



St. Paul Downtown Airport Advisory Council
APPROVED MEETING MINUTES
Tuesday, 20th of April 2021 at 4:00 PM
** Teleconference Only**

Call to Order

A regularly scheduled meeting of the St. Paul Downtown Airport Advisory Council (DAAC) was held Tuesday, April 20, 2021, by teleconference only. **Chair G. Weibel** called the meeting to order at 4:00 PM. In attendance by teleconference were:

Representatives: C. Koehler, Minnesota Army National Guard; S. Knapmiller, District 5; J. Fure, District 17; L. Gregg, Best Jets International; D. Napier, City of West St. Paul; T. Rehkamp, Hubbard Broadcasting; J. Dietman, United Health Group; A. Jerve, Saint Paul; N. Garske, Signature Flight; A. Wall, South Saint Paul; J. Puffer, Daytons Bluff; Chair G. Weibel, At-Large Representative

Staff: M. Wilson, Airport Manager, Saint Paul Downtown Airport; J. Harris, Director, Reliever Airports; J. Lewis, Community Relations Coordinator; M. Ross, Assistant Manager, Community Relations; R. Brown, Administrative Assistant; K. Verdeja, Administrative Specialist

A quorum of three User Representatives, two Public Representatives and one Government Representative was established by roll call attendance:

User Representatives: C. Koehler, T. Rehkamp, L. Gregg, J. Dietman, N. Garske, G. Weibel

Public Representatives: S. Knapmiller, J. Fure

Government Representatives: D. Napier. A. Wall

1. Introductions

Chair Weibel called the meeting to order at 1:00 pm. There was a total of 17 participants.

Review and Approval of Meeting Agenda: April 20, 2021

Chair Weibel opened the item for discussion approving the agenda for the April 20, 2021, meeting.

Member Gregg moved and Member Fure seconded to:

Approve the April 20, 2021 meeting agenda as presented.

The motion passed by voice vote.

2. Review and Approval of Meeting Minutes: October 20, 2020

Chair Weibel opened the item for discussion approving the minutes from the October 20, 2020 meeting.

**Member Gregg moved and Member Rehkamp seconded to:
Accept the October 20, 2020 meeting minutes as presented.**

The motion passed by voice vote.

3. Public Comment

Chair Weibel introduced the public comment period and reminded attendees of the ground rules for public comment. There were no public comments.

4. Airport Manager Update

Mike Wilson, Airport Manager, Saint Paul Downtown Airport, gave an update of the Airport. Mr. Wilson explained there is a new newsletter for tenants of the St. Paul Downtown Airport starting on April 30. If tenants are interested in receiving the newsletter, please contact Mr. Wilson by email at: Mike.Wilson@mspmac.org.

Mr. Wilson continued his presentation with a security update. He highlighted an individual that is a known risk at the airport and asked tenants and employees to ensure gates are closed behind them and cars are locked, and valuables are secured even within the fenced areas.

On-Airport Checkpoints were reviewed. Mr. Wilson explained that vehicles are not currently being stopped, but that could change depending on the outcome of the trial or activity in the area.

Mr. Wilson updated the group with the Customs Facility. The Capital Improve Projects monies for a new facility were originally allocated for 2027 and have been requested to be moved up to 2024 instead. Meetings will take place in the future to determine the need and funding.

5. Tenant Highlight: Best Jets

Mike Wilson introduced **Larry Gregg**, Executive Vice President of Best Jets International. Mr. Gregg gave an overview of the history of the company. He also explained the consulting that the organization does as well as the aircraft that they currently manage. Mr. Gregg described the Best Jets facility and spoke about the employees. In closing Mr. Gregg gave an overview of the current operations and forecasted operations.

Mr. Gregg responded to a question regarding the decrease in business and leisure travel. He explained that international travel has really been hit hard with the current mandates around travel.

6. Reliever Airport Advisory Commission Update

Chair Weibel gave an overview of the Reliever Airport Advisory Commission. He currently serves as the current Vice-Chair of the organization. The intent was to give users at the reliever airports an avenue of input to the Metropolitan Airports Commission.

7. Aircraft Operations and Noise Complaints Summary 1st Quarter 2021

Jennifer Lewis, Community Relations, explained how to find the data resources on the MAC Community Relations website (macnoise.com). Ms. Lewis stated there were 115 noise complaints from 9 locations and 25 nighttime complaints from 4 nighttime households. There were 3949 operations and 388 nighttime operations recorded at Saint Paul Airport during the quarter. Ms. Lewis shared the link for more detail about complaints and operations which is available at www.macnoise.com/tools-reports/interactive-reports

Ms. Lewis also reminded the group of the noise monitoring process with the next project scheduled for August 2020.

8. Airport Community Events

Chair Weibel explained that there would be a member orientation and tour of the airport. He invited interested participants to identify themselves.

9. Member Comments

Chair Weibel thanked the Representatives and all in attendance for participating and opened the discussion to the representatives.

Member Puffer asked for clarification on where the microphones were placed during noise monitoring events. Ms. Lewis gave an overview of where the recording devices are being placed.

Member Wall gave an update regarding the potential runway closure at the South Saint Paul airport. The project may be pushed out to 2022. This may affect the location of some of the tenants relocating temporarily to MAC reliever airports while the airport in South Saint Paul is closed.

Member Knapmiller asked if there was an update regarding Tim Dimond's public comments from the October 2020 meeting. Mike Wilson gave an update to the group.

Member Gregg asked if we were passed the flood stage at the Saint Paul airport. Mike Wilson responded saying the outlook for flooding was low.

10. Set next meeting date: October 19, 2021

Chair Weibel polled the group and recommended the next meeting would be held on Tuesday, October 19, 2021, with a location to be determined based on the guidelines set forth regarding social distancing and public health and safety.

Member Gregg moved and Member Wall seconded to:

Approve the date of the next meeting of the Downtown Airport Advisory Council Meeting on October 19, 2021.

Member Gregg moved and Member Wall seconded to:

Adjourn the April 20, 2021 Downtown Airport Advisory Council Meeting.

The chair adjourned the meeting at 4:57 pm