

**METROPOLITAN AIRPORTS COMMISSION
LAKE ELMO AIRPORT ADVISORY COMMISSION
APPROVED MEETING MINUTES**

Wednesday, August 25, 2021, 3:00 p.m.

Teleconference Only

The meeting started at 3:00 p.m. In attendance by teleconference were:

Representatives: J. Holtz, Lake Elmo; S. St. Ores, Bayport; A. Bell, Bayport; D. Kylo, West Lakeland Township; R. Weyrauch, Baytown Township; T. Gladhill, Stillwater; K. Howard, Washington County; M. Gunderson, EAA Chapter 54; L. Peterson, At-Large; J. Morgan, At-Large

MAC Staff: P. Tiedeman, Airport Manager, Lake Elmo Airport; J. Lewis, Community Relations Coordinator; M. Ross, Assistant Manager, Community Relations; D. Nelson, Director – Stakeholder Engagement; J. Harris, Director – Reliever Airports; B. Juffer, Manager, Community Relations; K. Verdeja, Administrative Specialist

A quorum of three User Representatives and three Public Representatives was established by roll call attendance:

Public Representatives: J. Holtz, S. St. Ores, D. Kylo, R. Weyrach, T. Gladhill, K. Howard

Airport User Representatives: M. Gunderson, L. Peterson, J. Morgan

1. Welcome and Introductions - Information

Philip Tiedeman, Airport Manager – Lake Elmo Airport, called the meeting to order at 3:02 pm. There were a total of 17 participants. He gave an overview of the agenda for the meeting of the Commission. **Mr. Tiedeman** invited each primary representative to briefly introduce themselves

2. Approval of Meeting Minutes for 5-26-2021

Philip Tiedeman, Airport Manager – Lake Elmo Airport, opened the discussion regarding the approval of the minutes from the last committee meeting. There was no discussion.

**Representative Gladhill moved and Representative Peterson seconded to:
Approve the Meeting from the May 26, 2021 Meeting**

The motion passed on the following roll call vote:

Ayes: Nine Holtz, St. Ores, Kylo, Weyrach, Gladhill, Howard, Gunderson, Peterson,
Morgan

Nays: None

Abstain: None

3. Member Elections

Nominations and Elections of Community/Public Chair

Philip Tiedeman, Airport Manager – Lake Elmo Airport opened the business item to nominations for the role of Chair of the Community Group. Mr. Tiedeman mentioned that the same process applied to the User Chair would be used for the Community/Public Chair nomination and election process. Representative Kyлло was the only nomination for this position.

**Representative Kriesel moved and Representative St. Ores seconded to:
Close the nominations for the Chair of the Community Group.**

The motion passed on the following roll call vote:

Ayes: Six Holtz, St. Ores, Kyлло, Weyrauch, Gladhill, Howard
Nays: None
Abstain: None

With a majority vote, Representative Kyлло was elected as the Chair of the Community Group.

Nominations and Elections of Airport User Chair

Michele Ross, Technical Advisor updated the attendees about the chair nomination and election process. Ms. Ross opened the item to nominations and discussion for the role of Chair of the User Group. Representative Peterson was the only nomination for this position.

**Representative Peterson moved and Representative Gunderson seconded to:
Elect Representative Peterson as the User Representative Co-Chair**

The motion passed on the following roll call vote:

Ayes: Three Gunderson, Peterson, Morgan
Nays: None
Abstain: None

With a majority vote, Representative Peterson was elected as the Chair of the User Group. Ms. Ross explained that each Co-Chair could choose to moderate the rest of the current meeting. Both Chair Kyлло and Chair Peterson deferred their appointment to the next business meeting.

4. Commission Purpose

Philip Tiedeman, Airport Manager – Lake Elmo Airport, introduced Dana Nelson and Joe Harris. **Dana Nelson, Director – Stakeholder Engagement** explained the process that was used to create the Lake Elmo Airport Advisory Commission.

Joe Harris, Director – Reliever Airports also encouraged the meeting attendees to be active participants in the commission and ask questions, make suggestions and encourage additional stakeholders to contribute at future meetings.

5. Airport Manager's Update

Philip Tiedeman, Airport Manager – Lake Elmo Airport, explained that Xcel Energy has been doing some utility work at the airport. **Mr. Tiedeman** updated the group on the development of hangars. He also gave an update on the runway construction with the project scheduled to be completed in 2022.

Mr. Tiedeman responded to numerous questions regarding the runway project.

6. Mobile Sound Monitoring Study Update

Michele Ross, Technical Advisor, gave an overview of the proposed Mobile Sound Monitoring Study. Ms. Ross discussed that some of the data has been collected. It is currently being reviewed for a detailed report and presentation at the next meeting. It is anticipated that there will be an overview of the sound study process to help in understanding the report.

Ms. Ross replied to suggestions of having another study scheduled.

7. Aircraft Operations and Noise Complaints Summary

Jennifer Lewis, Meeting Coordinator, gave an overview of the Metropolitan Airports Commission (MAC) Reliever Airport Operations and Noise Complaint Report for Quarter 2 2021. Ms. Lewis explained that information related to Lake Elmo Airport included 22 noise complaints from 6 locations, and 4 nighttime complaints from 4 nighttime locations. **Ms. Lewis** explained that more detail about complaints and operations is available at www.macnoise.com/tools-reports/interactive-reports

Ms. Lewis responded to an inquiry regarding noise complaints from new residents versus long-time residents.

Philip Tiedeman, Airport Manager – Lake Elmo Airport, shared the following link for the construction project: <https://tourmkr.com/F1aC9tHyrX/32031446p&272.36h&63.97t>

8. Public Comment

Philip Tiedeman, Airport Manager – Lake Elmo Airport, introduced the public comment period and reminded attendees of the ground rules for public comment. There were no comments made.

9. Member Comments

Philip Tiedeman, Airport Manager – Lake Elmo Airport, thanked all in attendance for participating and opened the discussion to the representatives.

Joe Harris, Director – Reliever Airports, responded to an inquiry regarding aerators being used at the airport. **Mr. Harris** explained that **Bridget Rief, Vice President – Planning and Development**, would be invited to a future meeting to give more detail about the aerators.

Dana Nelson, Director – Stakeholder Engagement, shared the following link to a Storm Water Management information sheet. It can be found at:

https://metroairports.org/sites/default/files/files/May_2021_LakeElmo_Fact_Sheet.pdf

Mr. Tiedeman responded to questions regarding plans around wildlife preservation.

10. **Set LEAAC Meeting Schedule**

Philip Tiedeman, Airport Manager – Lake Elmo Airport, led a discussion regarding the date of the next meeting.

Representative Morgan moved and Representative Kylo seconded to:

Next LEAAC Meeting to be held on December 1, 2021 at 3:00 pm via Microsoft Teams

The meeting was adjourned at 4:06 p.m.