Two (2) representatives from Eureka Township
One (1) representative from City of Farmington
One (1) representative from Dakota County

User Representatives (Airport Manager Appointment)

Five (5) representatives from airport business or at-large airport user
One (1) representative from airport FBO

Both Public and User representatives must be vested to represent on behalf of their entire constituency and vote accordingly.

ARTICLE IV

VOTING RIGHTS OF MEMBERSHIP

1. A quorum at all meetings of the Commission shall consist of attendance by three (3) USER REPRESENTATIVES and three (3) PUBLIC REPRESENTATIVES, or duly designated alternatives.
2. Each USER and PUBLIC REPRESENTATIVE, or a duly designated alternate, shall have one (1) vote.
3. The Bylaws may be amended by majority vote of membership provided that notice of such proposed amendments shall have been given ten (10) days prior to the Commission meeting. Voting may be conducted via email, or by members in attendance at a meeting in-person or through use of virtual collaboration tool.

ARTICLE V

CO-CHAIRPERSONS

The representatives shall elect by majority vote from membership present (in-person or through use of virtual collaboration tool) at the time of voting two (2) chairpersons; one (1) from the PUBLIC REPRESENTATIVE constituency and one (1) from the USER REPRESENTATIVE. The chairpersons will alternate conducting chairperson duties from one meeting to the next. The Chairpersons shall serve for a two (2) year term or until his/her representation on the Commission terminates, whichever occurs first; and until his/her successor is elected. The powers and duties of the Chairpersons are as follows:

1. To preside at all meetings of the Commission.
2. To call special meetings of the Commission as he/she deems necessary, or upon request by two (2) USER or two (2) PUBLIC REPRESENTATIVES.
3. To sign as Chairpersons of this Commission, with the approval of the membership, certifications and other papers and instruments in writing that may require such signature.
4. To perform such other duties and tasks as these Bylaws or as the membership shall from time to time prescribe.

ARTICLE VI

RULES OF ORDER

1. All administrative support will be provided by a staff member of the Metropolitan Airports Commission.
2. All record retention will be provided by the Metropolitan Airports Commission.
3. Meetings will be held on a semi-annual basis at a minimum.
4. Membership will establish the location of meetings.
5. Roberts Rules of Order will preside on issues of disagreement.
6. Financing of the Commission initiatives relative to the respective constituencies will be provided by that constituencies appointing authority, or as other sources of funding are established.

ALAAC DRAFT WORK PLAN

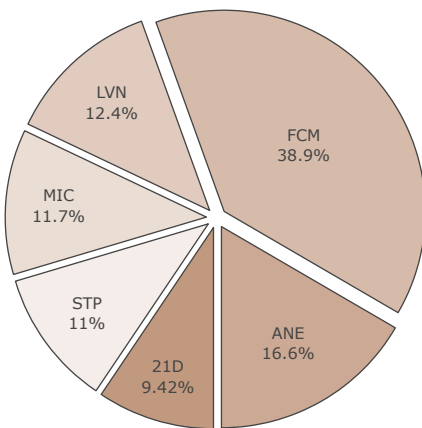
(2022-2023)

1. Noise Abatement Plan (NAP) and Pilot Guide
2. Airport 101
3. Noise 101
4. Environment 101
5. Environmental Review Update
6. Monitor developments on and off-airport
7. Receive updates about land-use developments
8. Receive updates about airport operations and noise complaints
9. Airport Tour

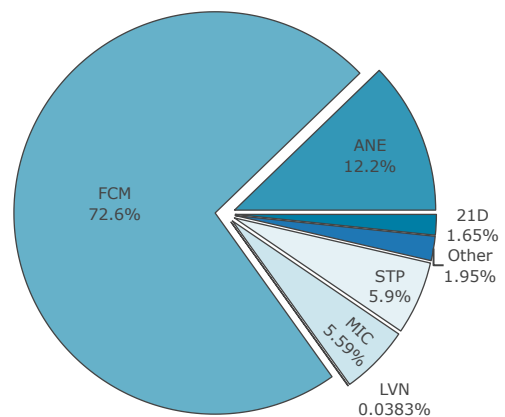
Metropolitan Airports Commission (MAC) Reliever Airport Operations and Noise Complaint Report



AIRCRAFT OPERATIONS



NOISE COMPLAINTS

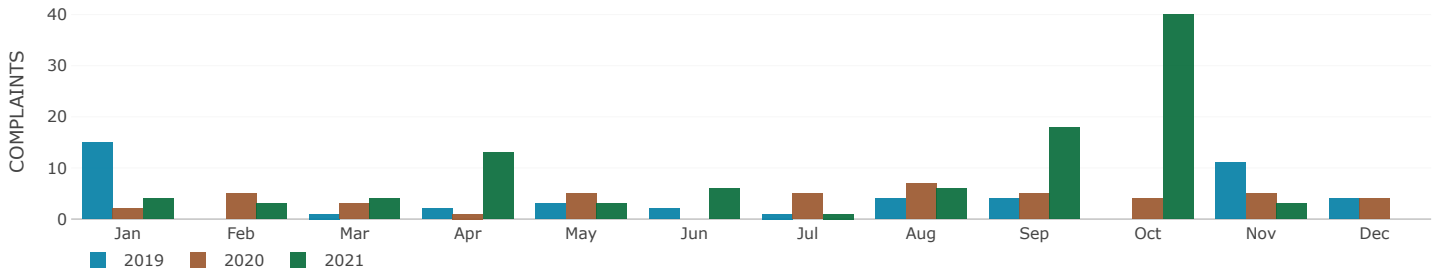
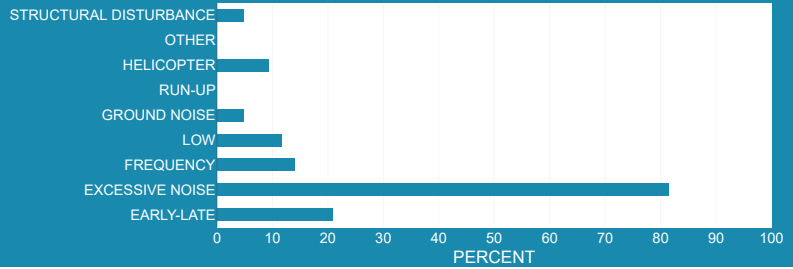


Beginning on July 1, 2021, the MACNOMS methodology for counting operations was updated to more accurately reflect total aircraft departures or arrivals at MAC airports.

