



Airlake Airport ADVISORY COMMISSION



ALAAC

INFORMATIONAL MEETING MINUTES

Thursday, December 9, 2021, 3:30 p.m.

****Teleconference Only****

The meeting started at 3:30 p.m. In attendance by teleconference were:

Representatives: J. Bermel, Lakeville; D. Olson, Lakeville; N. Sauber, Eureka; R. Wood, Eureka; M. Smith, Dakota County; S. Wilson, Farmington; P. Monyahan, Pilot; T. Fitzhenry, Pilot; D. Wolbert, Pilot

MAC Staff: B. Peterson, Airport Manager, Airlake Airport; J. Lewis, Community Relations Coordinator; M. Ross, Assistant Manager, Community Relations; K. Verdeja, Recording Secretary

1. Welcome and Introductions

Blaine Peterson, Airport Manager – Airlake Airport, called the meeting to order at 3:30 pm. There were a total of 13 participants. He gave an overview of the agenda for the inaugural meeting of the Commission.

Mr. Peterson also gave an overview of his role and responsibilities as Airport Manager and Technical Advisor for this Commission. He then invited each attendee to introduce themselves.

2. Draft Bylaws & Work Plan Overview

Michele Ross, Assistant Manager, Community Relations, gave an overview of the Bylaws being presented to the commission for approval. Ms. Ross explained the process on reactivating the Airlake Commission.

Ms. Ross then went over the proposed Work Plan for the Commission for 2022-2023. There was a recommendation of a workshop meeting and introduction meetings. There were also suggestions about traffic patterns.

Joe Harris, Director of Reliever Airports, introduced himself to the group.

3. Airport Manager's Update

Blaine Peterson, Airport Manager – Airlake Airport, discussed the new FBO building which is currently under construction. There will be a new diesel fuel tank added as well, which is scheduled to be completed by the end of the year. Mr. Peterson gave an update on an Aircraft Hangar and Fiber Optics.

Mr. Peterson discussed future projects which include an environmental study and a training opportunity with Lakeville Fire Department.

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Blaine Peterson, MAC Airport Manager • Blaine.Peterson@mspmac.org • 952-944-1035



4. Aircraft Operations and Noise Complaints Summary

Jennifer Lewis, Meeting Coordinator, gave an overview of the Metropolitan Airports Commission (MAC) Reliever Airport Operations and Noise Complaint Report for Quarter 3, 2021. Ms. Lewis explained that information related to Airlake Airport included 11 noise complaints from 1 location, and 0 nighttime complaints from 0 nighttime locations. **Ms. Lewis** explained that more detail about complaints and operations is available at [MAC Reliever Interactive Reports](#). Ms. Lewis responded to questions regarding the noise complaints during the quarter.

Blaine Peterson, Airport Manager – Airlake Airport, described the aircraft operations at Airlake. He also explained that the methodology of data collection changed in July 2021. Mr. Peterson responded to questions regarding defining an operation.

5. Public Comment

Blaine Peterson, Airport Manager – Airlake Airport, introduced the public comment period and reminded attendees of the ground rules for public comment. There were no comments made.

9. Member Comments

Blaine Peterson, Airport Manager – Airlake Airport, thanked all in attendance for participating and opened the discussion to the representatives. The contact information for MAC Staff was shared with the attendees:

Blaine Peterson Blaine.Peterson@mspmac.org

Jennifer Lewis Jennifer.Lewis@mspmac.org

Michele Ross Michele.Ross@mspmac.org

10. Set next Meeting Date

Blaine Peterson, Airport Manager – Airlake Airport, led a discussion regarding the date of the next meeting. It was decided the meeting would be held on Thursday, March 10, 2022 at 4:00 p.m. with a location to be determined based on the guidelines set forth regarding social distancing and public health and safety.

The meeting was adjourned at 4:47 p.m.