

Crystal Airport (MIC) Joint Airport Zoning Board (JAZB)

Tuesday November 16, 2021
Brooklyn Park City Hall
5200 85th Ave N, Brooklyn Park MN

APPROVED MINUTES

Lydia Werner, Metropolitan Airports Commission, convened Crystal's Joint Airport Zoning Board meeting at 10:04 AM. The following were in attendance:

Members: Chair, Rick Weyrauch, Voting Member
Brooklyn Center, Ginny McIntosh, Voting Member
City of Brooklyn Park, Paul Mogush, Voting Member
City of Brooklyn Park, Todd Larson, Alternate Member
City of Brooklyn Park, Wynfred Russel, Voting Member
City of Crystal, Dan Olson, Voting Member
City of Crystal, Joseph Sears, Voting Member
City of New Hope, Jeff Alger, Voting Member
City of New Hope, Jeff Sargent, Voting Member
MAC Commissioner, Tim Baylor, Voting Member
City of Minneapolis, Loren Olson, Voting Member
Robbinsdale, George Selman, Voting Member
Robbinsdale, Rick Pearson, Voting Member

Others: Andrew Hanson, Brad Juffer, Bridget Rief, Evan Wilson, Jennifer Gora, Joe Harris, Lydia Werner, Mike Wilson, Rebecca Townsend - MAC Staff; Evan Barrett - Mead & Hunt (JAZB consultant); John Fleming, Junior Lindsay - MnDOT

1. WELCOME AND AGENDA REVIEW

Ms. Lydia Werner opened the meeting by introducing the agenda and Rick Weyrauch as JAZB Chair.

2. INTRODUCTION OF CHAIR

Mr. Rick Weyrauch introduced himself as a supervisor at Baytown Township, previous chair of the Lake Elmo JAZB, and former pilot. He described his role as facilitator of the Crystal JAZB.

3. MEETING FORMAT & LOGISTICS

Ms. Werner presented the Open Meeting Law requirements that apply to meeting in a hybrid format with some JAZB members physically present and some attending remotely. JAZB members discussed the hybrid option, an all-virtual option, and the in-person option.

After lengthy discussion,

IT WAS MOVED BY GEORGE SELMAN, ROBBINSDALE, AND SECONDED BY TIM BAYLOR, MAC COMMISSIONER, TO PROCEED WITH THE HYBRID OPTION

After further discussion relating to other potential requirements (e.g., masks) and facility capabilities,

THE MOTION WAS AMENDED BY GEORGE SELMAN AND SECONDED BY TIM BAYLOR TO REQUIRE MASKS, REGARDLESS OF LOCATION, UNTIL SUCH TIME AS THIS COMMITTEE DECIDE THEY ARE NO LONGER NECESSARY.

THE MOTION PASSED ON THE FOLLOWING VOTE:

Municipality	Member	Voting or Alternate	Ayes/Nays
Brooklyn Center	Ginny McIntosh	Voting	Aye
Brooklyn Center	Mike Elliott	Voting	
Brooklyn Center	Marquita Butler	Alternate	
Brooklyn Center	Olivia Boerschinger	Alternate	
Brooklyn Park	Paul Mogush	Voting	Aye
Brooklyn Park	Wynfred Russel	Voting	.
Brooklyn Park	Susan Pha	Alternate	
Brooklyn Park	Todd Larson	Alternate	.
Chair	Rick Weyrauch	Voting	Aye
City of Crystal	Dan Olson	Voting	Aye
City of Crystal	Joseph Sears	Voting	Aye
City of Crystal	Harley Heigel	Alternate	
City of Crystal	John Sutter	Alternate	
City of New Hope	Jeff Alger	Voting	Aye
City of New Hope	Jeff Sargent	Voting	Aye
City of New Hope	Brandon Bell	Alternate	
City of New Hope	Kirk McDonald	Alternate	
MAC	Rod Skoog	Voting	
MAC	Tim Baylor	Voting	Aye

Minneapolis	Abdi Salah	Voting	
Minneapolis	Loren Olson	Voting	Aye
Minneapolis	Brad Ellis	Alternate	
Robbinsdale	George Selman	Voting	Aye
Robbinsdale	Rick Pearson	Voting	Aye
Robbinsdale	Stephan Menya	Alternate	
Robbinsdale	Thomas Helseth	Alternate	
		<i>Ayes</i>	11
		<i>Members/Quorum</i>	15/8
		<i>Nays</i>	None
		<i>Abstains</i>	None

The JAZB decided meetings shall be scheduled for the 3pm to 5pm timeframe. Chair Weyrauch asked that any JAZB member using the hybrid option does their own posting and sends a copy to MAC so the JAZB has it as part of its record.