COMPLAINTS

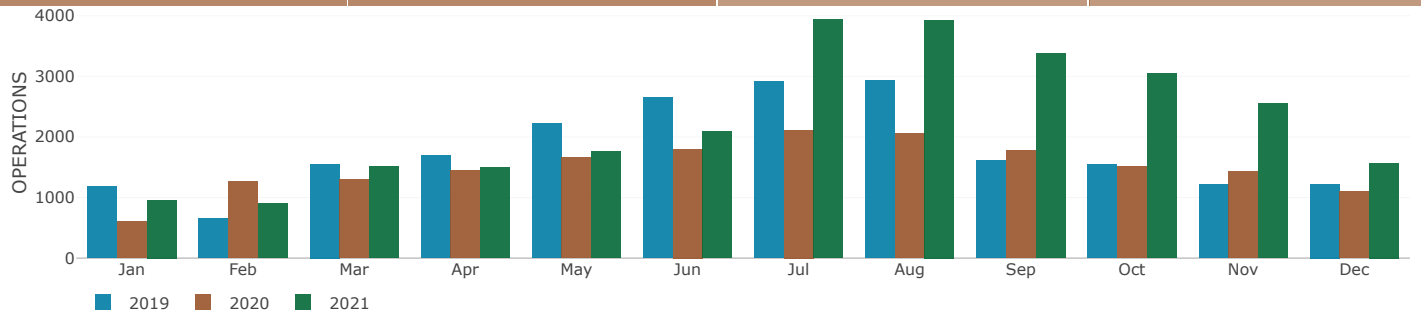
2021	43 COMPLAINTS	4 LOCATIONS	7 NIGHTTIME COMPLAINTS	2 NIGHTTIME HOUSEHOLDS
2020	13 COMPLAINTS	3 LOCATIONS	1 NIGHTTIME COMPLAINTS	1 NIGHTTIME HOUSEHOLDS

COMPLAINT DESCRIPTORS



OPERATIONS

2021		2020	
7,164 OPERATIONS	45 NIGHTTIME OPERATIONS	4,035 OPERATIONS	24 NIGHTTIME OPERATIONS

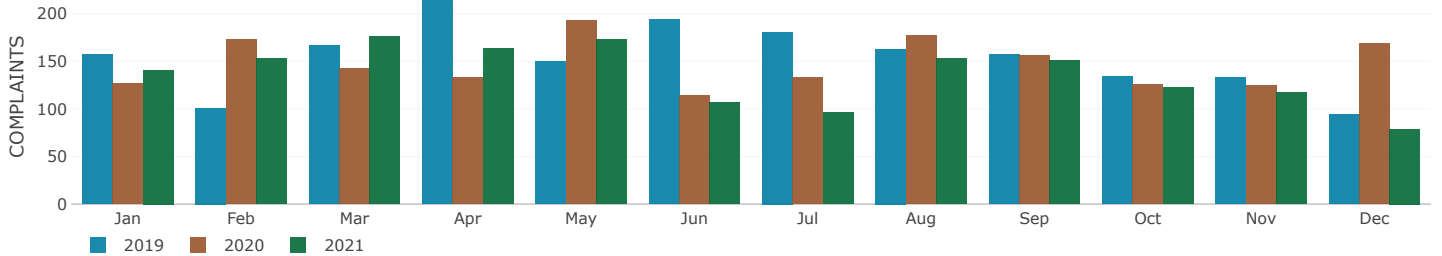
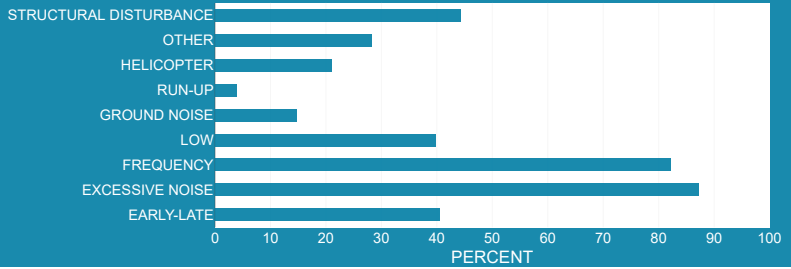


AIRCRAFT TYPE	OPERATIONS	%	COMPLAINTS	%
HELICOPTER	58	0.8 %	4	9.3 %
PISTON	6,873	95.9 %	39	90.7 %
JET	4	0.1 %	0	0.0 %
TURBO-PROP	26	0.4 %	0	0.0 %
UNKNOWN	203	2.8 %	0	0.0 %
RUN-UP	0	0.0 %	0	0.0 %

COMPLAINTS

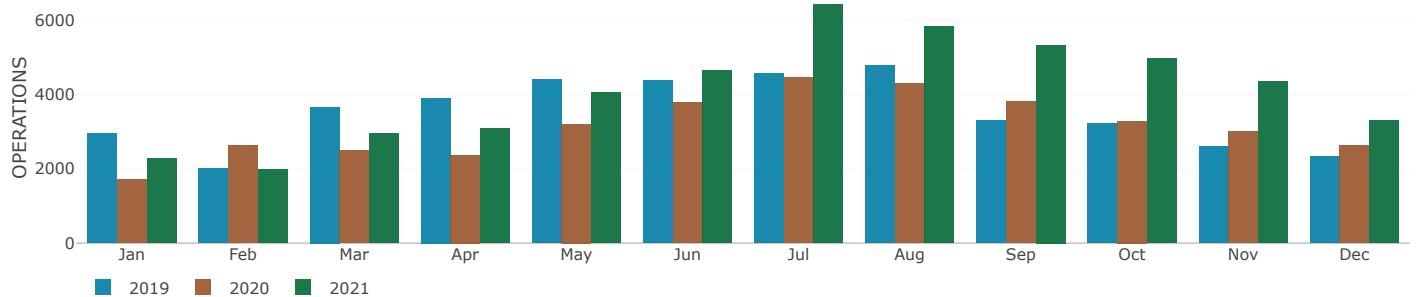
2021	319 COMPLAINTS	17 LOCATIONS	89 NIGHTTIME COMPLAINTS	11 NIGHTTIME HOUSEHOLDS
2020	420 COMPLAINTS	12 LOCATIONS	134 NIGHTTIME COMPLAINTS	10 NIGHTTIME HOUSEHOLDS

