



MEETING AGENDA

November 9, 2026 at 4 p.m.

Baytown Township Hall

4020 McDonald Dr N, Stillwater, MN 55082

1. Welcome & Introductions
2. Consent Items
 - 2.1 Approval of Meeting Minutes 8-24-2026 – **Action**
 - 2.2 Aircraft Operations & Noise Complaints Quarterly Report
3. Public Comment Period
4. Business
 - 4.1 Ideas to Gain Engagement from Users
 - 4.2 Community Engagement packet
5. Information
 - 5.1 Stakeholder Spotlight
 - 5.2 MAC Update
6. LEAAC Accomplishments 2025-2026
7. Member Announcements
 - Renewals due for 2027-2028
8. Proposed 2027 Meeting Schedule: **February 22, May 17, August 23, November 15**

Adjourn

Unless otherwise noted, agenda topics are presented as information only.

For assistance with meeting accommodations, please contact:

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Philip Tiedeman, MAC Airport Manager • Philip.Tiedeman@mspmac.org • 763-717-0001





**METROPOLITAN AIRPORTS COMMISSION
LAKE ELMO AIRPORT ADVISORY COMMISSION
DRAFT MEETING MINUTES**

Monday, August 24, 2026; 4:00 p.m.
Baytown Township Hall
4020 McDonald Drive North, Stillwater, MN 55082

The meeting was called to order at 4:01 p.m. with 20 participants. A quorum of at least 3 User Members (Evenson, Flint, Gunderson, Kroening, Mueller, Peterson, Seitzer, Weiler) and 3 Public Members (Bliss, Cox, Dana, Elder, Kragness) was established. In attendance were:

Members: C. Bliss, Bayport; B. Cox, Washington County; R. Dana, West Lakeland Township; D. Elder, Washington County; P. Evenson, Airport User (EAA Chapter 54); J. Flint, Airport User (At-Large); M. Gunderson, Airport User (EAA Chapter 54); N. Kragness, City of Lake Elmo; N. Kroening, Airport User (Lake Elmo Aero FBO); C. Mueller, Airport User (At-Large); L. Peterson, Airport User (At-Large); D. Seitzer, Airport User (EAA Chapter 54); D. Weiler, Airport User (At-Large);

MAC Staff: R. Anderson; D. Lafferty; J. Lewis; P. Tiedeman;

Other: Washington County Sheriff's Deputy; D. Theis; R. Ziegler.

1. Welcome & Introductions

Co-Chair Peterson introduced himself and reviewed the goals, role, and purpose of the Commission as well as the meeting agenda. He invited new members to introduce themselves. **Nichole Kroening** and **Dale Seitzer** briefly introduced themselves and gave information on their relationship to the airport.

2. Consent Items

2.1 Approval of Meeting Minutes 5-11-2026

Co-Chair Peterson asked if all Members had time to review the minutes, noting they were provided in the meeting packet.

Member Mueller motioned and **Member Flint** seconded to approve the meeting minutes from May 11, 2026. There was an opportunity for further discussion. A vote was taken, and the motion passed unanimously.

2.2 Aircraft Operations & Noise Complaints Quarterly Report

Co-Chair Peterson explained that the report was provided in the meeting packet. He noted no formal action was needed. He confirmed with **David Lafferty**, Community Relations Assistant Manager, that more detailed information regarding noise and complaints would be reviewed later in the meeting.



3. Public Comment Period

Co-Chair Peterson introduced the public comment period. No public comment cards were received and no comments were made.

4. Business

There were no business agenda items.

5. Information

5.1 Engagement Update

Co-Chair Peterson said the point of engagement is to welcome surrounding neighborhoods and communities to the airport and to highlight the value that it adds to the community. He talked about recent successful efforts to engage constituents, including work with area high schools. That work has included involvement in career fairs, teacher education and introduction to aviation careers, and student tours at Lake Elmo. There is at least one student who will be signing up for flight training. The National Honor Society provided volunteers at the recent EAA pancake breakfast. Work is being done to engage with 4-H, probably with a focus on middle school kids. Stillwater High School is working to start an aviation club, which could potentially be expanded and done at other high schools as well.

He then asked Members for updates on other engagement activities.

Member Kroening said the Lake Elmo Aero annual open house will be held the afternoon of September 19th. This is the event's eighth year. There will be activities for families as well as those interested in aviation, including giveaways for introductory flights and information about flight school. It is a great event with good community involvement, and it gives people from surrounding neighborhoods the chance to engage with the airport and gain education about it.

Co-Chair Peterson noted that when youth is involved, their families also get involved, so the benefit and impact becomes larger. He stated there is more that needs to be done and that a good relationship between the community and the airport benefits everyone. He wants people in surrounding neighborhoods to see the airport as a potential avenue for careers and hobbies and wants to keep pushing to expand engagement efforts that have been undertaken.

Member Mueller asked if work has been done with Mahtomedi High School for an aviation club.

Co-Chair Peterson was only aware of Stillwater's work on a club, which is still being worked on.

Member Mueller said Mahtomedi has an engineering program that may be a good complement to aviation education and that he can contact them if needed.

5.2 2026 EAA 21D Fly-in Overview

5.4 Community Update

Member Gunderson reviewed the history of the event and showed a slideshow from this year's event. MAC allowed EAA to use the new maintenance building, which worked wonderfully. The event featured generously donated books and model aircraft available for a freewill offering. He added that the model aircraft were very popular with children. There was a good crowd. Door hangers were hung in nearby residential neighborhoods to get the word out, particularly to residents who are new to the area. There was also artwork on display and available for sale. He highlighted pictures of the crowd and volunteers, including those from Stillwater's National Honor Society.



Member Mueller added that the high school volunteers did a great job and brought a lot of energy.

Member Gunderson agreed, noting it was a win-win for the students and the EAA. He gave information on EAA scholarship recipients who manned a table at the breakfast.

Member Mueller discussed the aircraft that were present, including two helicopters and many planes. Several state agencies and groups were involved, including the DNR, State Patrol, LifeLink III, and the Sheriff's Office, who did a canine demonstration. He thanked the MAC again for the great venue.

Member Gunderson stated the breakfast went very well and thanked **Member Mueller** for his assistance with the law enforcement agency contacts. He gave more information about the food that was prepared, including real maple syrup. He said that this summer EAA was able to send three students to an aviation camp in Oshkosh, Wisconsin. The breakfast raised approximately \$5,000, so next year they should be able to send all five students who have applied.

Co-Chair Peterson asked what the community feedback was from the event.

Member Gunderson said they served 640 meals, which is a good indicator of the number of people.

Co-Chair Peterson inquired how many of the attendees are already part of the aviation community.

Member Gunderson noted about 50 were part of EAA Chapter 54 and about 40 planes flew in for the event, bringing approximately 50-60 more people associated with aviation or EAA, but the rest would be those from neighboring communities. They polled people to see how they learned of the event, and the most common responses were social media and roadway signs.

Member Mueller said the weather was okay, but that they likely would have had more people if it had been nicer.

Co-Chair Peterson inquired as to how the event worked with airport operations.

Philip Tiedeman, Airport Manager, explained that the FAA brought in a temporary tower to manage aircraft traffic during the event. Two taxiways were created, and the new alignment helped to avoid any bottleneck of planes moving around the airport. He said the tower did great and that operations were smooth.

Co-Chair Peterson asked if the maintenance building could be used again for future events.

Tiedeman indicated he could not give future approval but stated there have been talks about other events in this space and that this event went very well.

Member Gunderson noted that MAC also provided porta-potties, water, trash cans, and other support, which was very much appreciated.

Co-Chair Peterson said outreach like this is great for the airport's community relationships.



Member Gunderson added that it was a great event and that it felt very good to see the high school kids and their families experiencing the airport. He discussed a World War II exposition at the event. He thanked **Member Mueller** for being part of the marshaling crew as well as using his connections to expand outside group involvement in the breakfast.

Member Mueller said there were ten marshals working the event to keep things running smoothly.

Member Gunderson introduced **Member Seitzer** for information regarding the Young Eagles program.

Member Seitzer discussed the Young Eagles program and history, noting 2.5 million kids have been given airplane rides since 1991, including 5,084 at Lake Elmo. Kids ages 8 through 17 are taken on rides by volunteer pilots. It runs from May until October on the second Saturday of the month, weather depending. Kids come from all over, and many homeschooled families use it as an enrichment and education opportunity. The information and activities are tailored to the age of the kids. It is great exposure to aviation for the youth as well as good outreach to the community. Participants also get free access to Sporty's online ground school and a six-month membership in EAA. Pilots and ground crew get background checks performed, and extra insurance is obtained.

Member Gunderson asked if there were about eight pilots who volunteer each month.

Member Seitzer said it depends on who is signed up. He noted that not only do the kids have a great experience, but they are often accompanied to the airport by family and friends who also get exposure to the airport and aviation in a new way, building new connections to the community.

Member Gunderson expressed his gratitude to the volunteer pilots, noting that both **Member Seitzer** and **Member Evenson** volunteer for the program.

Member Evenson discussed that older kids often get the opportunity to take over flight controls briefly. He said one person he took on a Young Eagles flight is now in Grand Forks working on an aviation degree and another one will be going to Mankato this fall to study aviation there.

