



St. Paul Downtown Airport Advisory Council  
**MEETING MINUTES**  
Tuesday, April 19, 2022 at 3:30 PM  
644 Bayfield Street, Saint Paul, MN 55107  
Terminal Building

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**Call to Order**

A regularly scheduled meeting of the St. Paul Downtown Airport Advisory Council (DAAC) was held, Tuesday, April 19, 2022 in the Terminal Building. **Chair Weibel** called the meeting to order at 3:30 PM. In attendance were:

**Representatives:** C. Tahnk, 3M; T. Rehkamp, Hubbard Broadcasting; K. Schmaltz, Signature Flight Support; Z. Larson, Signature Flight Support; L. Gregg, Best Jets International; C. Koehler, Minnesota National Guard; J. Dietman, United Health Group; G. Weibel, At-Large Representative; G. Brown, District 4 Community Council – Dayton’s Bluff; D. Schaab, District 5 Community Council – Payne-Phalen; J. Fure, District 17 Planning Council – Capitol River Council; A. Jerve, - City Planner City of St. Paul; A. Wall, Manager - South St. Paul Airport; J. Francis, Mayor - City of South St. Paul; D. Napier, Mayor – West St. Paul; N. Burkett, City Manager – West St. Paul

**Staff:** M. Wilson, Airport Manager, Saint Paul Downtown Airport; J. Lewis, Community Relations Coordinator; M. Ross, Assistant Manager, Community Relations; B. Juffer, Manager, Community Relations; M. Harder, Environmental Compliance Specialist; E. Gilles, Airport Planner; K. Verdeja, Administrative Specialist

**1. Welcome and Introductions**

**Chair Weibel** called the meeting to order at 4:00 pm. There were a total of 23 participants. The Goal and Purpose of the DAAC were reviewed.

A quorum of three User Representatives, two Public Representatives and one Government Representative was established.

**User Representatives:** C. Tahnk, T. Rehkamp, K. Schmaltz, Z. Larson, L. Gregg, C. Koehler, J. Dietman, G. Weibel

**Public Representatives:** G. Brown, D. Schaab, J. Fure

**Government Representatives:** A. Jerve, A. Wall, J. Francis, D. Napier, N. Burkett

**2. Review and Approval of Meeting Minutes: October 19, 2021**

**Chair Weibel** opened the item for discussion approving the minutes from the October 19, 2021 meeting.

**Representative Napier moved and Representative Fure seconded to:**

**Accept the October 19, 2021 meeting minutes as presented.**

**The motion passed by unanimous vote.**

**Representative Napier** mentioned to the group that he had joined the October 2021 meeting after it had started and was not a part of the roll call.

**Chair Weibel** thanked the council for their continued support since the passing of his wife.

The Tennesen Warning and Consent to Release of Information was discussed.

**3. Nominations and Elections of Chair**

**Chair Weibel** opened the item to nominations and discussion for the Chair Council. Representative Weibel was the only nominee for this position.

**Representative Napier moved and Representative Rehkamp seconded to:**

**Elect Representative Weibel as the Chair of the DAAC**

**The motion carried by unanimous vote.**

**4. Nominations and Elections of Vice Chair**

**Chair Weibel** opened the item to nominations and discussion for the Vice Chair of the Council. Representative Fure was the only nomination for this position.

**Representative Rehkamp moved and Representative Schmalz seconded to:**

**Elect Representative Fure as the Vice Chair of the DAAC**

**The motion carried by unanimous vote.**

**5. Public Comment**

**Chair Weibel** introduced the public comment period and reminded attendees of the ground rules for public comment. There were no public comments.

**6. 2022 - 2023 Work Plan**

**Jennifer Lewis, Technical Advisor**, introduced the topic of the 2022-2023 Work Plan. **Chair Weibel** went over the proposed Work Plan for the Commission for 2022-2023.

**Representative Jerve moved and Representative Dietman seconded to:**

**Accept the St. Paul Downtown Airport Advisory Council Draft Work Plan as drafted.**

**The motion carried by unanimous vote.**

**7. Airport Manager Update**

**Mike Wilson, Airport Manager, Saint Paul Downtown Airport**, gave an update on the Airport. Mr. Wilson gave an overview of Snow Removal, Flood Forecast, Summer Crack

Sealing (Taxiway A, B, C), Runway 14/32 Lighting Project, Holman's Table Patio Shading, Aviation Day, STP Runway Safety Action Team (RSAT) Meeting scheduled for May 4.

**Chair Weibel** elaborated on the Aviation Day history and event.

**8. Aircraft Operations and Noise Complaints Summary and Trend 4<sup>th</sup> Quarter 2021**

**Jennifer Lewis, Community Relations**, gave an overview of MACNOMS which stands for Metropolitan Airports Commission Noise and Operations system. **Ms. Lewis** explained how the data processing has changed starting in July 2021. She gave examples of how the data has changed since the start of July 2021. **Ms. Lewis** shared the link for more detail about complaints and operations which is available at <https://customers.macnoms.com/reports/>.

**Ms. Lewis** compared aircraft operations between Q4 2020 and Q4 2021 at STP (Saint Paul Downtown Airport). She explained the operations for Q1 2022 and a breakdown by aircraft type. **Ms. Lewis** stated there were 201 noise complaints from 14 locations and 102 nighttime complaints from 8 nighttime households in Q1 2022. For the same period there were 7,177 operations and 491 nighttime operations recorded at St. Paul Airport during the quarter. **Ms. Lewis** explained the noise complaint location map.

**Chair Weibel** gave background on the noise at the St. Paul Airport.

**Ms. Lewis, Mr. Wilson, Representative Koehler** and **Chair Weibel** responded to inquiries regarding noise and air traffic patterns. **Chair Weibel** also mentioned the annual noise study is due to take place in August 2022 and is anticipated to be shared at the next meeting of the council.

**9. Member Comments**

**Chair Weibel**, thanked the Council Representatives and all in attendance for participating and opened the discussion to the representatives. There were no comments.

**10. Set next meeting date: October 18, 2022**

**Chair Weibel** polled the group and recommended the next meeting would be held on Tuesday, October 18, 2022 at 3:00 pm at the St. Paul Airport.

**Chair Weibel** also asked the members to send days of the week that would work best for the members to take a tour of the airport.

**Representative Rehkamp moved and Representative Wall seconded to:**

**Adjourn the April 19, 2022 Downtown Airport Advisory Council Meeting.**

**Chair Weibel adjourned the meeting at 4:34 p.m.**