



Airlake Airport ADVISORY COMMISSION



ALAAC

**METROPOLITAN AIRPORTS COMMISSION
AIRLAKE AIRPORT ADVISORY COMMISSION
MEETING MINUTES**

Thursday, September 12, 2024, 4:00 p.m.
Lakeville City Hall
20195 Holyoke Avenue, Lakeville, MN 55044

The meeting started at 4:01 p.m. In attendance in-person or by teleconference were:

Representatives: J. Bermel, City of Lakeville; T. Fitzhenry, Airport User; A. Forsberg, Aloft Aviation; K. Jech, Lakeville Area Chamber of Commerce; P. Moynihan, Airport User; D. Wolbert, Airport User; K. Bachmayer, City of Lakeville

MAC Staff: Y. Bizen, MAC Commissioner, J. Lewis, Community Relations Coordinator, M. Ross, Community Relations Manager; S. Seefeldt, Airport Manager – Airlake Airport; M. Trapp, Environmental Affairs Manager; G. Olson, Environmental Affairs, A. Hanson, MAC Attorney

Others:

A quorum of at least three User Representatives and three Public Representatives was not established.

1. Welcome and Introductions

Tom Fitzhenry, Co-Chair, called the meeting to order at 4:00 pm. There was a total of 14 participants. **Chair Fitzhenry** reviewed the purpose and goals of the council.

2. Agenda Discussion

Chair Fitzhenry reviewed the agenda. There was no discussion.

3. Consent Items

Chair Fitzhenry also opened a discussion regarding approving the minutes from the committee meeting on December 15, 2023. There were no changes.

4. Public Comment

Chair Fitzhenry introduced the public comment period and reminded attendees of the ground rules for public comment. There were no comments made.

5. Airport Manager Update

Sam Seefeldt, Airport Manager – Airlake Airport, request from Sam AWOS info was requested by John Bermel

Approved 12-12-2024

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Include 2024 drainage project that came up later

6. **Noise Complaints Summary Q2 2024**

Jennifer Lewis, Technical Advisor, summarized the Airlake Airport (LVN) Aircraft Operations for Q2 2024. She also explained the Metropolitan Airports Commission Noise and Operation System ([MACNOMS](#)) tool. **Ms. Lewis** stated that 10,696 operations and 340 nighttime operations were recorded for Airlake Airport during the second quarter of 2024.

Ms. Lewis also explained the Metropolitan Airports Commission Community Connection website which can be found at www.metroairports.org/community-connection.

Ms. Lewis stated there were two noise complaints during the quarter. She also explained that more detail about complaints and operations is available by clicking on the Interactive Reports button found at <https://metroairports.org/community-connection/aircraft-noise>.

Ms. Lewis responded to questions regarding the complaint data. She shared more information about the concerns that were shared regarding the complaints that were filed. She also described how complaints are correlated to operations.

7. **Fly Neighborly**

Jennifer Lewis, Technical Advisor, gave an overview of the Fly Neighborly documents that were created in coordination with the ALAAC at the June 13, 2024, meeting. She also shared that ForeFlight custom content has been created for LVN. This content allows pilots to have easy access to Fly Neighborly guides while flying at LVN and MAC's other airports. Representative Guetter suggested that the MAC work with MNDOT to share the Fly Neighborly information. Lewis shared that the MAC is working through providing the information through AirNAV.com and the Federal Aviation Administration Chart Supplement, and committed to reach out to MNDOT as suggested.

8. **Environment 101**

Marissa Trapp, MAC Manager, Environmental Affairs, provided high level overview of the department and what they do, across all MAC airports and specific to Airlake Airport. The Environment Department mission is twofold: compliance with federal, state and local regulations, and serve as a resource to tenants to encourage stewardship. The department also supports the achievement of the MAC's sustainability goals.

Grace Olson, MAC Environmental Complaint Specialist, provided more information about storm water management and spill prevention, Best Management Practices (BMPs), MAC's role for soil and erosion control during construction as well as day-to-day, provides regular tenant engagement, and is a resource for compliance or other tenant questions. She explained that she assists with conducting inspections. Ms. Olson also shared that Airlake has several specific plans and permits that are in place to minimize pollution – general industrial



stormwater discharge permit. She explained the Stormwater Pollution Prevention Plan and Spill Prevention Control and Countermeasure plan, and she reminded that Airlake Airport tenants need to reapply for 2025 stormwater permits by October 2024.

Chair Fitzhenry asked questions about surface flooding at the airport. **Ms. Trapp** explained the MAC is aware of drainage issues and is evaluating ways to address them.

Representative Guetter explained his approach to remedying the flooding issues he experienced. **Chair Fitzhenry** asked if documentation from tenants would help. **Mr. Seefeldt** explained he is aware of many examples and situations.

Representative Wolbert suggested in-person observations would be valuable, then asked about the LVN Environmental Assessment (EA). **Ms. Ross** acknowledged there are factors that need to be worked through before that process can move forward.

9. ALAAC Member Comments

Chair Fitzhenry thanked all in attendance for participating and opened the discussion to the representatives.

Representative Forsberg noted his concerns regarding the delay in the EA.

Representative Wolbert asked if there is a way the ALAAC can help move the process along. **Ms. Ross** stated that the MAC is committed to transparency and will continue to share updates with the ALAAC. She noted the full MAC Board meets monthly and anyone is welcome to attend those meetings. MAC Board meeting information is available on metroairports.org

Representative Forsberg commended Sam Seefeldt, Airport Manager, for doing a fantastic job because his level of communication and his commitment to the airport shows. Representative Forsberg also noted that the same taxilane names were given to Airlake airport and Lake Elmo airport, which is causing a problem because his hangar address is not recognizable by any map. He believes coordination needs to take place with the MAC, the City of Lakeville and the County to assign an address for Aloft Aviation Fixed Base Operator (FBO). Maynard Lane, where the FBO is located, is not recognized by the City or the County, and emergency services personnel do not know where it is located on a map. He suggested a 911 locate be conducted and documented.

Representative Forsberg shared an overview of his company's involvement with Lakeville North Hockey program, including an event they are hosting at the airport on October 12.



Chair Fitzhenry noted concerns regarding transient aircraft from Mankato State Flight School using opposite approaches. **Representative Wolbert** asked about measures to communicate with the flight school. **Mr. Seefeldt** committed to conveying the concerns to Mankato State to avoid opposite direction approach patterns.

Representative Moynihan provided Reliever Airport Advisory Committee updates, including that the AWOS system is scheduled to be replaced in 2025. He also noted that an update is in process for the Common Traffic Advisory Frequency (CTAF). The MAC is working with the Federal Communication Commission (FCC) to change the CTAF to a less busy frequency.

Representative Guetter shared that LVN traffic pattern can be quite wide even when there are not many aircraft flying. He suggested reminders to pilots to follow FAA protocol and keep traffic patterns tighter and closer towards the airport.

Representative Jech shared appreciation to Representative Forsberg because he donates his hangar for many causes including a recent Lakeville Middle School youth fair.

Representative Bachmayer shared her appreciation for the knowledge and passion expressed and shared by those that serve on the ALAAC.

10. Announcements

Chair Fitzhenry noted that the next meeting would be held on Thursday, December 12, 2024, at 4:00 p.m. at Lakeville City Hall.

11. Adjourn

The meeting was adjourned at 5:00 p.m.