Member Gunderson stated many sessions are often canceled due to weather but that all sessions this year have gone forward. Approximately 30 to 40 kids show up on a typical Saturday for the rides.

Member Seitzer said it is very popular and that, with online scheduling, it often fills up within a week and a half. The September session is already full.

Co-Chair Peterson indicated the Young Eagles flights are a core piece to engage the youth and the community, and he thanked the EAA for their good work. He then asked **Member Kroening** about the Lake Elmo Aero open house.

Member Kroening confirmed the open house is scheduled for September 19th.

Co-Chair Peterson reiterated the importance of continuing to engage the community.

5.3 MAC Update

Lafferty provided extra details regarding second quarter statistics on operations and noise complaints. 97% of complaints during this period came from four households. Total complaints received were



3,231. Three new households have made complaints since January of 2025. Operation counts were 3,001 for April, 4,231 for May, and 4,163 for June. Complaints were 910 for May, 1,122 for June, and 1,199 in July, making for an ops-to-complaints ratio between 3.3 and 3.77. He added that these figures are not unusual for this quarter and are similar to previous years.

Co-Chair Peterson inquired about the top four households, noting they are complaining approximately twice a day. He asked if the data show any meaningful patterns or any new types of complaints.

Jennifer Lewis, Community Relations Coordinator, said the data are consistent with historical patterns.

Tiedeman gave an overview of current and future construction projects. The 4/22 runway pavement extension project has now wrapped up, including adding lights and signs to the runway. It had been the shortest crosswind runway in Minnesota and is now a better product for airport users with PAPIs and REILs, although those need to be cleared by the FAA before they can be turned on. A Fly Neighborly sign for the new taxiway and a new runup area between B1 and B2 were also added. The biggest project delay was waiting for the light cans to be delivered, but the contractor worked hard to make up some of the time lost due to manufacturer delay.

Co-Chair Peterson asked if the runway extension project has led to any change in complaints.

Lewis indicated there has not been a change in complaints and that most complaints generally coincide with the use of Runway 14/32.

Member Evenson inquired if there would be any instrument approaches for Runway 4/22.

Tiedeman said there would not.

Member Evenson asked if that was at the request of the FAA.

Tiedeman indicated it was, adding that one of the FAA's goals is to reduce instrument approaches.

Member Evenson noted one instrument approach was eliminated at the Anoka airport.

Tiedeman said they want to hold on to what they have, which gives pilots opportunities other small airports cannot provide. He added that the lighting on 4/22 may allow nighttime traffic to be spread out more, potentially giving a reprieve to houses affected by nighttime noise.

He then discussed upcoming projects, including lighting for Taxiway E, work on the viewing area, beacon replacement, and the burial of overhead power lines. For Taxiway E lighting, once the light cans arrive, it should be a short process as the contractor is ready to go. At the same time, the speaker and radio will be added to the viewing area as well as signage and benches. The beacon replacement will occur this fall and will eliminate noise the current beacon makes at night. The new tip-down beacon will make maintenance easier and will remain in the same location as the current beacon.

Member Evenson inquired as to what would happen to the old beacon.

Tiedeman indicated he did not know.

For the project to bury overhead power lines, work will start on the south side and move north. The northern portion will be done in a future year. Overhead power lines can become an issue in the winter. Burying them will remove potential obstructions and increase safety. There will be outreach to affected tenants about any power disruptions. Flying Cloud Airport had a similar project done with good results.

Hangar signage and taxilane signs are being replaced to increase visibility for tenants and also to aid in emergency response. Local law enforcement is involved to coordinate the replacements. At the same time, they are working to build out a GIS database with all pertinent airport locations for use by law enforcement in the case of an emergency.

He noted that the airport crew is working hard to maintain the airport and keep it in good condition. MAC painters have been out to freshen things up. He requested that tenants keep all pets leashed and that they also keep hangar areas picked up to reduce debris.

He concluded his report and said he would be happy to address any questions.

Member Mueller said the airport crew had done a nice job with weed control near the hangars.

Co-Chair Peterson asked if there were any further questions or issues with regard to the manager update, and there were none.

6. Member Announcements

Co-Chair Peterson opened the floor for any announcements. There were none at this time.

7. Review Next Meeting Date: November 9, 2026

Co-Chair Peterson said the next meeting date will be November 9. He inquired whether 2027 meeting dates should be discussed.

Lewis explained that MAC staff would bring proposed 2027 dates to the November meeting for the Commission's consideration.

Co-Chair Peterson reiterated the next meeting would be November 9th at 4:00 at the same location.

He asked if any Members had further comments or discussion topics, and there were none at this time.

Co-Chair Peterson adjourned the meeting at 4:57 p.m.

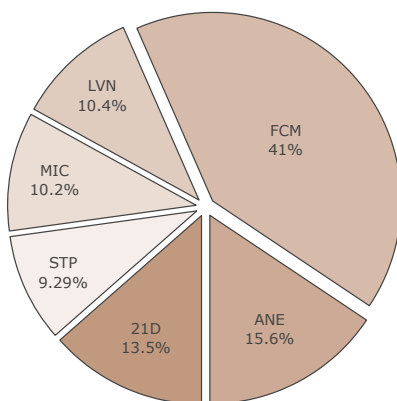


Metropolitan Airports Commission (MAC)

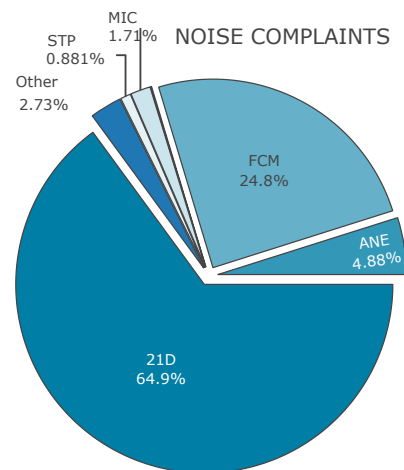
Reliever Airport Operations and Noise Complaint Report



AIRCRAFT OPERATIONS

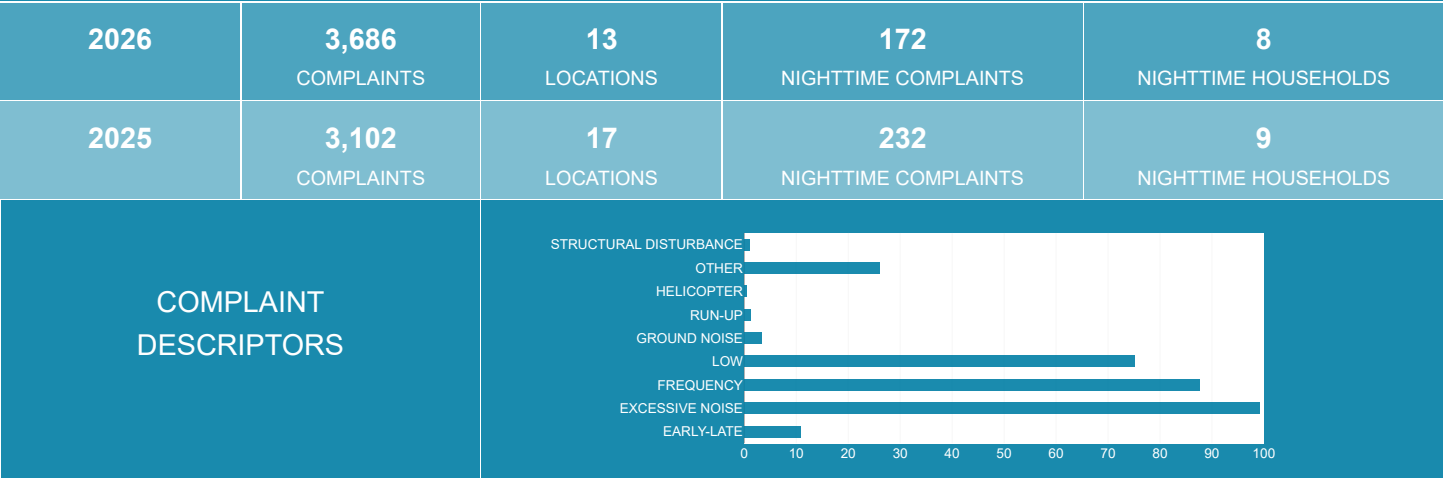
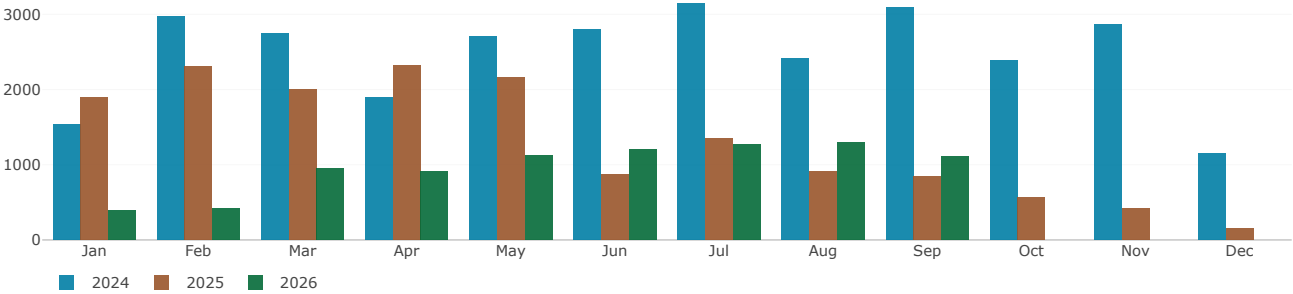


