

FLYING CLOUD AIRPORT JOINT AIRPORT ZONING BOARD

Thursday, April 5, 2018
Eden Prairie City Center – Heritage Rooms 3 & 4
8080 Mitchell Road, Eden Prairie, MN

MEETING MINUTES

Brad Aho, Chair, convened the Flying Cloud Airport Joint Airport Zoning Board meeting at 2:00 p.m. The following were in attendance:

Members: Brad Aho, Chair
Jerry McDonald, City of Chanhassen, Board Member
Bob Barker, Flying Cloud Airport Advisory Commission, Alternate (voting)
Rick King, Metropolitan Airports Commission, Board Member
Katie Clark Sieben, Metropolitan Airports Commission, Board Member
Julie Klima, City of Eden Prairie, Board Member
Eric Weiss, City of Shakopee, Board Member

Others: Rylan Juran, MnDOT; Michael Lawrence, Premier Jet Center; Bridget Rief, Evan Wilson, Neil Ralston, Brad Juffer, Andrew Hanson, Gary Schmidt, Mike Wilson, Jenn Felger, Shelly Cambridge, MAC Staff

1. CHAIR OPENING REMARKS

Chair Aho opened the meeting by discussing the recent open house and public hearing which was held on Tuesday, February 27, 2018 in the Eden Prairie City Council Chambers. Chair Aho stated the meeting did not attract a large number of public attendees but some comments were gathered from interested parties in the question and answer session before the hearing started. Keeping the comment period open until March 14th and posting notice of the hearing via multiple sources, gave the public ample time to address their questions with the board. Chair Aho stated the small number of attendees accentuates that the public has had their concerns addressed via the board's process and transparency, and that the zoning ordinance the board is proposing is not controversial.

2. APPROVAL OF 01-18-18 FCM JAZB MEETING MINUTES

Chair Aho then requested a motion to approve the meeting minutes from the Flying Cloud Airport Joint Airport Zoning Board meeting held on 01-18-18.

IT WAS MOVED BY KLIMA, SECONDED BY CLARK SIEBEN TO APPROVE THE MINUTES OF THE JANUARY 18, 2018 FLYING CLOUD AIRPORT JOINT AIRPORT ZONING BOARD MEETING, AS PRESENTED. THE MOTION CARRIED BY UNANIMOUS VOTE.

3. REVIEW OF FEBRUARY 27, 2018 PUBLIC HEARING REPORT

Chair Aho turned the meeting over to Neil Ralston, MAC Staff, who briefly reviewed the purpose and goals for the Joint Airport Zoning Board. Mr. Ralston then noted the Flying Cloud Airport's first public hearing regarding the draft FCM Airport Zoning Ordinance was held on Tuesday, February 27th in the Eden Prairie City Council Chambers. Mr. Ralston thanked Chair Aho and the City of Eden Prairie for hosting the meeting which began with a public open house from 5 p.m. to 6 p.m., followed by a short public presentation about the proposed draft zoning ordinance, and a question and answer session prior to the start of the formal public hearing at 6:30 pm. Twelve members of the public signed in on the attendance sheet but no public testimony was given.

The public comment period closed at 5 p.m. on Wednesday, March 14th and during the comment period four written public comments were received. One of the comments received was general in nature about the airport interacting with the community around it; one comment asked in what JAZB Safety Zone a particular property was located; one comment inquired about any restrictions on solar panel installations in JAZB Safety Zone B, and the last was a friendly reminder that we have an underground pipeline in the vicinity of the subject airport. Mr. Ralston prepared a matrix listing all written comments along with proposed responses to each. This matrix will become part of the formal Public Hearing Report.

Mr. Ralston then made reference to the Public Hearing Report, a copy of which was handed out at the meeting as part of the distributed agenda package. The Public Hearing Report contains the following items:

- The Notice of Public Comment Period and Public Hearing
- Attendance sheets
- Hearing Transcript
- Public presentation slides
- List of Exhibits entered into the record at the hearing
- The public comment response matrix

Mr. Ralston addressed the board by asking for questions or concerns. None were raised. Chair Aho stated he believes many of the individuals in attendance at the public hearing were unsure of how the draft zoning ordinance being proposed might change the nature of the airport. But given the format of the open house and public meeting, many concerns were addressed individually prior to the start of the public hearing which may account for why no one wanted to give public testimony at the hearing; their questions had been responded to earlier that evening during the open house.

4. Commissioner King moved to accept the Draft FCM Zoning Ordinance Public Hearing Report for the first public hearing that was held on February 27, 2018. Chair Aho recognized the motion and asked for a second.

IT WAS MOVED BY COMMISSIONER KING, SECONDED BY CLARK SIEBEN TO ACCEPT THE FLYING CLOUD AIRPORT PUBLIC HEARING REPORT AS PRESENTED. THE MOTION CARRIED BY UNANIMOUS VOTE.

5. REVIEW OF DRAFT FCM ZONING ORDINANCE SUBMITTAL MATERIALS

Mr. Ralston discussed preparations for submitting the Draft Airport Zoning Ordinance to MnDOT for formal review. Mr. Ralston advised that based on comments received, the recommendation is that no content changes be made to the Draft Airport Zoning Ordinance language that was presented at the public hearing, also unchanged from the version presented at the JAZB's January meeting.

It is recommended the submittal package to MnDOT contain the following materials:

- Submittal cover letter
- FCM JAZB Meeting Record
- Public Hearing Report
- Technical Report
- Draft FCM Zoning Ordinance

6. Chair Aho asked board members for questions or discussion points regarding the submittal package being prepared for MnDOT. Hearing none, Chair Aho called for a motion to approve the FCM Draft Zoning Ordinance Submittal materials as presented. Commissioner King clarified the language for the motion, to approve the following draft materials for submission to the MnDOT Commissioner of Transportation, to include the Submittal Letter, the FCM JAZB meeting record, the Public Hearing Report, the FCM Airport Zoning Ordinance Technical Report and the Draft FCM Airport Zoning Ordinance dated January 18, 2018 as presented at the February 27, 2018 meeting.

IT WAS MOVED BY KLIMA, SECONDED BY MCDONALD TO APPROVE THE SUBMISSION OF THE FLYING CLOUD AIRPORT JOINT AIRPORT ZONING BOARD (JAZB) DRAFT ZONING ORDINANCE TO MNDOT AS PRESENTED. THE MOTION CARRIED BY UNANIMOUS VOTE.

Mr. Ralston advised the board will target a submittal date of Friday, April 13, 2018.

7. ESTABLISH NEXT MEETING DATE

The focus of the next JAZB meeting is to review MnDOT's comments about the Draft Airport Zoning Ordinance as submitted. Although MnDOT does not have a deadline by which they must respond, a period of sixty days was deemed to be a reasonable expectation.

Mr. Ralston recommended Thursday, June 14th for the next JAZB meeting, contingent upon receipt of MnDOT's comments. Members tentatively affirmed the recommended date and time. **The next JAZB meeting is tentatively scheduled for Thursday, June 14th at 2:00 p.m. at Eden Prairie City Center.** Chair Aho confirmed that getting the next

meeting date on the books illustrates to MnDOT that we are moving forward in the process and provides them at least a target date by which to return their comments.

WITH NO FURTHER BUSINESS TO DISCUSS, IT WAS MOVED BY COMMISSIONER KING AND SECONDED BY BARKER TO ADJOURN. THE MOTION WAS CARRIED BY UNANIMOUS VOTE.

The meeting was adjourned at 2:14 p.m.