



**METROPOLITAN AIRPORTS COMMISSION
LAKE ELMO AIRPORT ADVISORY COMMISSION
MEETING MINUTES**

Monday, February 26, 2024, 3:00 p.m.

Baytown Township Hall
4020 McDonald Drive North
Stillwater, MN 55082

The meeting started at 3:06 p.m. In attendance were:

Representatives: S. Allen, Washington County; D. Chase, At-Large; B. Cornell, West Lakeland Township; P. Evenson, EAA Chapter 54; M. Gunderson, EAA Chapter 54; M. Hanson, City of Bayport; C. Schroeder, City of Lake Elmo; G. Kreisel, Washington County; J. Kremer, Oak Park Heights; M. McComber, Oak Park Heights; C. Mueller, At-Large; L. Peterson, At-Large; N. Ruedy, Lake Elmo Aero; D. Selander, Lake Elmo Aero; J. Thomas, At-Large; L. Thron, Lake Elmo Aero; D. Weiler, At-Large; R. Weyrauch, Baytown Township

MAC Staff: J. Harris, Director – Reliever Airports; J. Lewis, Community Relations Coordinator; C. Metcalfe, Assistant Manager – Community Relations; D. Nelson, Director – Stakeholder Engagement; M. Ross, Manager – Community Relations; P. Tiedeman, Airport Manager - Lake Elmo Airport; K. Verdeja, Administrative Specialist

Other: M. Appelt, A. Bucheck, S. Dunn, L. Girard, L. Kaschmitter, M. Kaschmitter, L. Ruedy, M. Seeber, J. St. Ores, M. Vierling, T. Vierling, members of the public

A quorum of at least three User Representatives and three Public Representatives was established.

1. Welcome and Introductions

Luke Peterson, Co-Chair, called the meeting to order at 3:06 pm. There was a total of 36 participants. He gave an overview of the commission's objective and reviewed the agenda. He also moved item 7 to later on the agenda.

2. Approval of Meeting Minutes for 11-27-2023

Chair Peterson opened the discussion regarding approving the minutes from the November 27, 2023 commission meeting.

**Representative Thomas moved and Representative Ruedy seconded to:
Approve the Minutes from the November 27, 2023 meeting as published.**

Approved 5-20-2024

The motion passed by unanimous vote.

3. Leadership Remarks and Airport Operations Authority

Chair Peterson introduced **Joe Harris, Director – Reliever Airports at the Metropolitan Airports Commission (MAC)**. **Mr. Harris** reviewed his history at MAC and noted that he previously served as the Airport Manager at Lake Elmo Airport (21D). **Mr. Harris** introduced **Rick Weyrauch**, a current Lake Elmo Airport Advisory Committee representative, and a Joint Airport Zoning Board (JAZB) Chair for both Lake Elmo and Crystal Airports. **Representative Weyrauch** was presented with a Resolution of Appreciation at the MAC's February 20, 2024, Full Commission meeting.

Mr. Harris introduced **Dana Nelson, Director – Stakeholder Engagement at the MAC**. **Ms. Nelson** recognized that collaboration is a key part of this advisory commission. She reviewed Aviation Roles and the Federal Regulations on aircraft noise and how they relate to 21D. **Ms. Nelson** explained the MAC's role in Aircraft Noise. She showed the airport and community changes beginning in 1966, then in 1976, 1992, 2008, and 2015.

4. Noise Abatement Plan Discussion

Jennifer Lewis, Coordinator, Community Relations at the MAC introduced herself. **Michele Ross, Manager – Community Relations at the MAC**, reviewed the purpose of the 21D Noise Abatement Plan (NAP), which outlines voluntary measures for pilots to consider during their flight planning and operation of aircraft to and from the airport. She also noted the 21D NAP has been in effect at Lake Elmo Airport since 2008. The MAC determined that an update to the 21D NAP was needed based on airfield changes at 21D, airport/community concerns, and environmental and technological considerations.

Ms. Lewis also noted the importance of collaboration in drafting the 21D NAP. She noted that many robust comments and suggestions were shared regarding the Plan. She explained that the MAC FlightTracker can be accessed at www.macnoms.com and that details about complaints and operations are available at www.metroairports.org/community-connection/aircraft-noise. She reviewed input themes shared as a part of the Plan update process.

5. Public Comment Period

Chair Peterson introduced the public comment period and reminded attendees of the ground rules for public comment.

Mary Vierling commented on the Noise Abatement Plan and the Fly Neighborly Guide.

Marion Appelt commented on the Noise Abatement Plan and the Fly Neighborly Guide and shared a neighbor's comments (Ashleigh Lundy) who could not attend in person.

Laurie Girard commented on the noise at her home.

Mike Seeber commented on the Noise Abatement Plan and leaded fuel.