NOISE COMPLAINTS



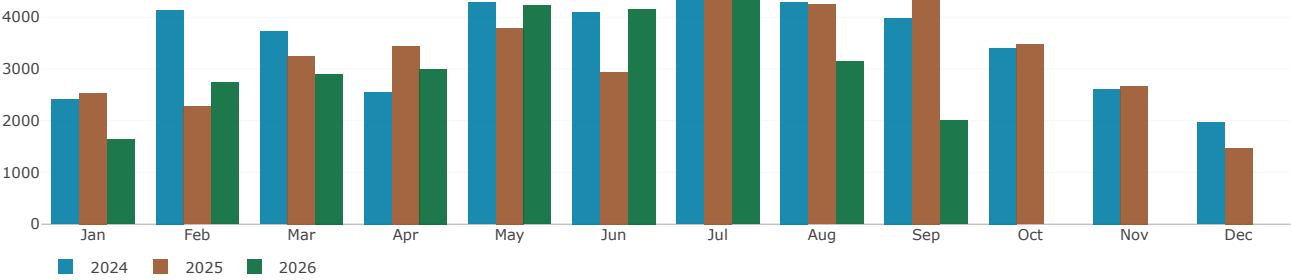
*Note: Operations data incomplete for August 2026 and September 2026 due to data source transition.

COMPLAINTS



OPERATIONS

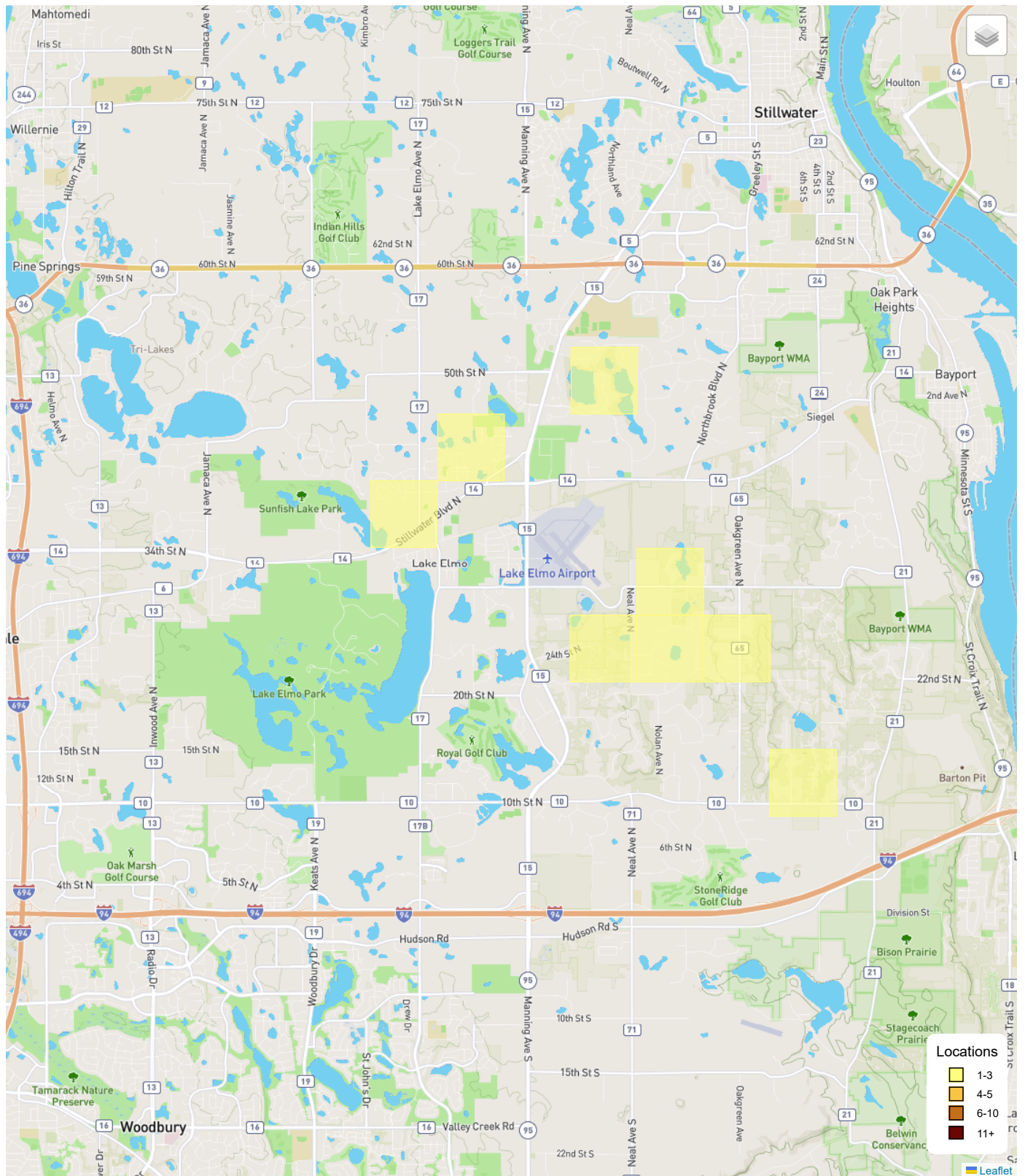
2026*		2025	
9,694 OPERATIONS	248 NIGHTTIME OPERATIONS	13,147 OPERATIONS	225 NIGHTTIME OPERATIONS



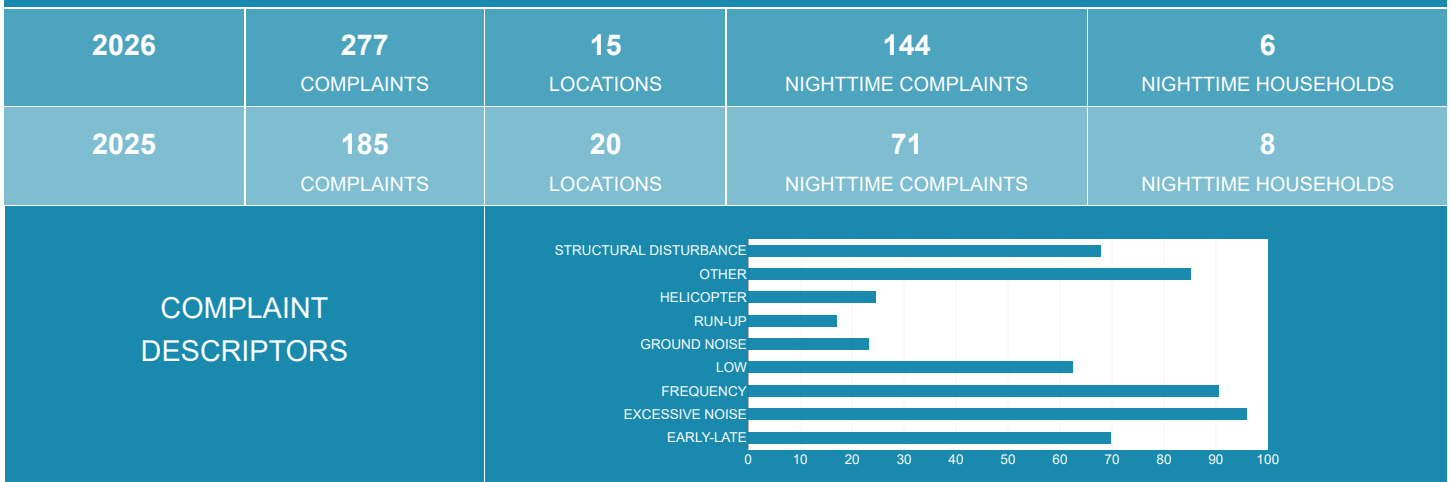
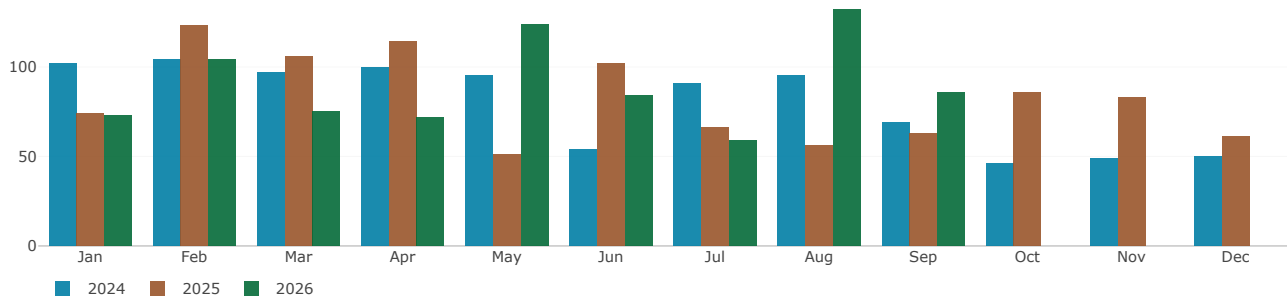
	AIRCRAFT TYPE	OPERATIONS	%	COMPLAINTS	%
	HELICOPTER	48	0.5%	24	0.7%
	PISTON	9,522	98.2%	3,587	97.3%
	TURBO-PROP	41	0.4%	11	0.3%
	UNKNOWN	83	0.9%	16	0.4%

*Note: Operations data incomplete for August 2026 and September 2026 due to data source transition.

