

# Crystal Airport (MIC) Joint Airport Zoning Board (JAZB)

Tuesday November 16, 2021

Brooklyn Park City Hall

5200 85<sup>th</sup> Ave N, Brooklyn Park MN

Lydia Werner, Metropolitan Airports Commission, convened Crystal's Joint Airport Zoning Board meeting at 10:04 AM. The following were in attendance:

Members: Chair, Rick Weyrauch, Voting Member  
Brooklyn Center, Ginny McIntosh, Voting Member  
City of Brooklyn Park, Paul Mogush, Voting Member  
City of Brooklyn Park, Todd Larson, Alternate Member  
City of Brooklyn Park, Wynfred Russel, Voting Member  
City of Crystal, Dan Olson, Voting Member  
City of Crystal, Joseph Sears, Voting Member  
City of New Hope, Jeff Alger, Voting Member  
City of New Hope, Jeff Sargent, Voting Member  
MAC Commissioner, Tim Baylor, Voting Member  
City of Minneapolis, Loren Olson, Voting Member  
Robbinsdale, George Selman, Voting Member  
Robbinsdale, Rick Pearson, Voting Member

Others: Andrew Hanson, Brad Juffer, Bridget Rief, Evan Wilson, Jennifer Gora, Joe Harris, Lydia Werner, Mike Wilson, Rebecca Townsend - MAC Staff; Evan Barrett - Mead & Hunt (JAZB consultant); John Fleming, Junior Lindsay - MnDOT

## 1. WELCOME AND AGENDA REVIEW

Ms. Lydia Werner opened the meeting by introducing the agenda and Rick Weyrauch as JAZB Chair.

## 2. INTRODUCTION OF CHAIR

Mr. Rick Weyrauch introduced himself as a supervisor at Baytown Township, previous chair of the Lake Elmo JAZB, and former pilot. He described his role as facilitator of the Crystal JAZB.

## 3. MEETING FORMAT & LOGISTICS

Ms. Werner presented the Open Meeting Law requirements that apply to meeting in a hybrid format with some JAZB members physically present and some attending remotely. JAZB members discussed the hybrid option, an all-virtual option, and the in-person option.

After lengthy discussion,

**IT WAS MOVED BY GEORGE SELMAN, ROBBINSDALE, AND SECONDED BY TIM BAYLOR, MAC COMMISSIONER, TO PROCEED WITH THE HYBRID OPTION**

After further discussion relating to other potential requirements (e.g., masks) and facility capabilities,

**THE MOTION WAS AMENDED BY GEORGE SELMAN AND SECONDED BY TIM BAYLOR TO REQUIRE MASKS, REGARDLESS OF LOCATION, UNTIL SUCH TIME AS THIS COMMITTEE DECIDE THEY ARE NO LONGER NECESSARY.**

**THE MOTION PASSED ON THE FOLLOWING VOTE:**

<b>Municipality</b>	<b>Member</b>	<b>Voting or Alternate</b>	<b>Ayes/Nays</b>
Brooklyn Center	<b>Ginny McIntosh</b>	Voting	<b>Aye</b>
Brooklyn Center	<b>Mike Elliott</b>	Voting	
Brooklyn Center	<b>Marquita Butler</b>	Alternate	
Brooklyn Center	<b>Olivia Boerschinger</b>	Alternate	
Brooklyn Park	<b>Paul Mogush</b>	Voting	<b>Aye</b>
Brooklyn Park	<b>Wynfred Russel</b>	Voting	.
Brooklyn Park	<b>Susan Pha</b>	Alternate	
Brooklyn Park	<b>Todd Larson</b>	Alternate	.
Chair	<b>Rick Weyrauch</b>	Voting	<b>Aye</b>
City of Crystal	<b>Dan Olson</b>	Voting	<b>Aye</b>
City of Crystal	<b>Joseph Sears</b>	Voting	<b>Aye</b>
City of Crystal	<b>Harley Heigel</b>	Alternate	
City of Crystal	<b>John Sutter</b>	Alternate	
City of New Hope	<b>Jeff Alger</b>	Voting	<b>Aye</b>
City of New Hope	<b>Jeff Sargent</b>	Voting	<b>Aye</b>
City of New Hope	<b>Brandon Bell</b>	Alternate	
City of New Hope	<b>Kirk McDonald</b>	Alternate	
MAC	<b>Rod Skoog</b>	Voting	
MAC	<b>Tim Baylor</b>	Voting	<b>Aye</b>

Minneapolis	<b>Abdi Salah</b>	Voting	
Minneapolis	<b>Loren Olson</b>	Voting	<b>Aye</b>
Minneapolis	<b>Brad Ellis</b>	Alternate	
Robbinsdale	<b>George Selman</b>	Voting	<b>Aye</b>
Robbinsdale	<b>Rick Pearson</b>	Voting	<b>Aye</b>
Robbinsdale	<b>Stephan Menya</b>	Alternate	
Robbinsdale	<b>Thomas Helseth</b>	Alternate	
		<i>Ayes</i>	<b>11</b>
		<i>Members/Quorum</i>	15/8
		<i>Nays</i>	<b>None</b>
		<i>Abstains</i>	<b>None</b>

The JAZB decided meetings shall be scheduled for the 3pm to 5pm timeframe. Chair Weyrauch asked that any JAZB member using the hybrid option does their own posting and sends a copy to MAC so the JAZB has it as part of its record.