COMPLAINT DESCRIPTORS



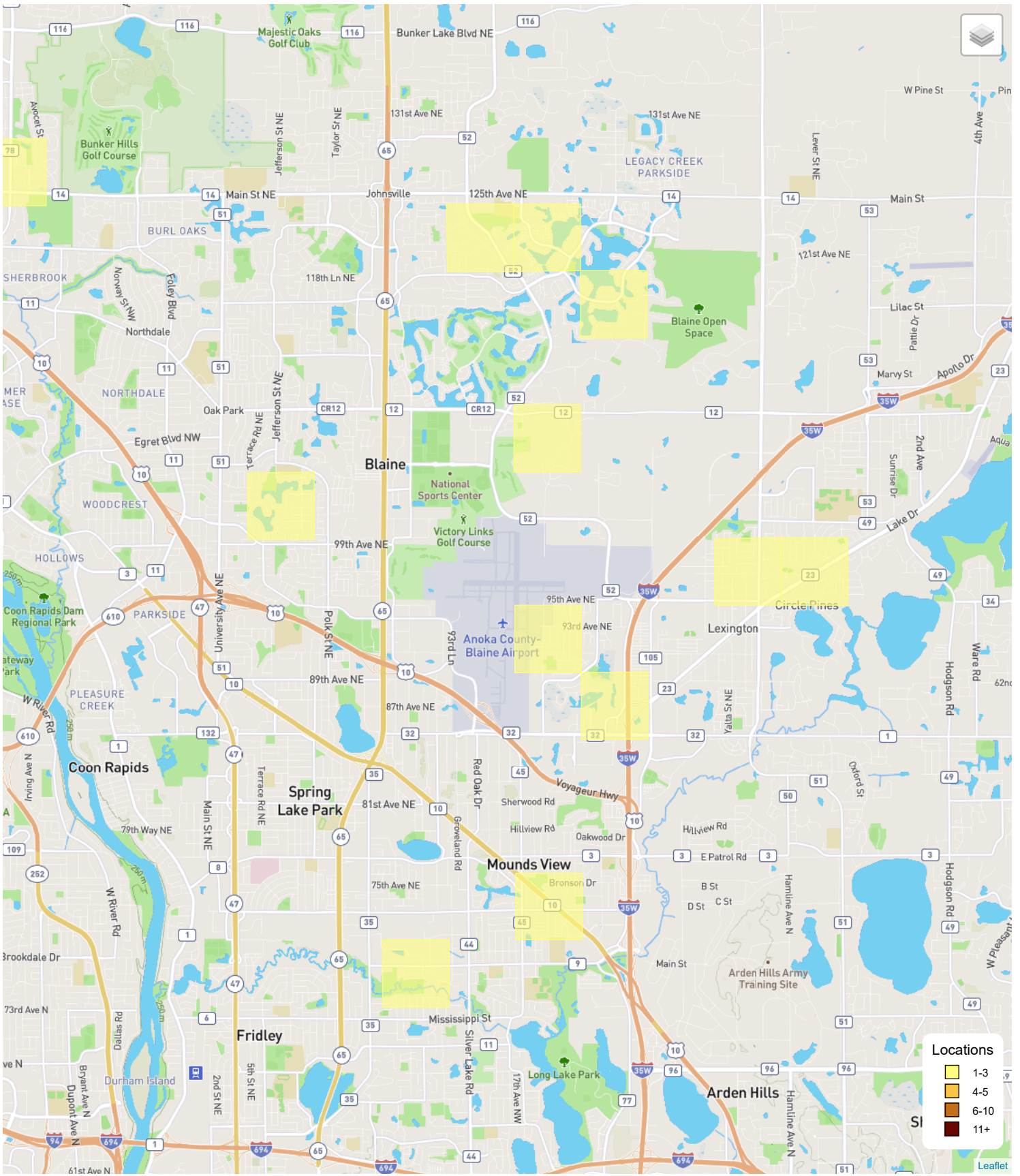
OPERATIONS

2021		2020	
12,626 OPERATIONS	567 NIGHTTIME OPERATIONS	8,928 OPERATIONS	549 NIGHTTIME OPERATIONS



AIRCRAFT TYPE	OPERATIONS	%	COMPLAINTS	%
JET	520	4.1 %	35	11.0 %
HELICOPTER	802	6.4 %	38	11.9 %
MILITARY	4	0.0 %	2	0.6 %
PISTON	10,068	79.7 %	153	48.0 %
TURBO-PROP	976	7.7 %	84	26.3 %
UNKNOWN	256	2.0 %	7	2.2 %
RUN-UP	0	0.0 %	0	0.0 %