Lake Elmo Airport (21D) - COMPLAINTS HEATMAP

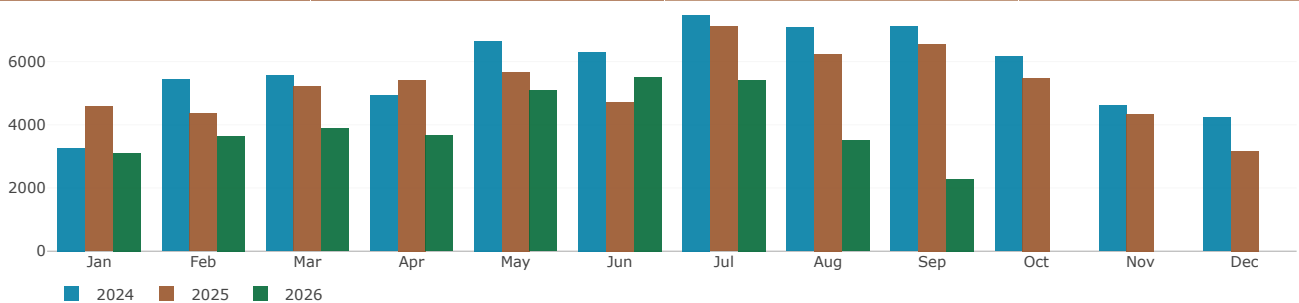


COMPLAINTS



OPERATIONS

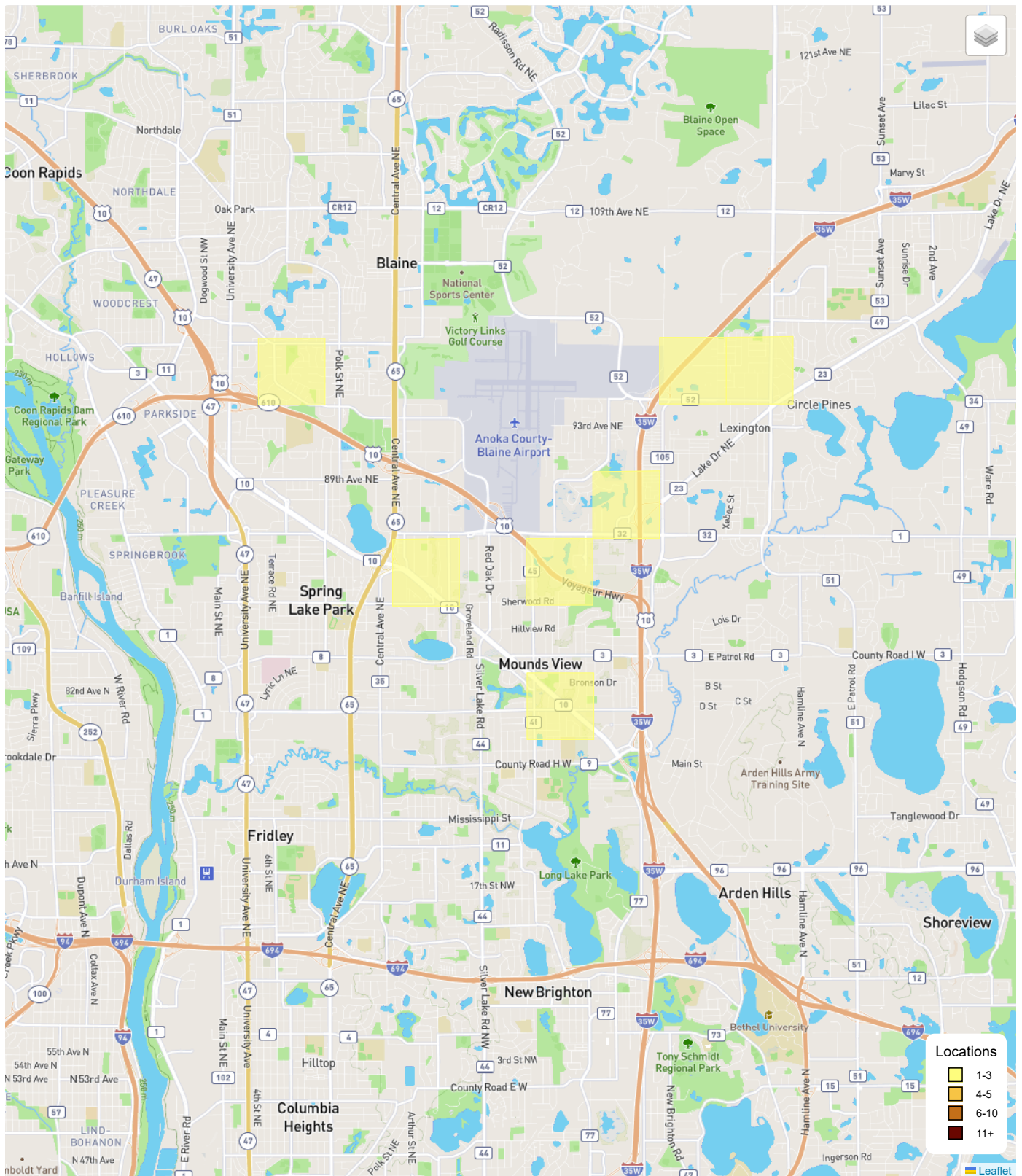
2026*		2025	
11,195 OPERATIONS	1,037 NIGHTTIME OPERATIONS	19,907 OPERATIONS	1,280 NIGHTTIME OPERATIONS



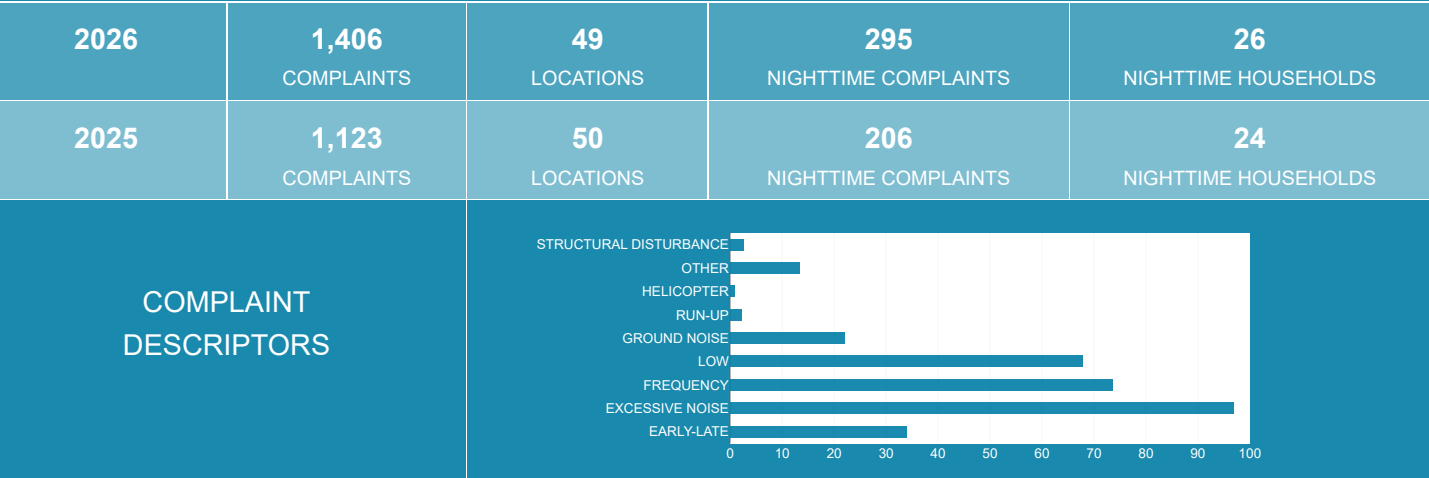
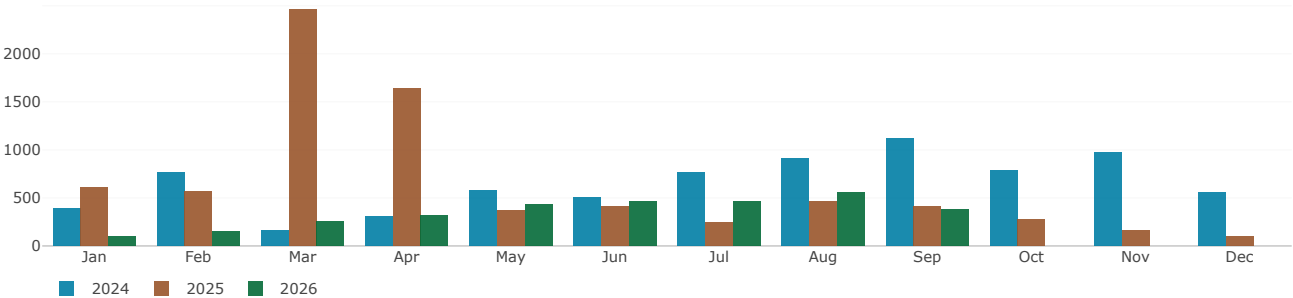
	AIRCRAFT TYPE	OPERATIONS	%	COMPLAINTS	%
	JET	502	4.5%	13	4.7%
	HELICOPTER	787	7%	56	20.2%
	PISTON	9,070	81%	164	59.2%
	TURBO-PROP	803	7.2%	32	11.6%
	UNKNOWN	32	0.3%	5	1.8%
	MILITARY	1	0%	0	0%

*Note: Operations data incomplete for August 2026 and September 2026 due to data source transition.

