



MEETING AGENDA

February 23, 2022

3 p.m.

**Meeting Location: Baytown Township Hall
4020 McDonald Dr N, Stillwater, MN 55082
Face Masks are Encouraged**

1. Welcome and Introductions -Information (2 min.)
2. Approval of Meeting Minutes for 12-1-2021 -Action (2 min.)
3. Airport User Spotlight -Information (3 min.)
4. Lake Elmo Airport Orientation -Information (50 min.)
5. Public Comment (3-min. per comment) -Information (6 min.)
6. Member Comment -Information (10 min.)
7. Set LEAAC meeting schedule -Action (2 min.)
8. Adjourn

(Noted discussion times are approximate)

For questions about this meeting agenda, please contact:

Jennifer Lewis, MAC Community Relations Coordinator

Jennifer.lewis@mspm.org or 612-486-2420

3275 Manning Avenue, Box 2, Lake Elmo, Minnesota 55042

Philip Tiedeman, MAC Airport Manager • Philip.Tiedeman@mspm.org • 763-717-0001



**METROPOLITAN AIRPORTS COMMISSION
LAKE ELMO AIRPORT ADVISORY COMMISSION
DRAFT MEETING MINUTES**

Wednesday, December 1, 2021, 3:00 p.m.
Baytown Township Hall
4020 McDonald Drive North
Stillwater, MN 55082

The meeting started at 3:03 p.m. In attendance were:

Representatives: D. Selander, Lake Elmo Aero; S. St. Ores, Bayport; N. Ruedy, Lake Elmo Aero; D. Kyllö, West Lakeland Township; R. Weyrauch, Baytown Township; K. Howard, Washington County; L. Peterson, At-Large; J. Morgan, At-Large; R. Stoller, EAA Chapter 54; M. Just, Lake Elmo; K. Bergman, At-Large; J. Thomas, At. Large

MAC Staff: R. Skoog, MAC Commissioner; P. Tiedeman, Airport Manager, Lake Elmo Airport; J. Lewis, Community Relations Coordinator; M. Ross, Assistant Manager, Community Relations; J. Harris, Director – Reliever Airports; P. Mosites, Project Manager – Airport Development; K. Verdeja, Administrative Specialist

Other: L. Reidt, SEH; J. Walgrave, SEH

A quorum of at least three User Representatives and three Public Representatives was established.

1. Welcome and Introductions - Information

Luke Peterson, Co-Chair, called the meeting to order at 3:03 pm. There was a total of 21 participants. He gave an overview of the agenda, including the goal and purpose for the advisory commission. **Chair Peterson** invited each person in attendance to briefly introduce themselves.

2. Approval of Meeting Minutes for 8-25-2021

Chair Peterson, opened the discussion regarding the approval of the minutes from the last committee meeting noting a revision. There was no discussion.

**Representative Weyrach moved and Representative Stoller seconded to:
Approve the Meeting Minutes from the August 25, 2021 Meeting as revised.**

The motion passed by unanimous vote.

3. Evaporator Briefing

Chair Peterson, introduced **Pat Mosites, Project Manager – Airport Development**. **Mr. Mosites** explained the Stormwater Analysis and the proposed drainage at the Lake Elmo Airport. He introduced **Lindsay Reidt, an associate from Short, Elliot and Hendrickson (SEH)**. **Ms. Reidt** went over the overall project schedule for runway 14/32 replacement. She then introduced **Jeremy Walgrave, also an associate from SEH**, who gave more detail regarding the proposed Drainage Project and explanation of the evaporator locations and noise.

Mr. Mosites also added that Lake Elmo Airport needs to have lined ponds, which was another factor in needing evaporators.

Philip Tiedeman, Airport Manager - Lake Elmo Airport, responded to an inquiry regarding the safety of wildlife near the airport.

Mr. Walgrave responded to an inquiry regarding the capacity of the ponds and evaporators as well as an inquiry of the daily monitoring of the basins.

4. Airport Manager's Update

Philip Tiedeman, Airport Manager – Lake Elmo Airport, discussed the tree clearing near the railroad tracks, fence repair and new gate installation. Mr. Tiedeman went on to explain that excavation and grading, runway lighting, and vault building are currently under construction. He also explained the plan for the upcoming winter season.

Mr. Tiedeman responded to a question regarding the tree clearing project.

5. Mobile Sound Monitoring Study Update

Michele Ross, Assistant Manager, Community Relations, gave a brief overview of aircraft noise. Ms. Ross also mentioned the www.metroairports.org website for more tutorials. Ms. Ross defined sound and noise and how noise is measured. She continued by explaining common aircraft noise metrics, maximum sound level, sound exposure level, equivalent sound level, day-night average sound level and other metrics.

Ms. Ross explained the Lake Elmo Airport (21D) Sound Study which took place August 4-10, 2021. Ms. Ross explained the field measurements and the sound study modeling results. Lastly, she explained the complaints during the sound study.

Ms. Ross responded to numerous inquiries about modeling data, measured data and interpreting of the data.

6. Aircraft Operations and Noise Complaints Summary

Jennifer Lewis, Meeting Coordinator, gave an overview of the Metropolitan Airports Commission (MAC) Reliever Airport Operations and Noise Complaint Report for Quarter 3 2021. Ms. Lewis explained that information related to Lake Elmo Airport included 25 noise complaints from 4 locations, and 7 nighttime complaints from 3 nighttime locations. **Ms. Lewis** explained that more detail about complaints and operations is available at [MACNOMS | Metropolitan Airports Commission \(metroairports.org\)](http://MACNOMS | Metropolitan Airports Commission (metroairports.org))

7. Public Comment

Chair Peterson, introduced the public comment period and reminded attendees of the ground rules for public comment. There were no comments made.

9. Member Comments

Chair Peterson thanked all in attendance for participating and opened the discussion to the representatives. There were no comments made.

10. Set LEAAC Meeting Schedule

Chair Peterson led a discussion regarding the date of the next meeting.

Next LEAAC Meeting to be held on February 23, 2022 at 3:00 pm tentatively at the same location.

**Representative Just moved and Representative St. Ores seconded to:
Adjourn the December 1, 2021 Meeting.**

The motion passed by unanimous vote.

The meeting was adjourned at 4:30 p.m.

DRAFT