



Airlake Airport ADVISORY COMMISSION



ALAAC

**METROPOLITAN AIRPORTS COMMISSION
AIRLAKE AIRPORT ADVISORY COMMISSION
MEETING MINUTES**

Thursday, March 14, 2024, 4:00 p.m.
Lakeville City Hall
20195 Holyoke Avenue, Lakeville, MN 55044

The meeting started at 4:01 p.m. In attendance in-person or by teleconference were:

Representatives: J. Bermel, City of Lakeville; K. Chatfield, Dakota County; B. Eilers, Eureka Township; T. Fitzhenry, Airport User; A. Forsberg, Aloft Aviation; T. Goodroad, City of Lakeville; K. Jech, Lakeville Area Chamber of Commerce; P. Moynihan, Pilot; D. Wolbert, Pilot; D. Wolter, City of Lakeville

MAC Staff: Y. Bizen, MAC Commissioner, K. Fisher, Attorney, J. Lewis, Community Relations Coordinator, C. Metcalfe, Community Relations Assistant Manager, M. Ross, Community Relations Manager; S. Seefeldt, Airport Manager – Airlake Airport, K. Verdeja, Recording Secretary

Others: S. Nelson, pilot, A. Alwin, pilot, J. Hoza, C. Gardner, members of the public

A quorum of at least three User Representatives and three Public Representatives was established.

1. Welcome and Introductions

Tom Fitzhenry, Co-Chair, called the meeting to order at 4:02 pm. There was a total of 20 participants. **Chair Fitzhenry** reviewed the purpose and goals of the council.

2. Agenda Discussion

Chair Fitzhenry reviewed the agenda. There was no discussion.

3. Consent Items

Chair Fitzhenry also opened a discussion regarding approving the minutes from the committee meeting on December 15, 2023. There were no changes.

**Co-Chair Bermel moved and Representative Moynihan seconded to:
Approve the Agenda for today's meeting, March 14, 2024; and
Approve the Minutes from the December 15, 2023 meeting as presented.
The motion passed by majority vote. Representative Eiler abstained.**

Approved 6-13-2024

8140 220th Street West, Lakeville, Minnesota 55044

Sam Seefeldt, MAC Airport Manager • sam.seefeldt@mspmac.org • 651-224-4306



4. Public Comment

Chair Fitzhenry introduced the public comment period and reminded attendees of the ground rules for public comment. There were no comments made.

5. Nominations and Elections of Airport User Chair

John Bermel, Co-Chair, updated the attendees about the chair nomination and election process. **Chair Bermel** opened the item to nominations and discussion for the Chair of the User Group. **Representative Fitzhenry** was the only nomination for this position.

**Representative Moynihan moved and Representative Eilers seconded to:
Elect Representative Fitzhenry as the User Representative Co-Chair
Representative Fitzhenry was elected as the Chair of the User Group with a majority vote. Representative Fitzhenry abstained from the vote.**

6. Nominations and Elections of Community/Public Chair

Tom Fitzhenry, Co-Chair opened the business item to nominations for the Chair of the Community Group. **Representative Bermel** was the only nomination for this position.

**Representative Porter moved and Representative Wolbert seconded to:
Elect Representative Bermel as the Community/Public Representative Co-Chair
The motion passed by majority vote. Representative Bermel was elected as the Chair of the User Group with a majority vote. Representative Bermel abstained from the vote.**

Both **Co-Chair Fitzhenry** and **Co-Chair Bermel** accepted their appointments and chose to continue chairing the meeting.

7. 2024 - 2025 Work Plan

Jennifer Lewis, Technical Advisor, reviewed the proposed Work Plan for the Commission for 2024-2025.

Sam Seefeldt, Airport Manager - Airlake Airport, responded to questions from Representative Eilers regarding the Runway Extension Project.

Representative Moynihan inquired about the standard traffic pattern altitude noted in the Noise Abatement Plan.

**Co-Chair Bermel moved and Representative Moynihan seconded to:
Accept the Air Lake Airport Advisory Committee Draft Work Plan as drafted.
The motion passed unanimously.**

8. Airport Manager Update



Sam Seafeldt, Airport Manager – Airlake Airport, explained that he has been at Airlake Airport (LVN) for three months. He noted that there were no updates on the Environmental Assessment associated with the runway extension project. He explained the replacement of the South Taxiway/Runway 12 Runway End Identifier Lights (REIL) Edge lights.

Mr. Seafeldt noted that the runway needed some crack sealing. Bids were just received today for this project. He also defined the acronym NOTAM as Notice to Air Mission or Notice to Airmen. He explained that they are targeting night work for this.

He also noted that an additional piece of snow equipment, a snow pusher, was recently received at LVN and mentioned that they are now considering a larger broom.

Some work will also be done on the LVN Maintenance Building shell and mitigating some of the drainage on the south side of the airport. Representative Eiler inquired about the process being used for the drainage, as it is very near the Vermillion River.

He announced an open house and barbeque at the maintenance building on June 17, 2024, at approximately 4:30 p.m.

9. **Noise Complaints Summary Q4 2023**

Jennifer Lewis, Technical Advisor, summarized the Airlake Airport (LVN) Aircraft Operations for Q4 2023. She also explained the Metropolitan Airports Commission Noise and Operation System ([MACNOMS](#)) tool. **Ms. Lewis** stated that 9,561 operations and 44 nighttime operations were recorded for Airlake Airport during the fourth quarter of 2023. She described the methodology for counting operations and how it changed on July 1, 2021.

Ms. Lewis also explained the Metropolitan Airports Commission Community Connection website which can be found at www.metroairports.org/community-connection.

Ms. Lewis stated there were no noise complaints during the quarter. She also explained that more detail about complaints and operations is available by clicking on the Interactive Reports button found at <https://metroairports.org/community-connection/aircraft-noise>.

Ms. Lewis responded to questions regarding the complaint data. She defined nighttime operations as 10 p.m. -7 a.m.



10. Noise Abatement Plan Update

Jennifer Lewis, Technical Advisor, gave an overview of the Noise Abatement Recommended Practices (NARP) for Airlake Airport. There was some explanation given about the Fly Neighborly Guide for pilots and definitions and explanations were provided about the NARP measures.

11. ALAAC Member Comments

Chair Fitzhenry thanked all in attendance for participating and opened the discussion to the representatives.

Representative Moynihan noted that on June 16, there is an EAA fly-in breakfast. He also noted that the Lakeville Lions Pan-o-Prog breakfast will be from July 7-14, 2024. The Pan-o-Prog fly-in breakfast will be at Airlake Airport on July 7th.

Both breakfasts will be held at Aloft Aviation's south hangar.

12. Announcements

Chair Fitzhenry noted that the next meeting would be held on Thursday, June 13, 2024, September 12 and December 12, 2024, at 4:00 p.m., with a location to be determined.

13. Adjourn

The meeting was adjourned at 4:54 p.m.