Anoka County-Blaine (Janes Field) Airport (ANE) - COMPLAINTS HEATMAP

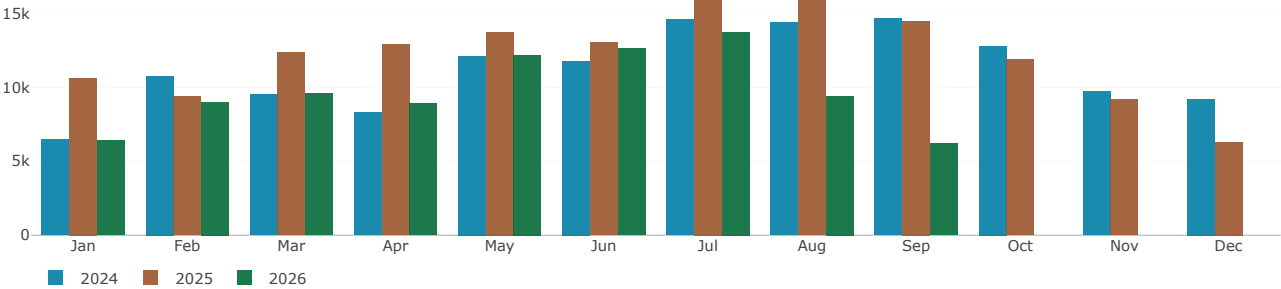


COMPLAINTS



OPERATIONS

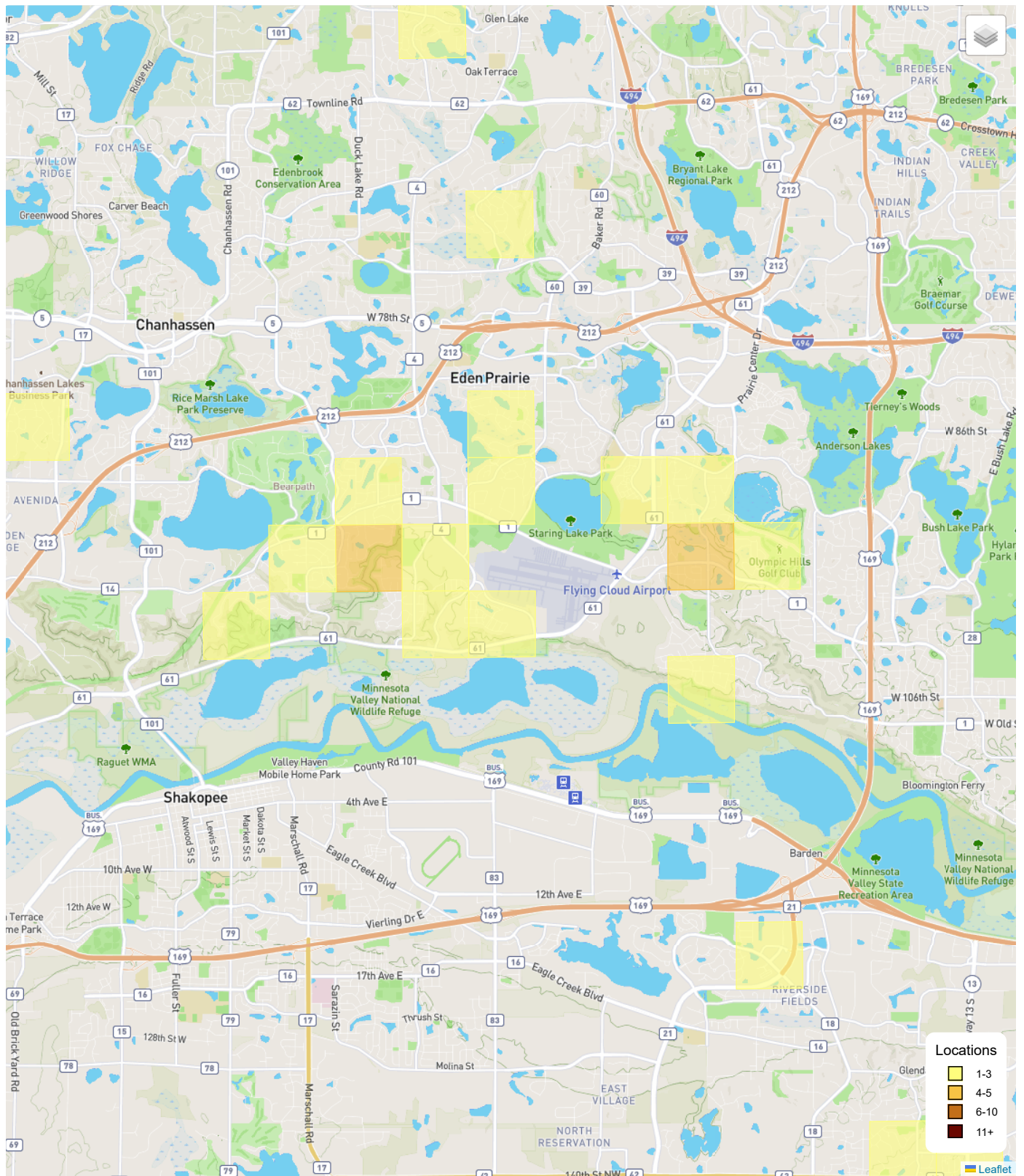
2026*		2025	
29,357 OPERATIONS	1,568 NIGHTTIME OPERATIONS	46,390 OPERATIONS	1,777 NIGHTTIME OPERATIONS



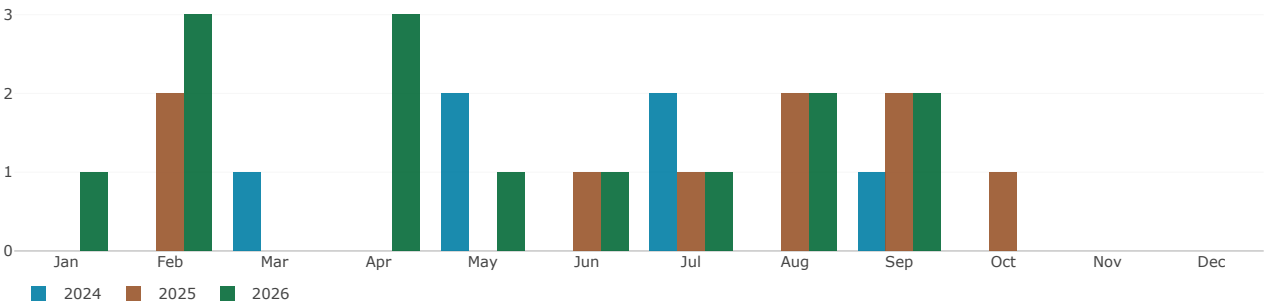
	AIRCRAFT TYPE	OPERATIONS	%	COMPLAINTS	%
	JET	3,042	10.4%	358	25.5%
	HELICOPTER	874	3%	25	1.8%
	PISTON	23,288	79.3%	821	58.4%
	TURBO-PROP	2,129	7.3%	198	14.1%
	UNKNOWN	24	0.1%	1	0.1%

*Note: Operations data incomplete for August 2026 and September 2026 due to data source transition.