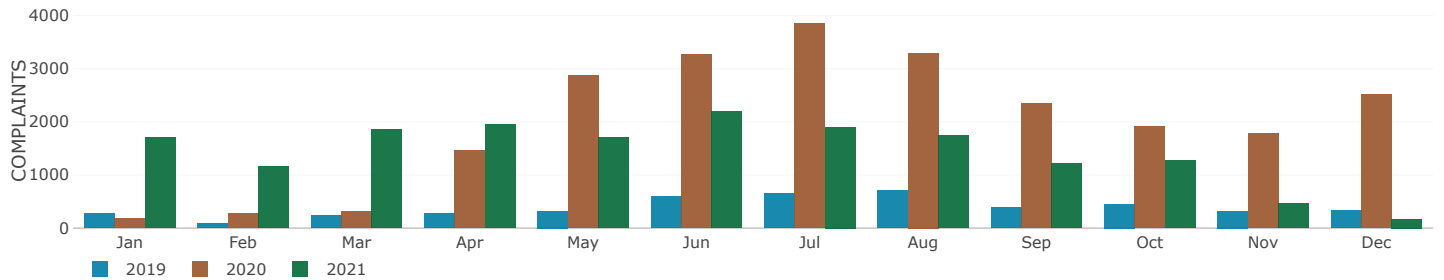
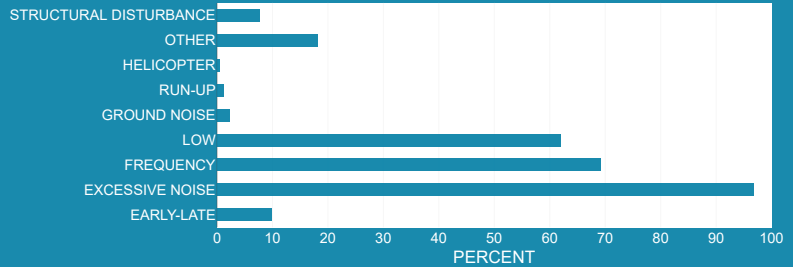
Anoka County-Blaine (Janes Field) Airport (ANE) - COMPLAINTS HEATMAP



COMPLAINTS

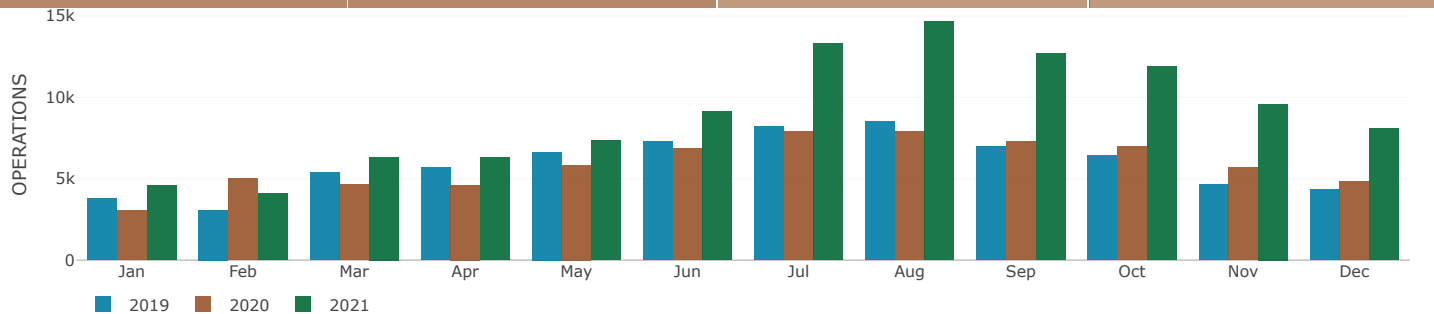
2021	1,896 COMPLAINTS	51 LOCATIONS	302 NIGHTTIME COMPLAINTS	36 NIGHTTIME HOUSEHOLDS
2020	6,215 COMPLAINTS	35 LOCATIONS	1,015 NIGHTTIME COMPLAINTS	22 NIGHTTIME HOUSEHOLDS

COMPLAINT DESCRIPTORS



OPERATIONS

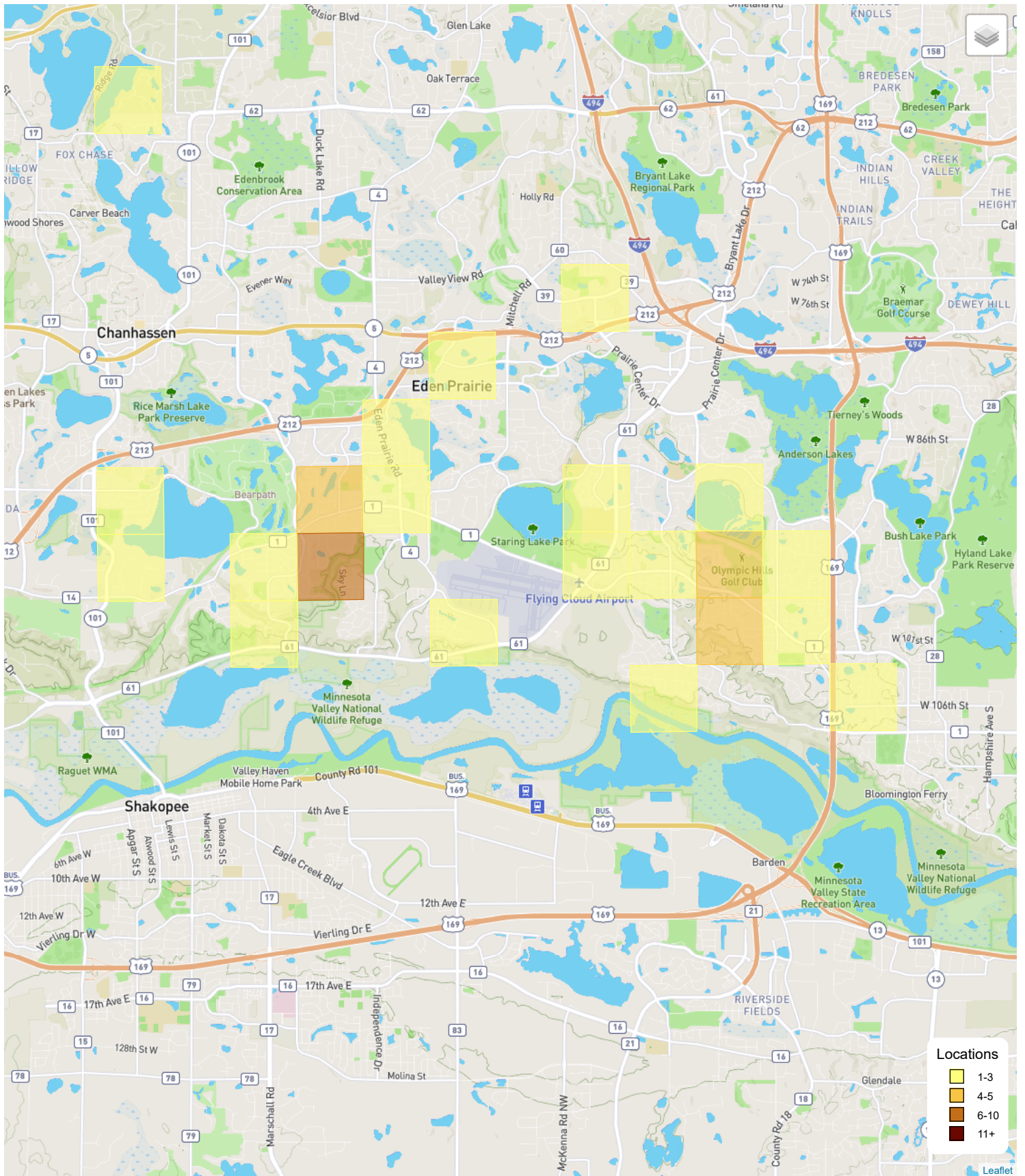
2021		2020	
29,565 OPERATIONS	755 NIGHTTIME OPERATIONS	17,527 OPERATIONS	467 NIGHTTIME OPERATIONS



