

Instructions:

Preview the following questions and directions to help you complete the Disadvantaged Business Enterprise/Airport Concessions Disadvantaged Business Enterprise Program Reevaluation

Review these questions to prepare your answers for the [DBE/ACDBE Reevaluation Form](#). All questions require answers, except for the questions relating to “Instance B.”

Business information

- Business name
- Socially and economically disadvantaged owner (SEDO) name
- SEDO email address
- Ownership percentage

Reevaluation

Experiences of disadvantage in education, employment or business

State how and to what extent the situations you’re describing caused you economic harm, economic hardship, systemic barriers, and denied opportunities. Include a full description of type and magnitude and establish how you are economically disadvantaged relative to similarly situated non-disadvantaged individuals.

Instance A (required)

- What happened?
 - Describe a situation that has caused you economic hardship, systemic barriers, and denied opportunities in your education, employment or business. Your answer must describe the action and the reasons why you believe you are economically disadvantaged compared to similarly situated non-disadvantaged individuals. Include a full description of the type and magnitude of the harm.
- How did this situation affect your education, employment or business?
 - Include the effect of the described incident (e.g., because X happened, it affected an opportunity for me to do Y because of [reason]).
- When did it happen?
 - Include the time period or specific date indicating when the incident happened (e.g. Spring 2025 or May 15, 2025)
- Where did it happen?

- Include the specific place(s) where it happened and the city and state (e.g. [Name of Bank] in [Name of City], [Employer Name] in [Name of City], and/or [Name of College] in [Name of City]). The location must be in the United States, including U.S. territories and military bases.
- Who were the parties involved in the incident(s)?
 - Include the people and/or organization who took negative action. It may have been one person or multiple people. Include each person's role to the best of your knowledge (e.g. Loan Officer, Human Resources, or Guidance Counselor) or exact name to the extent possible.

Instance B (optional)

- What happened?
 - Describe a situation that has caused you economic hardship, systemic barriers, and denied opportunities in your education, employment or business. Your answer must describe the action and the reasons why you believe you are economically disadvantaged compared to similarly situated non-disadvantaged individuals. Include a full description of the type and magnitude of the harm.
- How did this situation affect your education, employment or business?
 - Include the effect of the described incident (e.g., because X happened, it affected an opportunity for me to do Y because of [reason]).
- When did it happen?
 - Include the time period or specific date indicating when the incident happened (e.g. Spring 2025 or May 15, 2025)
- Where did it happen?
 - Include the specific place(s) where it happened and the city and state (e.g. [Name of Bank] in [Name of City], [Employer Name] in [Name of City], and/or [Name of College] in [Name of City]). The location must be in the United States, including U.S. territories and military bases.
- Who were the parties involved in the incident(s)?
 - Include the people and/or organization who took negative action. It may have been one person or multiple people. Include each person's role to the best of your knowledge (e.g. Loan Officer, Human Resources, or Guidance Counselor) or exact name to the extent possible.

Attach a personal net worth (PNW) statement (required)

- Download and complete the [Personal Net Worth Statement](#). Then upload it in the space provided on [DBE/ACDBE Reevaluation Form](#).

Attach supporting documents or additional instances you consider relevant (optional)

- If you are providing additional instances, be sure to include the details outlined in the questions for Instance B (above).