Flying Cloud Airport (FCM) - COMPLAINTS HEATMAP

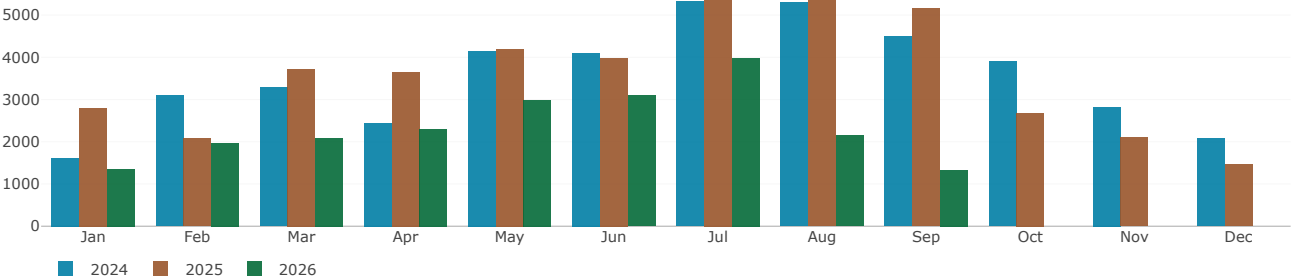


COMPLAINTS



OPERATIONS

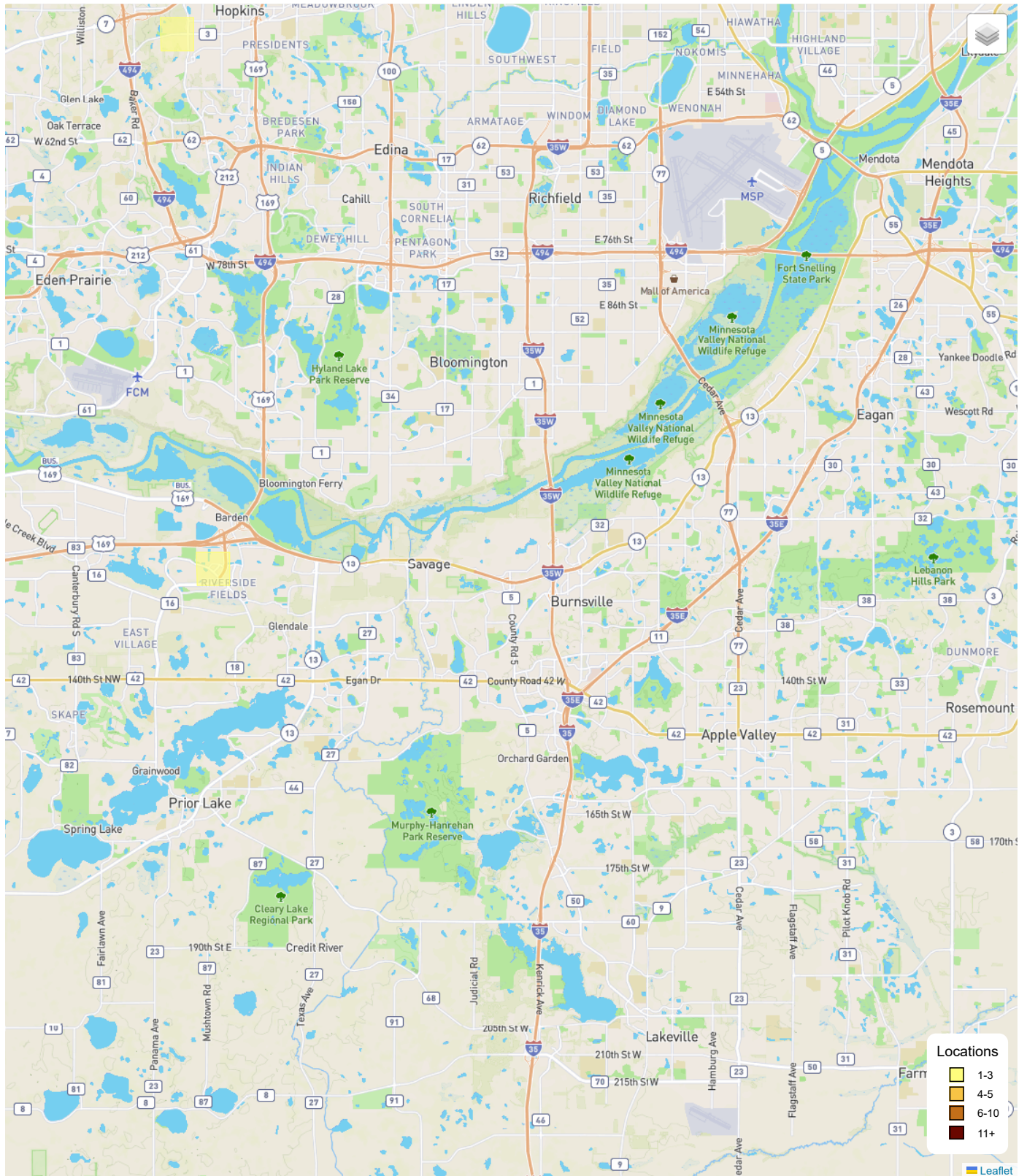
2026*		2025	
7,466 OPERATIONS	295 NIGHTTIME OPERATIONS	16,262 OPERATIONS	448 NIGHTTIME OPERATIONS



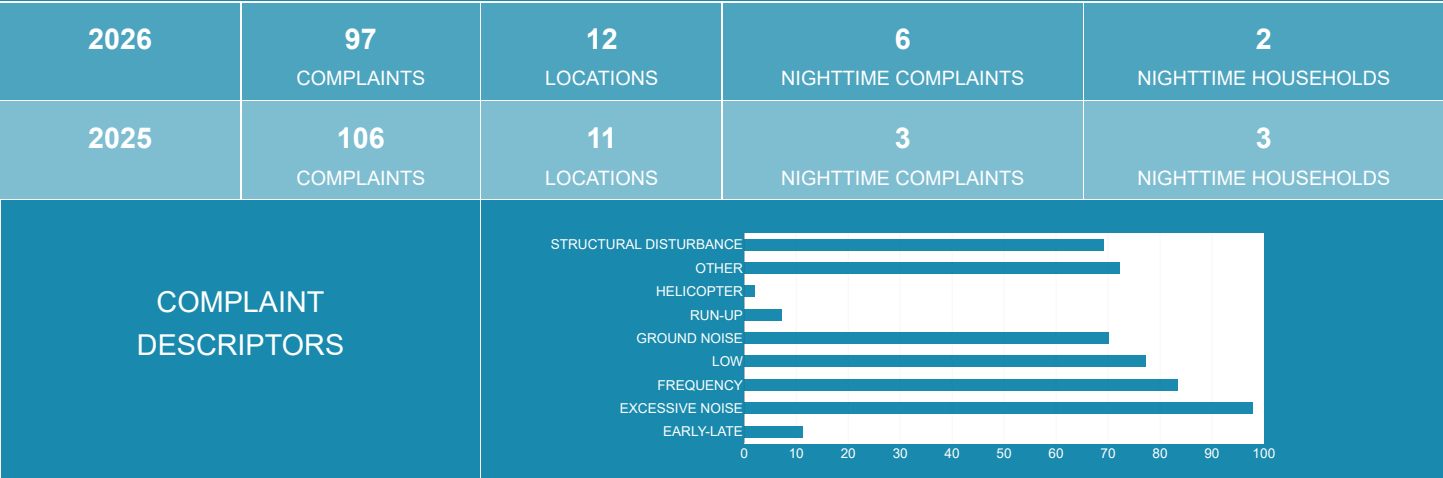
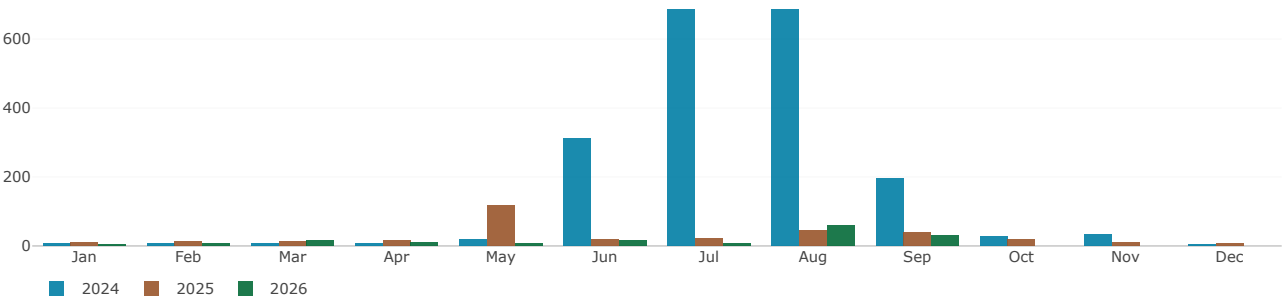
	AIRCRAFT TYPE	OPERATIONS	%	COMPLAINTS	%
	PISTON	7,250	97.1%	5	100%
	HELICOPTER	35	0.5%	0	0%
	JET	34	0.5%	0	0%
	TURBO-PROP	121	1.6%	0	0%
	UNKNOWN	26	0.3%	0	0%

*Note: Operations data incomplete for August 2026 and September 2026 due to data source transition.