AIRCRAFT TYPE	OPERATIONS	%	COMPLAINTS	%
JET	3,305	11.2 %	594	31.3 %
HELICOPTER	654	2.2 %	17	0.9 %
MILITARY	4	0.0 %	1	0.1 %
NOT-CORRELATED	0	0.0 %	17	0.9 %
PISTON	23,426	79.2 %	1,032	54.4 %
TURBO-PROP	2,011	6.8 %	230	12.1 %
UNKNOWN	165	0.6 %	5	0.3 %

	AIRCRAFT TYPE	OPERATIONS	%	COMPLAINTS	%
	RUN-UP	0	0.0 %	0	0.0 %

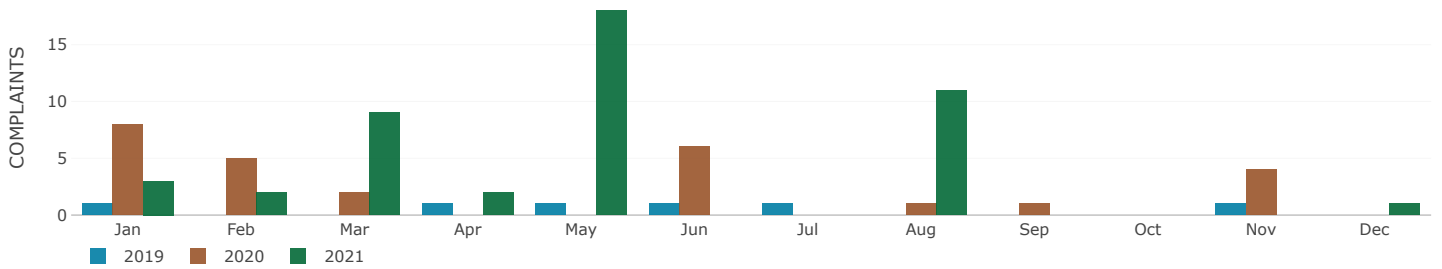
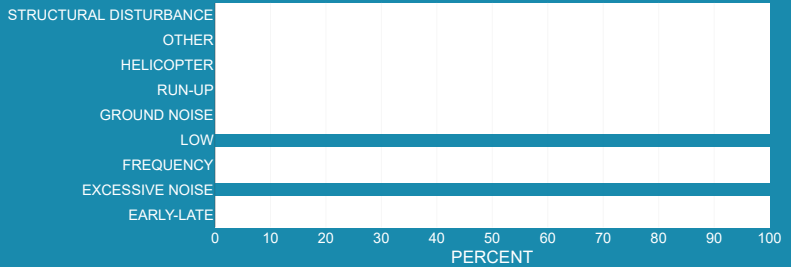
Flying Cloud Airport (FCM) - COMPLAINTS HEATMAP



COMPLAINTS

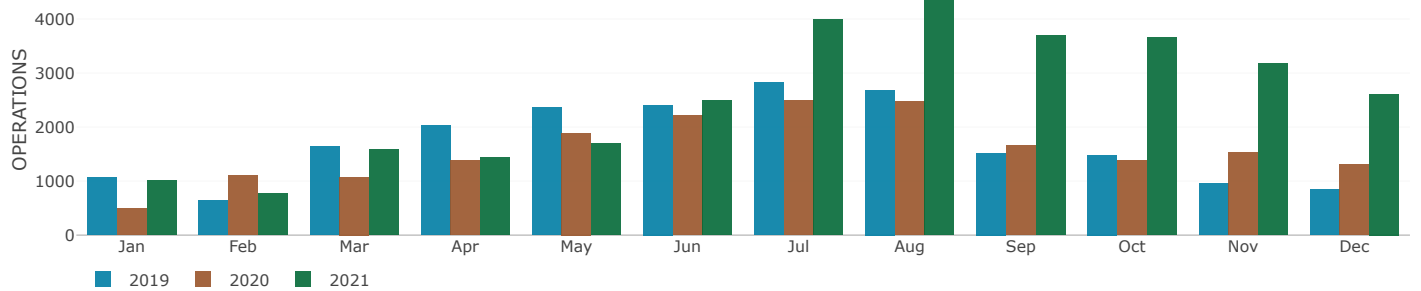
2021	1 COMPLAINTS	1 LOCATIONS	0 NIGHTTIME COMPLAINTS	0 NIGHTTIME HOUSEHOLDS
2020	4 COMPLAINTS	2 LOCATIONS	0 NIGHTTIME COMPLAINTS	0 NIGHTTIME HOUSEHOLDS