Ms. Werner requested those notices be sent to Rebecca Townsend, who will be tracking all the materials pertaining to the meetings.

4. APPROVAL OF MINUTES FROM OCTOBER 12, 2021 MEETING

**GEORGE SELMAN MOVED TO APPROVE MINUTES FROM THE OCTOBER 12<sup>TH</sup> MEETING AND JOSEPH SEARS, CRYSTAL, SECONDED.**

**THE MOTION PASSED UNANIMOUSLY.**

5. JAZB PURPOSE & ROLE

Ms. Werner reviewed the purpose and goal of the JAZB.

6. STATE AIRPORT ZONING STATUTE – MNDOT OFFICE OF AERONAUTICS

Mr. John Fleming introduced himself as a regional planner at MnDOT with a focus in zoning. He presented a rough overview of the statutory requirements for airport zoning.

7. BASIC AIRFIELD SURFACES

Mr. Evan Barrett introduced himself as an Airport Planning consultant for Mead & Hunt, providing technical support to the MAC for the zoning process. He then provided an overview of Basic Airfield Surfaces.

8. 1983 AIRPORT ZONING ORDINANCE

Mr. Barrett continued by re-capping the 1983 Zoning Ordinance.

9. MNDOT COMMISSIONER STANDARD ORDINANCE

Mr. Barrett continued by comparing the 1983 ordinance to the current Commissioner's Standard Ordinance.

10. AFFECTED LAND USES & PARCEL

Mr. Barrett concluded by detailing Affected Land Uses & Parcels.

11. CUSTOM ORDINANCE CASE STUDIES

Mr. Brad Juffer introduced himself as a member of the Community Relations office for the MAC. He reviewed the technical analysis of the Flying Cloud Airport in 2017, 2018, and 2019, and then at the Lake Elmo Airport for JAZB processes in 2019 and 2020. He then reviewed with the board some custom ordinance case studies.

12. DISCUSSION OF AIRPORT ZONING LIABILITY

Mr. Wilson introduced himself as Legal Counsel for MAC, presented information regarding liability and risk associated with airport zoning, and encouraged JAZB members to discuss these issues with their municipality's legal counsel.

13. DETERMINE ZONING PROCEDURE (COMMISSIONER STANDARD VS. CUSTOM)

Chair Weyrauch asked for further discussion toward determining this JAZB's zoning procedure, and a lengthy discussion continued.

Mr. Barrett brought up that there might be some discussion with MnDOT whether they accept the JAZB definition of Existing Land use because it's not spelled out in the statute.

Mr. Junior Lindsay, MnDOT, offered to provide that definition within a couple weeks.

Ms. Bridget Rief, Metropolitan Airports Commission, asked that MnDOT also include, on these exempted properties, what happens if there's damage or a fire - is re-construction allowed?

Mr. Lindsay explained that what's grandfathered is the type of use, not the explicit building.

Chair Weyrauch summarized that the consensus of a few people seemed to be that was no way to really make the decision on which zoning process to follow. He asked if anyone was ready to call a motion and the JAZB deferred the decision. Chair Weyrauch advised board members to use the time before the next meeting to review the material and consult with people back at each municipality. He asked for questions or comments to be submitted between now and when we meet again to try and get these answers prepared.

14. MEETING PLAN

Ms. Werner oriented the board to the meetings held thus far and the plan for meetings yet to come. She stated the next meeting will be in January, that MAC will send that invite out as soon as calendars are coordinated, and that MAC will work with Brooklyn Park to confirm we can use the space and make sure it's set up for hybrid meeting requirements.

15. PUBLIC COMMENTS

Chair Weyrauch asked that we always have a public comment period in the agenda, and that it goes ahead of any decision points. He asked whether any member of the public would like to make a comment. [No public comment was received.]

16. ADJOURN

Chair Weyrauch stated he would accept a motion to adjourn.

**MR. WYNFRED RUSSELL, CITY OF BROOKLYN PARK, MOVED AND MS. OLSON SECONDED.  
THE MOTION PASSED BY UNANIMOUS VOTE.**

The meeting adjourned at 12:27pm.

DRAFT