Airlake Airport (LVN) - COMPLAINTS HEATMAP

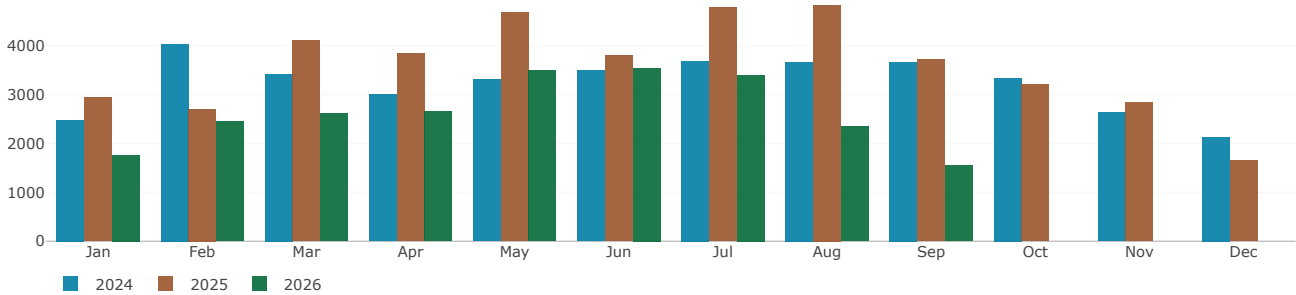


COMPLAINTS



OPERATIONS

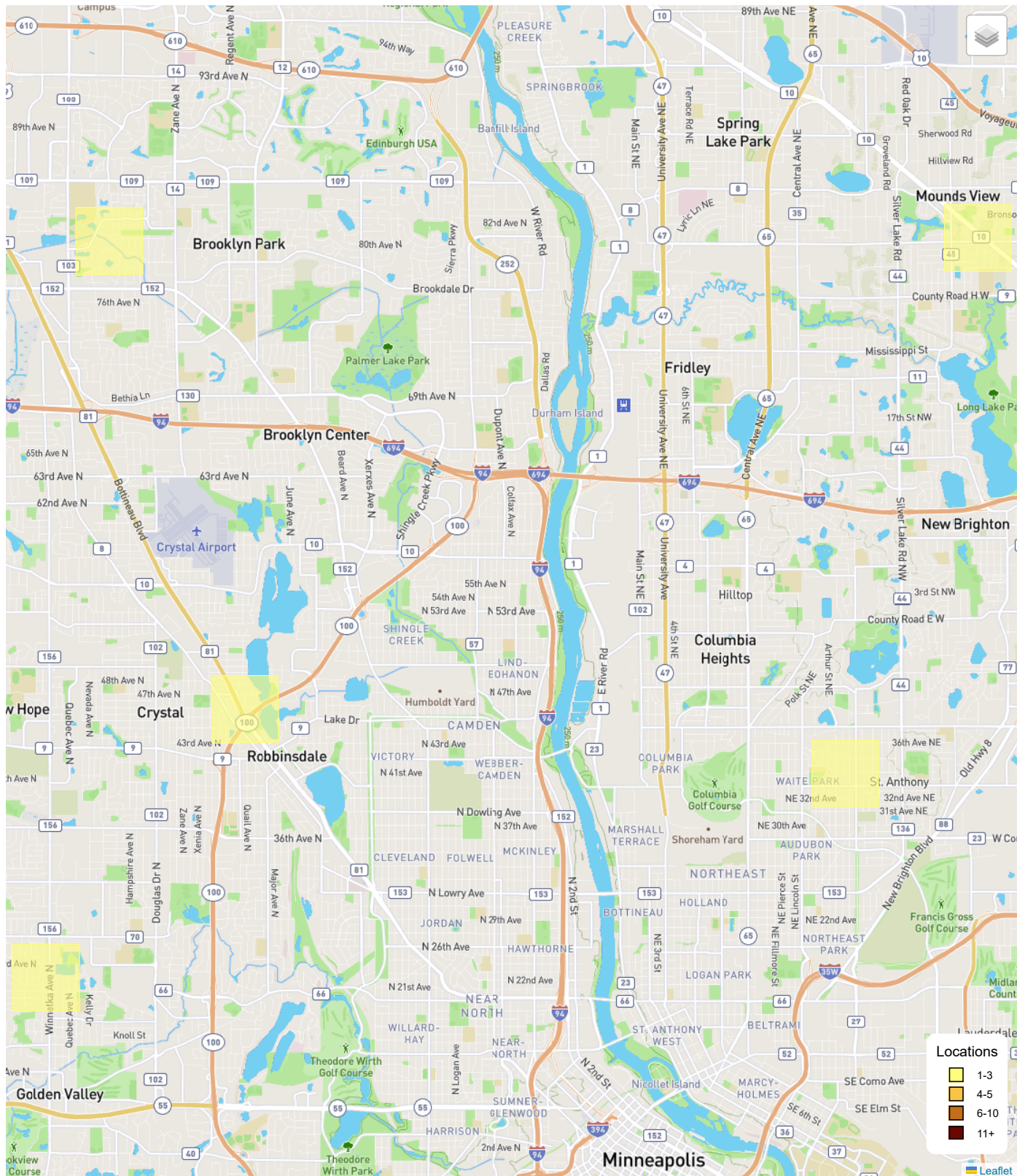
2026*		2025	
7,302 OPERATIONS	224 NIGHTTIME OPERATIONS	13,342 OPERATIONS	440 NIGHTTIME OPERATIONS



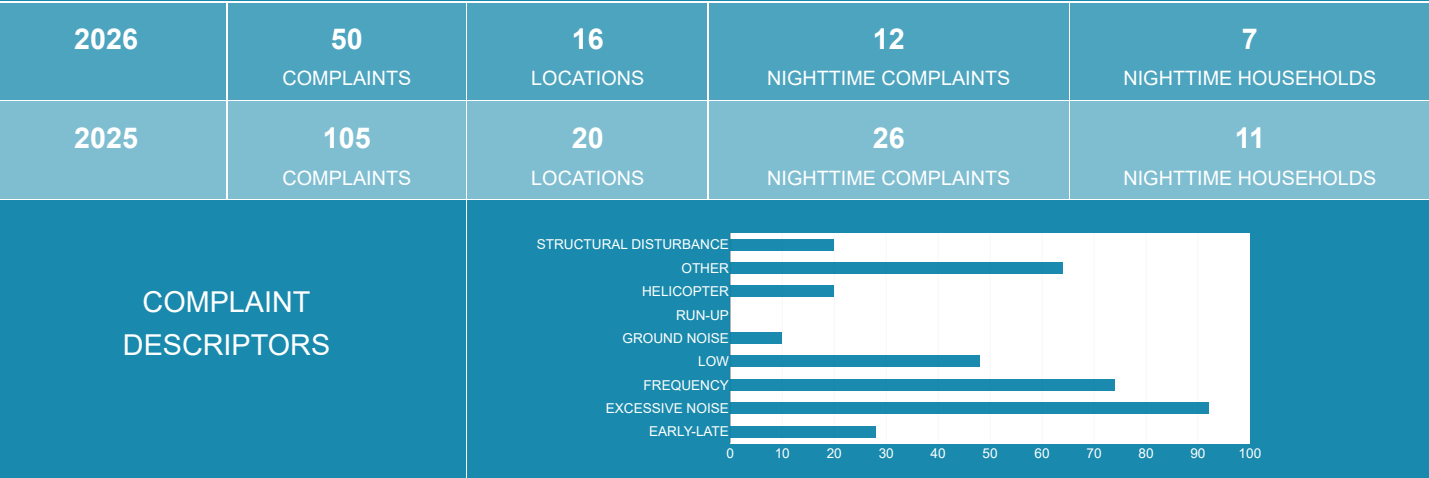
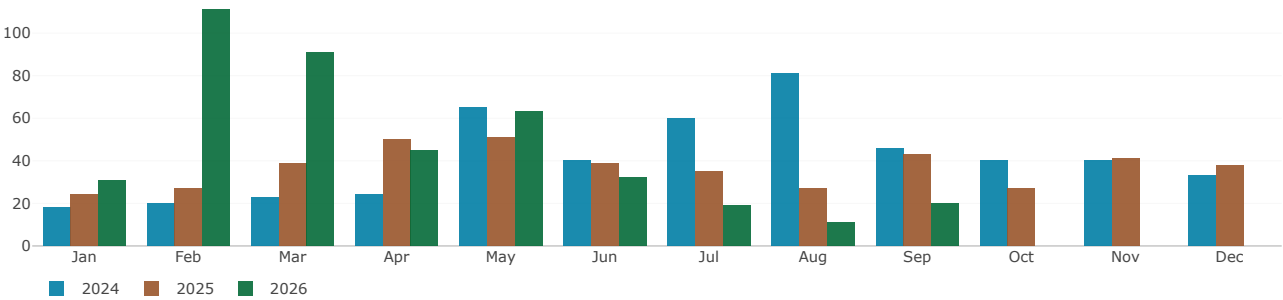
	AIRCRAFT TYPE	OPERATIONS	%	COMPLAINTS	%
	JET	6	0.1%	4	4.1%
	HELICOPTER	83	1.1%	1	1%
	PISTON	7,140	97.8%	89	91.8%
	TURBO-PROP	47	0.6%	3	3.1%
	UNKNOWN	26	0.4%	0	0%

*Note: Operations data incomplete for August 2026 and September 2026 due to data source transition.

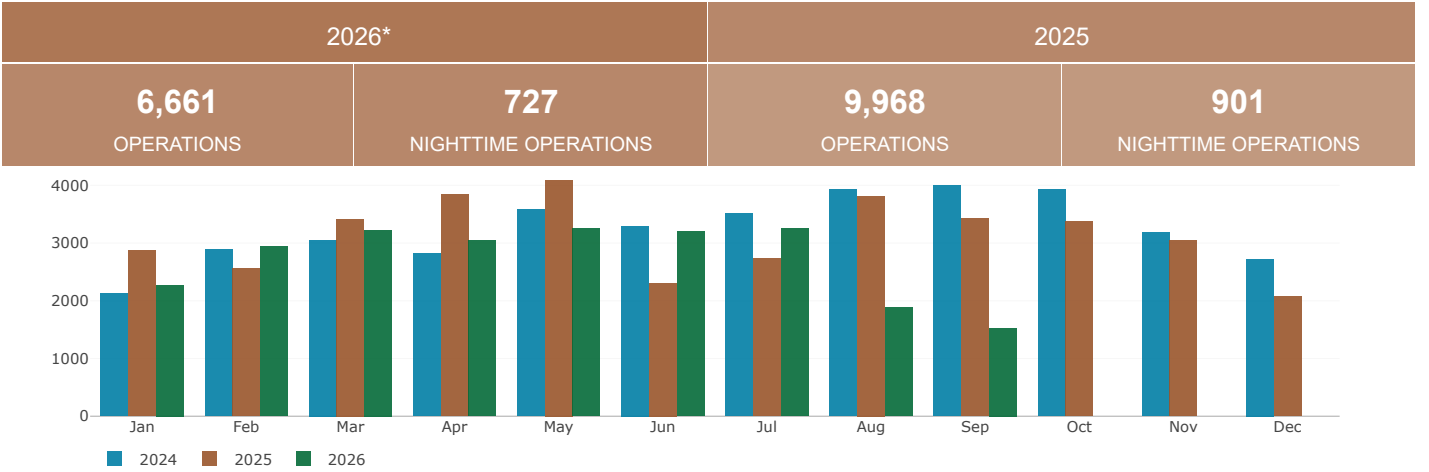
Crystal Airport (MIC) - COMPLAINTS HEATMAP