COMPLAINT DESCRIPTORS



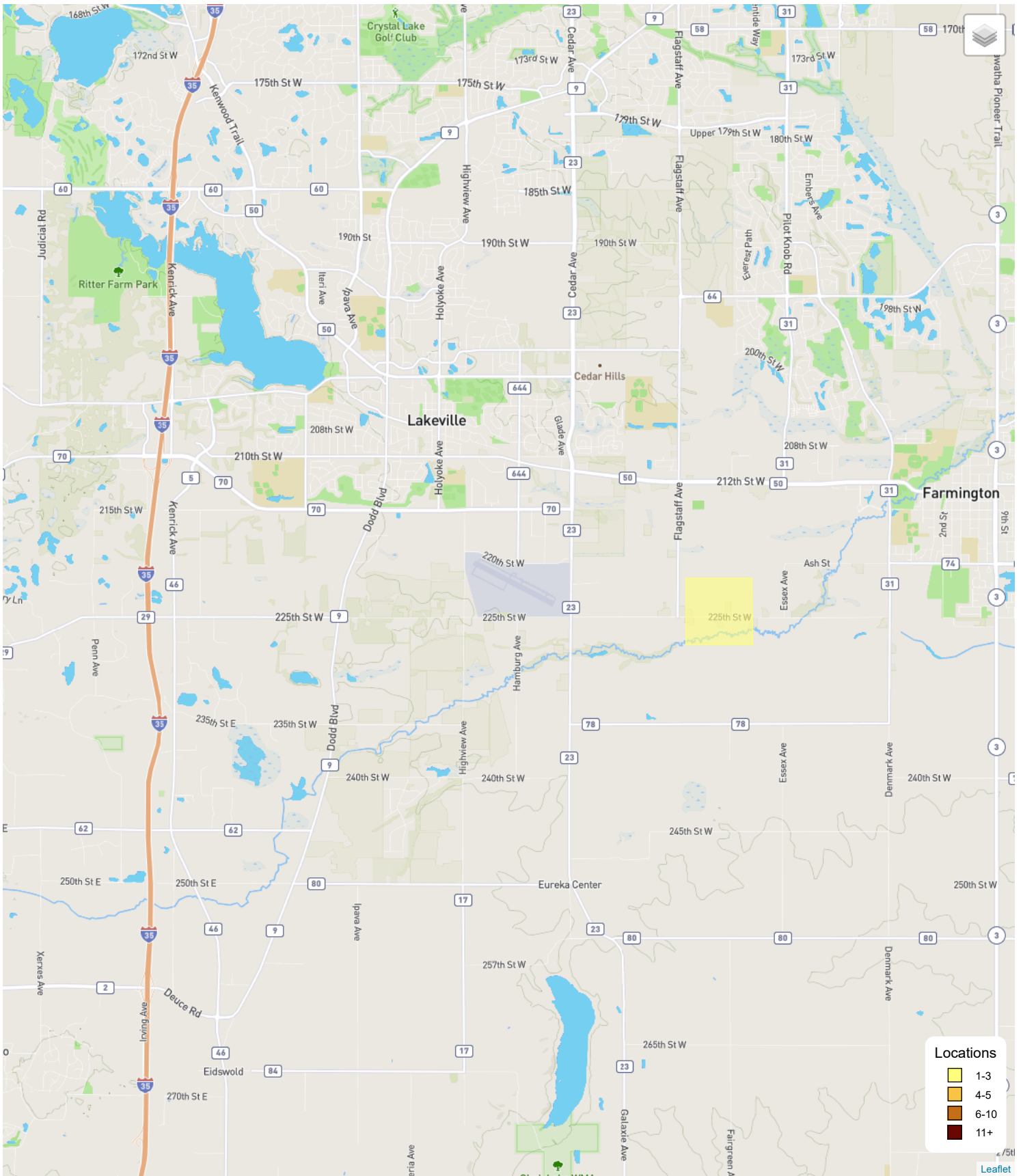
OPERATIONS

2021		2020	
9,451 OPERATIONS	45 NIGHTTIME OPERATIONS	4,215 OPERATIONS	93 NIGHTTIME OPERATIONS



AIRCRAFT TYPE	OPERATIONS	%	COMPLAINTS	%
UNKNOWN	417	4.4 %	1	100.0 %
HELICOPTER	93	1.0 %	0	0.0 %
JET	39	0.4 %	0	0.0 %
MILITARY	10	0.1 %	0	0.0 %
PISTON	8,824	93.4 %	0	0.0 %
TURBO-PROP	68	0.7 %	0	0.0 %
RUN-UP	0	0.0 %	0	0.0 %

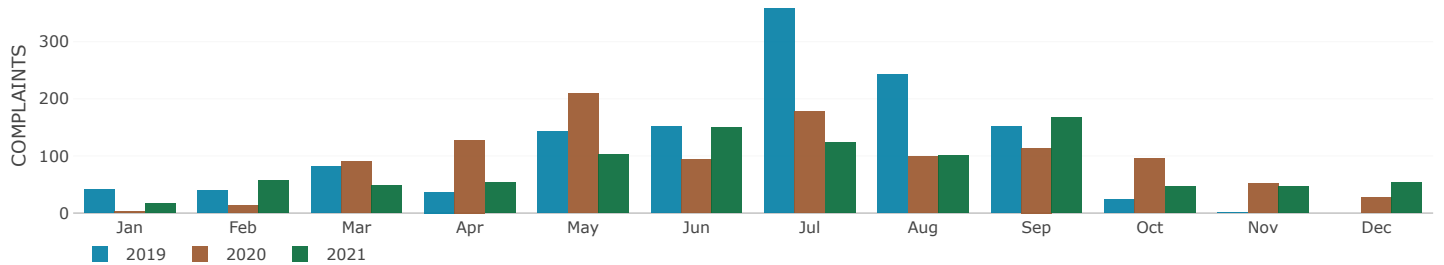
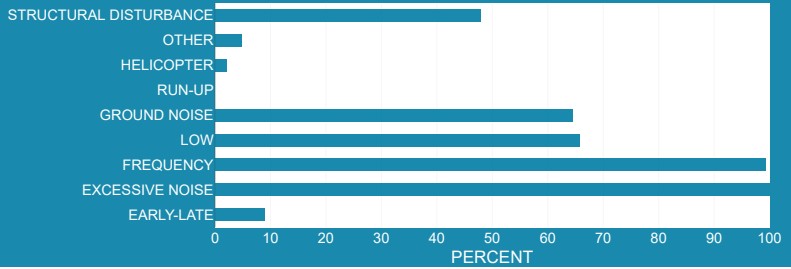
Airlake Airport (LVN) - COMPLAINTS HEATMAP



