



Airlake Airport ADVISORY COMMISSION



ALAAC

MEETING MINUTES

Thursday, March 10, 2022, 3:30 p.m.

****Teleconference Only****

The meeting started at 3:30 p.m. In attendance by teleconference were:

Representatives: J. Bermel, City of Lakeville; K. Chatfield, Dakota County; T. Fitzhenry, Pilot; A. Forsberg, FBO; E. Laberee, Dakota County; P. Moynihan, Pilot; D. Olson, City of Lakeville; K. Porter, City of Farmington, N. Sauber, Eureka Township; D. Wolbert, Pilot; R. Wood, Eureka Township

MAC Staff: Y. Bizen, MAC Commissioner, B. Peterson, Airport Manager, Airlake Airport; J. Lewis, Community Relations Coordinator; M. Ross, Assistant Manager, Community Relations; M. Harder, Environmental Compliance Specialist; K. Verdeja, Recording Secretary

Other: B. Breckner, Pilot; T. Jarvis, MnDOT; S. Mielke, Dakota County; D. Abbott, Tenant

1. Welcome and Introductions

Blaine Peterson, Airport Manager – Airlake Airport, called the meeting to order at 4:00 pm. There was a total of 21 participants. He gave an overview of the agenda and the anticipated outcomes of the meeting.

Mr. Peterson also gave an overview of his role and responsibilities as Airport Manager and Technical Advisor for this Commission. He then invited each attendee to introduce themselves.

2. Nominations and Elections of Airport User Chair

Michele Ross, Technical Advisor, updated the attendees about the chair nomination and election process. Ms. Ross opened the item to nominations and discussion for the Chair of the User Group. Representative Fitzhenry was the only nomination for this position.

Representative Moynihan moved and Representative Forsberg seconded to:

Elect Representative Fitzhenry as the User Representative Co-Chair

The motion passed on the following roll call vote:

Ayes: Three Forsberg, Moynihan, Wolbert

Nays: None

Abstain: One Fitzhenry

With a majority vote, Representative Fitzhenry was elected as the Chair of the User Representative group.

8140 220th Street West, Lakeville, Minnesota 55044

Blaine Peterson, MAC Airport Manager • Blaine.Peterson@mspmac.org • 952-944-1035



3. Nominations and Elections of Community/Public Chair

Michele Ross, Technical Advisor, opened the business item to nominations for the Chair of the Community/Public group. Ms. Ross mentioned that the same process that was applied to the User Chair election would be used for the Community/Public Chair nomination and election process. Representative Bermel was the only nomination for this position.

Representative Porter moved and Representative Olson seconded to:

Elect Representative Bermel as the Community/Public Representative Co-Chair

The motion passed on the following roll call vote:

Ayes: Five Laberee, Olson, Porter, Sauber, Wood

Nays: None

Abstain: One Bermel

With a majority vote, Representative Bermel was elected as the Community/Public Representative group Chair.

Mr. Peterson explained that each Co-Chair could choose to moderate the rest of the current meeting. Both Chair **Fitzhenry** and Chair **Bermel** deferred their appointment to the next business meeting.

4. Bylaws Approval

Jennifer Lewis, Meeting Coordinator, gave an overview of the Bylaws being presented to the commission for approval. Ms. Lewis opened the item to discussion for approving the bylaws for the Airlake Airport Advisory Commission.

There was a suggested modification to the Goal. The following text is recommended: “This Commission is formed to further the general welfare of the community and the Airlake Airport, a public airport in the City of Lakeville, County of Dakota, State of Minnesota, through minimizing or resolving problems created by the aircraft operations at the airport and removing all perceived barriers and making the facility as welcoming as possible to the general public.”

Ms. Lewis responded to clarifying questions from representatives.

A second suggested modification to Article VI, item two, which currently reads, “All record retention will be provided by the Metropolitan Airports Commission.” The suggestion was to add language to explain that the “Metropolitan Airports Commission is subject to Minnesota statutes for public data requests.”



Co-Chair Fitzhenry moved and Co-Chair Bermel seconded to:

Accept the Airlake Airport Advisory Commission Bylaws as modified.

The motion passed on the following roll call vote:

Ayes: Ten Bermel, Fitzhenry, Forsberg, Laberee, Moynihan, Olson, Porter, Sauber, Wolbert, Wood

Nays: None

Abstain: None

A quorum of three User Representatives and three Public Representatives was established by roll call attendance:

Airport User Representatives: T. Fitzhenry A. Forsberg, P. Moynihan, D. Wolbert,

Public Representatives: J. Bermel, E. Laberee, D. Olson, K. Porter, N. Sauber, R. Wood

5. 2022 - 2023 Work Plan

Blaine Peterson, Airport Manager – Airlake Airport, went over the proposed Work Plan for the Commission for 2022-2023.

Jennifer Lewis, Meeting Coordinator, defined the Noise Abatement Plan (NAP) and Pilot Guide.

Mr. Peterson gave an overview of the rest of the items listed on the Work Plan.

Representative Fitzhenry moved and Representative Forsberg seconded to:

Accept the Airlake Airport Advisory Commission Draft Work Plan as drafted.

The motion passed on the following roll call vote:

Ayes: Ten Bermel, Fitzhenry, Forsberg, Laberee, Moynihan, Olson, Porter, Sauber, Wolbert, Wood

Nays: None

Abstain: None

6. Aircraft Operations and Noise Complaints Summary

Mr. Peterson, Airport Manager – Airlake Airport, gave an overview of the Airlake Airport (LVN) Operations. There was a total of 9,451 operations during Quarter 4, 2021. There were 45 nighttime operations. He also explained the change in methodology beginning July 1, 2021.



Ms. Lewis explained where the operations data is obtained. She also explained that the data collected before July 1, 2021, cannot be changed to reflect the new data collection.

Jennifer Lewis, Meeting Coordinator, discussed the Noise Complaint Report for Quarter 4, 2021. Ms. Lewis explained that information related to Airlake Airport included one noise complaint from one location and no nighttime complaints from any nighttime locations. Ms. Lewis explained that more detail about complaints and operations is available at MAC Reliever Interactive Reports at <https://customers.macnoms.com/reports/>.

Ms. Lewis responded to questions regarding the noise complaints during the quarter.

7. Public Comment

Blaine Peterson, Airport Manager – Airlake Airport, introduced the public comment period and reminded attendees of the ground rules for public comment. There were no comments made.

8. Member Comments

Blaine Peterson, Airport Manager – Airlake Airport, thanked all in attendance for participating and opened the discussion to the representatives.

Co-Chair Fitzhenry thanked Jon Houglum.... for his hard work in keeping the airport runways clean and safe for our users. Mr. Peterson agreed and thanked Jon for his dedication to the airport.

9. Set Next Meeting Date

Blaine Peterson, Airport Manager – Airlake Airport, led a discussion regarding the date of the next meeting. It was decided the meeting would be held on Thursday, June 2, 2022, at 4:00 p.m., with a location to be determined with the potential of representatives participating virtually. Future dates of September 8 and December 8 were also established for meetings during the rest of the calendar year, with locations to be determined.

Mr. Peterson shared his email address with the group: Blaine.Peterson@mspmac.org.

10. Adjourn

The meeting was adjourned at 5:29 p.m.

