



Airlake Airport ADVISORY COMMISSION



ALAAC

**METROPOLITAN AIRPORTS COMMISSION
AIRLAKE AIRPORT ADVISORY COMMISSION
MEETING MINUTES**

Friday, December 15, 2023, 2:00 p.m.

Aloft Aviation

22300 Hawker Lane, Lakeville, MN 55044

The meeting started at 2:02 p.m. In attendance in-person or by teleconference were:

Representatives: H. Bernatz, City of Farmington; J. Bermel, City of Lakeville; T. Fitzhenry, Airport User; A. Forsberg, Aloft Aviation; T. Goodroad, City of Lakeville; S. Guetter, Global Aerospace; K. Jech, Lakeville Area Chamber of Commerce; P. Moynihan, Pilot; N. Sauber, Eureka Township; D. Wolbert, Pilot

MAC Staff: J. Harris, Director – Reliever Airports; J. Lewis, Community Relations Coordinator; M. Ross, Community Relations Manager; S. Seefeldt, Manager – Airlake Airport; K. Verdeja, Recording Secretary

Other: J. Widing, Metropolitan Council

A quorum of at least three User Representatives and three Public Representatives was established.

1. Welcome and Introductions

Tom Fitzhenry, Co-Chair, called the meeting to order at 2:02 pm. There was a total of 16 participants.

2. Agenda Discussion

Co-Chair John Bermel reviewed the agenda. There was no discussion.

3. Consent Items

Chair Bermel also opened a discussion regarding approving the agenda.

Representative Moynihan moved and Representative Wolberg seconded to:

Approve the Agenda for the December 14, 2023 meeting.

The motion passed by unanimous vote.

Approved 3-14-2024

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Chair Fitzhenry also opened a discussion regarding approving the minutes from the commission meeting on September 14, 2023. There were no changes.

**Representative Moynihan moved and Representative Wolberg seconded to:
Approve the Meeting from the September 14, 2023 meeting.
The motion passed by unanimous vote.**

4. Public Comment

Chair Fitzhenry introduced the public comment period and reminded attendees of the ground rules for public comment. There were no comments made.

5. MAC Staffing Update

Joe Harris, Director – Reliever Airports, introduced himself to the commission. **Mr. Harris** introduced **Sam Seefeldt** as the new Airport Manager of Airlake and Crystal Airports. **Mr. Seefeldt** reviewed his past experience and mentioned he has a private pilot’s license. He was a member of the Civil Air Patrol previously. He came from Jamestown Municipal Airport prior to coming here to Minnesota.

Mr. Harris noted that Mike is a temporary employee for the winter season.

6. Aircraft Operations & Noise Complaints Summary Q3 2023

Jennifer Lewis, Technical Advisor explained the Metropolitan Airports Commission Noise and Operation System ([MACNOMS](#)) tool. **Ms. Lewis** stated that 12,423 operations and 260 nighttime operations were recorded for Airlake Airport during the third quarter of 2023.

Ms. Lewis also explained the Metropolitan Airports Commission Community Connection website which can be found at www.metroairports.org/community-connection.

Ms. Lewis stated there were two noise complaints during the quarter, none of which occurred at night. She also explained that more details about complaints and operations are available at www.macnoise.com/tools-reports/interactive-reports.

Ms. Lewis responded to questions regarding the complaints. She also clarified some flight information regarding altitude standards for aircraft.



7. **Airfield Improvements Update**

Joe Harris, Director – Reliever Airports, confirmed the Long-Term Plan is still moving forward. He noted there are four utility lines that run under the roadways and there are encumbrances by the utility companies that were in place prior to the Metropolitan Airports Commission (MAC) taking ownership of the airport. Mr. Harris noted that consultants have been brought on board to help move the plan forward. He also explained that the current improvements are still in the MAC’s Capital Improvement Plan.

Mr. Harris responded to numerous inquiries regarding the utility encumbrances.

8. **Member Comments**

Chair Fitzhenry thanked all in attendance for participating and opened the discussion to the representatives.

Representative Wolbert asked if there was a way that all airport users could be notified in the future regarding runway closures. **Mr. Harris** noted that a subscription to the airport newsletter is a great way to keep in the loop. **Representative Guetter** noted that perhaps other modes of communication including social media, may be another option.

Representative Fitzhenry inquired about the current state of fuel usage on site. **Representative Forsberg** gave an update to the group.

9. **Announcements**

There were no announcements.

10. **2024 Meeting Dates/Times and Locations**

Chair Fitzhenry led a discussion regarding the upcoming meetings for the 2024 calendar year. The next ALAAC Meetings are now scheduled for March 14 and June 13, 2024, at a location to be determined later.

11. **Adjourn**

The meeting was adjourned at 2:37 p.m.