COMPLAINTS

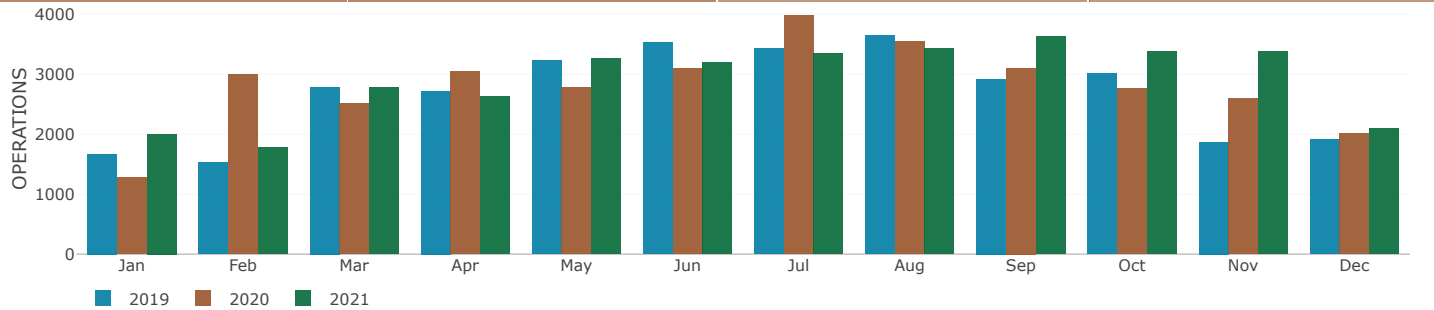
2021	146 COMPLAINTS	4 LOCATIONS	5 NIGHTTIME COMPLAINTS	1 NIGHTTIME HOUSEHOLDS
2020	175 COMPLAINTS	7 LOCATIONS	31 NIGHTTIME COMPLAINTS	3 NIGHTTIME HOUSEHOLDS