Ann Bucheck commented on the Noise Abatement Plan and the noise at her home.

Jack St. Ores commented on the Noise Abatement Plan, the noise at his home and lead.

6. Member Comment

Chair Peterson introduced the member comment period.

Representative Cornell shared comments regarding the Noise Abatement Plan.

Representative Hanson commented on the Noise Abatement Plan and mentioned interest in hearing more from the users and the MAC.

Representative Mueller commented on the Noise Abatement Plan.

Representative Evenson commented on the Noise Abatement Plan, lead in aviation fuel, and noted his recollection about historical airport operations and activities.

Representative Kremer commented on the Noise Abatement Plan.

Representative Ruedy commented on the Noise Abatement Plan.

Representative Gunderson commented on the Noise Abatement Plan.

Representative Weiler commented on the Noise Abatement Plan and its distribution.

Representative Weyrauch commented on the Noise Abatement Plan.

Representative Thomas commented on the Noise Abatement Plan and had a question regarding an item on the plan.

Representative Cornell made additional comments regarding the Noise Abatement Plan.

7. Action for Noise Abatement Plan

Chair Peterson reviewed the process by which the action for the Noise Abatement Plan would take place.

**Representative Mueller moved and Representative Ruedy seconded to:
Recommend the MAC finalize and publish the Lake Elmo Airport Noise Abatement Plan, and actively promote use of the plan measures with pilots.**

Representative Weyrauch made a motion for an amendment. He suggested that the title, Noise Abatement Plan be changed to Noise Abatement Policy. After discussion,

Representative Weyrauch modified his amendment to suggest the title be Noise Abatement Recommended Practices. **Representative Hanson** seconded the motion for this amendment.

This amendment passed by majority vote.

Representative Cornell made a motion for an amendment. He suggested that the following change be made to Item 1. E. on page 2, "Turbine-powered aircraft and itinerant aircraft departing on Runways 32 or 14 fly runway heading and turn a northerly heading after attaining an altitude of 300 feet below traffic pattern altitude." **Representative Ruedy** seconded the motion for this amendment.

This amendment passed by unanimous vote.

Representative Cornell made a motion for an amendment. He suggested that the following change be made for a procedure to be drafted by MAC for flight training to minimize noise. **Representative Thomas** seconded the motion for this amendment.

This amendment failed by unanimous vote.

Representative Cornell made an additional motion for an amendment. He suggested that the following change be made to item 2. E. on page 3, "Avoid repetitive activity over residences, including when conducting flight training activities." **Representative Thomas** seconded the motion for this amendment.

This amendment passed by majority vote.

Representative Thomas made a motion for an amendment. He suggested that the following change be made to Item 1. E. on page 2, "Turbine-powered aircraft and itinerant aircraft departing on Runways 32 or 14 fly runway heading and turn a northerly heading after attaining an altitude within 300 feet of traffic pattern altitude." **Representative Cornell** seconded the motion for this amendment.

This amendment supersedes the aforementioned amendment regarding Item 1.E. page 2

This amendment passed by unanimous vote.

After robust discussion, **Representative Evenson moved and Representative Chase seconded to:**

Recommend the MAC finalize and publish the Lake Elmo Airport Noise Abatement Recommended Practices (NARP), and actively promote use of the NARP measures with pilots as amended.

The motion passed by majority vote.

8. Noise Abatement Plan Implementation and Distribution

Chair Peterson introduced Phil Tiedemann, Lake Elmo Airport Manager, who covered some items that we have determined would effectively implement and distribute the NARP and Fly Neighborly Guide to a broad range of pilots and airport users.

Create and Publish Fly Neighborly Guide

- Update Metroairports.org with new documentation and links
- Create a QR Code to help get to the site in a variety of ways
- Add link to pilot guide in Foreflight

FAA Chart Supplement

- Update information and links for the airport in the FAA Chart Supplement
- This data is pushed out to 3rd party entities

Newsletter Articles to Pilots

- Publish MAC news article about expected operations, including references to NARP and links
- Do this for all MAC airports and highlight Fly Neighborly Guides

Airfield Signage

- Install new Fly Neighborly Signage at Lake Elmo and at all Reliever Airports
- Coordinate with MnDOT to record the calm wind runway on the weather system broadcast

Pilot Meetings

- Lake Elmo Aero, EAA Chapter 54, Flying Clubs, and other tenant meetings
- Pilot briefings coordinated with FAASTeam

9. Review LEAAC Meeting Schedule

Chair Peterson led a discussion regarding the upcoming meetings for the 2024 calendar year.

The next LEAAC Meetings are scheduled for May 20, August 26, and November 25, 2024, at the same location to start at 4:00 p.m.

The meeting was adjourned at 5:53 p.m.