COMPLAINTS



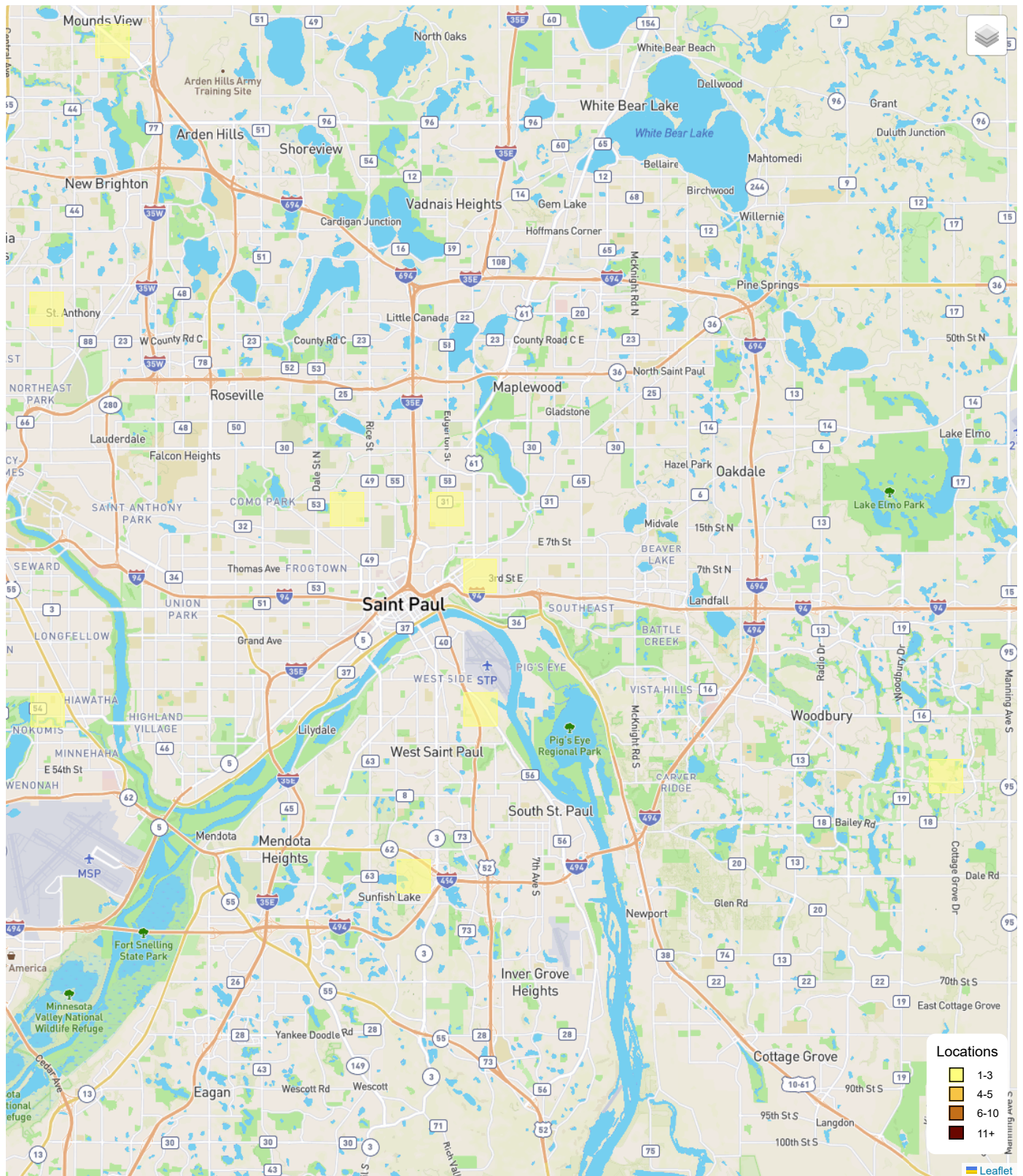
OPERATIONS



	AIRCRAFT TYPE	OPERATIONS	%	COMPLAINTS	%
	HELICOPTER	831	12.5%	11	22%
	JET	2,023	30.4%	8	16%
	MILITARY	16	0.2%	1	2%
	PISTON	2,777	41.7%	19	38%
	TURBO-PROP	701	10.5%	8	16%
	UNKNOWN	313	4.7%	3	6%

*Note: Operations data incomplete for August 2026 and September 2026 due to data source transition.

St Paul Downtown Holman Field (STP) - COMPLAINTS HEATMAP





Lake Elmo Airport (21D)

FLY NEIGHBORLY

A program of the MAC general aviation airports

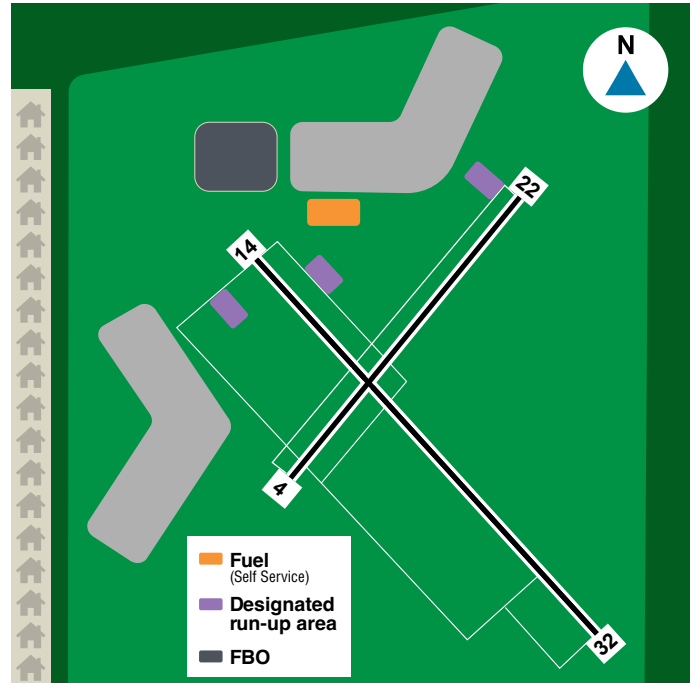


1. TAKEOFF AND APPROACH

- A. Runway 32 is the preferred runway.
- B. Runway Prioritization (particularly during nighttime hours):
32, 14, 22, 4
- C. Arrivals: follow PAPI glide slope until a lower altitude is necessary for a safe landing.
- D. Use guidance published by FAA, NBAA, AOPA when arriving to or departing from the airport.
 - [FAA AC 90-66C Non-Towered Airport Flight Operations](#)
 - [FAA AC 91-36D - Visual Flight Rules \(VFR\) Flight Near Noise-Sensitive Areas](#)
 - [NBAA Noise Abatement Program](#)
 - [AOPA Noise Awareness Steps](#)
- E. Turbine-powered aircraft and itinerant aircraft, depart Runways 32 or 14, fly runway heading and turn to a northerly heading after attaining an altitude within 300 feet of traffic pattern altitude.

2. TRAFFIC PATTERN (Left Turns)

- A. Fly aircraft at the airport traffic pattern altitude:
 - Turbine-powered aircraft: 1,500 feet agl (2,433 msl)
 - Piston-driven aircraft: 1,000 feet agl (1,933 msl)
- B. Avoid multiple training events by turbine-powered aircraft in the airport traffic pattern.
- C. Keep traffic pattern legs as short as possible and close to the airport without risking safety.
- D. Use the full length of runway for arrivals and departures: avoid stop and go operations and avoid intersection takeoffs.
- E. Avoid repetitive activity over residences, including flight training activities.
- F. When departing the traffic pattern, choose a path that avoids overflying residential areas if practical.



3. MAINTENANCE RUN-UPS

- A. Use designated areas (see map) to conduct all engine tests and maintenance run-ups in excess of 5-minutes. **Pre-departure Run-ups may be conducted in other areas.**
- B. Avoid engine tests and maintenance run-ups during nighttime hours.

4. HELICOPTER TRAINING

- A. Avoid helicopter training in the traffic pattern during nighttime hours.
- B. Avoid hovering for extended durations in the vicinity of residential areas.
- C. Avoid repetitive activity over the same neighborhoods.

5. NIGHTTIME OPERATIONS (2200-0700)

- A. Avoid operating aircraft during nighttime hours.
- B. Avoid nighttime currency operations and flight training in the traffic pattern after 0000 local time.
- C. Avoid intersection takeoffs and stop and go operations.
- D. Avoid low-level flyovers at the airport.

If you have questions, please contact the airport manager at **763-717-0001**
metroairports.org/our-airports

July 2026



<https://metroairports.org/fly-neighborly>