COMPLAINT DESCRIPTORS



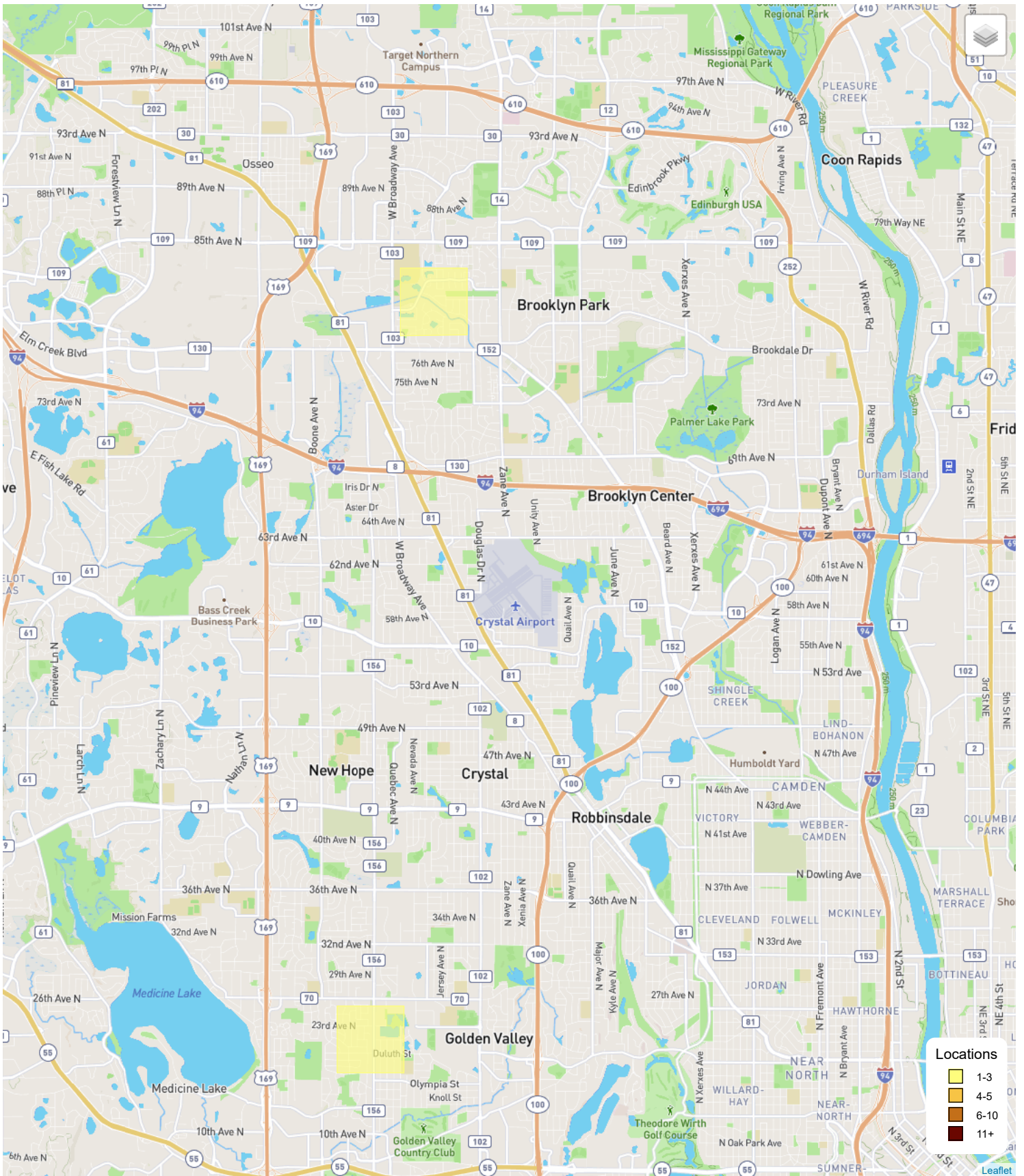
OPERATIONS

2021		2020	
8,862 OPERATIONS	76 NIGHTTIME OPERATIONS	7,362 OPERATIONS	49 NIGHTTIME OPERATIONS



AIRCRAFT TYPE	OPERATIONS	%	COMPLAINTS	%
JET	0	0.0 %	10	6.8 %
HELICOPTER	229	2.6 %	7	4.8 %
PISTON	8,425	95.1 %	121	82.9 %
TURBO-PROP	49	0.6 %	7	4.8 %
UNKNOWN	159	1.8 %	1	0.7 %
RUN-UP	0	0.0 %	0	0.0 %

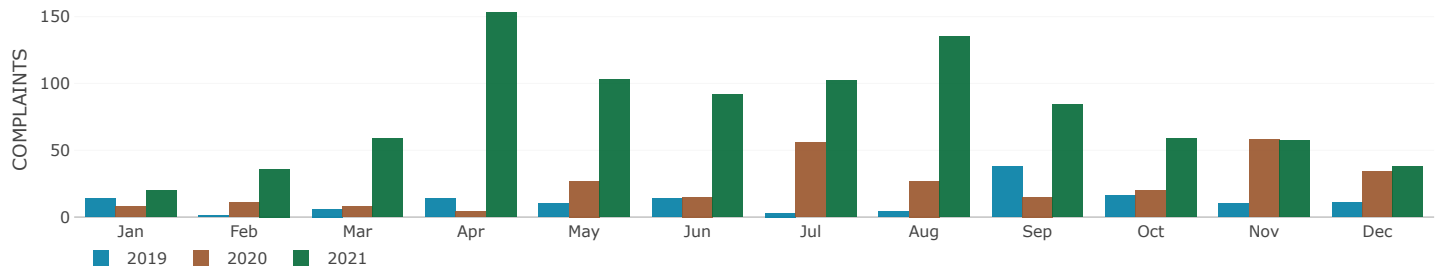
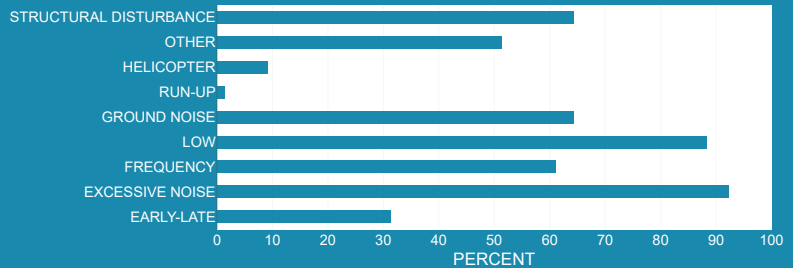
Crystal Airport (MIC) - COMPLAINTS HEATMAP



COMPLAINTS

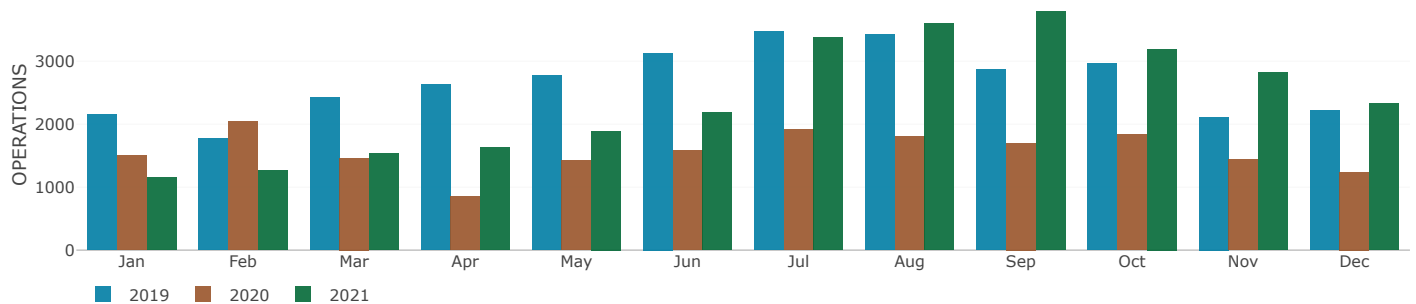
2021	154 COMPLAINTS	18 LOCATIONS	43 NIGHTTIME COMPLAINTS	8 NIGHTTIME HOUSEHOLDS
2020	112 COMPLAINTS	15 LOCATIONS	44 NIGHTTIME COMPLAINTS	8 NIGHTTIME HOUSEHOLDS

COMPLAINT DESCRIPTORS



OPERATIONS

2021		2020	
8,343 OPERATIONS	584 NIGHTTIME OPERATIONS	4,506 OPERATIONS	455 NIGHTTIME OPERATIONS



AIRCRAFT TYPE	OPERATIONS	%	COMPLAINTS	%
JET	3,103	37.2 %	66	42.9 %
HELICOPTER	310	3.7 %	13	8.4 %
PISTON	3,218	38.6 %	18	11.7 %
TURBO-PROP	1,324	15.9 %	57	37.0 %
UNKNOWN	388	4.7 %	0	0.0 %
RUN-UP	0	0.0 %	0	0.0 %

St Paul Downtown Holman Field (STP) - COMPLAINTS HEATMAP