Ms. Werner requested those notices be sent to Rebecca Townsend, who will be tracking all the materials pertaining to the meetings.

4. APPROVAL OF MINUTES FROM OCTOBER 12, 2021 MEETING

GEORGE SELMAN MOVED TO APPROVE MINUTES FROM THE OCTOBER 12TH MEETING AND JOSEPH SEARS, CRYSTAL, SECONDED.

THE MOTION PASSED UNANIMOUSLY.

5. JAZB PURPOSE & ROLE

Ms. Werner reviewed the purpose and goal of the JAZB.

6. STATE AIRPORT ZONING STATUTE – MNDOT OFFICE OF AERONAUTICS

Mr. John Fleming introduced himself as a regional planner at MnDOT with a focus in zoning. He presented a rough overview of the statutory requirements for airport zoning.

7. BASIC AIRFIELD SURFACES

Mr. Evan Barrett introduced himself as an Airport Planning consultant for Mead & Hunt, providing technical support to the MAC for the zoning process. He then provided an overview of Basic Airfield Surfaces.

8. 1983 AIRPORT ZONING ORDINANCE

Mr. Barrett continued by re-capping the 1983 Zoning Ordinance.

9. MNDOT COMMISSIONER STANDARD ORDINANCE

Mr. Barrett continued by comparing the 1983 ordinance to the current Commissioner's Standard Ordinance.

10. AFFECTED LAND USES & PARCEL

Mr. Barrett concluded by detailing Affected Land Uses & Parcels.

11. CUSTOM ORDINANCE CASE STUDIES

Mr. Brad Juffer introduced himself as a member of the Community Relations office for the MAC. He reviewed the technical analysis of the Flying Cloud Airport in 2017, 2018, and 2019, and then at the Lake Elmo Airport for JAZB processes in 2019 and 2020. He then reviewed with the board some custom ordinance case studies.

12. DISCUSSION OF AIRPORT ZONING LIABILITY

Mr. Wilson introduced himself as Legal Counsel for MAC, presented information regarding liability and risk associated with airport zoning, and encouraged JAZB members to discuss these issues with their municipality's legal counsel.

13. DETERMINE ZONING PROCEDURE (COMMISSIONER STANDARD VS. CUSTOM)

Chair Weyrauch asked for further discussion toward determining this JAZB's zoning procedure, and a lengthy discussion continued.

Mr. Barrett brought up that there might be some discussion with MnDOT whether they accept the JAZB definition of Existing Land use because it's not spelled out in the statute.

Mr. Junior Lindsay, MnDOT, offered to provide that definition within a couple weeks.

Ms. Bridget Rief, Metropolitan Airports Commission, asked that MnDOT also include, on these exempted properties, what happens if there's damage or a fire - is re-construction allowed?

Mr. Lindsay explained that what's grandfathered is the type of use, not the explicit building.

Chair Weyrauch summarized that the consensus of a few people seemed to be that was no way to really make the decision on which zoning process to follow. He asked if anyone was ready to call a motion and the JAZB deferred the decision. Chair Weyrauch advised board members to use the time before the next meeting to review the material and consult with people back at each municipality. He asked for questions or comments to be submitted between now and when we meet again to try and get these answers prepared.

14. MEETING PLAN

Ms. Werner oriented the board to the meetings held thus far and the plan for meetings yet to come. She stated the next meeting will be in January, that MAC will send that invite out as soon as calendars are coordinated, and that MAC will work with Brooklyn Park to confirm we can use the space and make sure it's set up for hybrid meeting requirements.

15. PUBLIC COMMENTS

Chair Weyrauch asked that we always have a public comment period in the agenda, and that it goes ahead of any decision points. He asked whether any member of the public would like to make a comment. [No public comment was received.]

16. ADJOURN

Chair Weyrauch stated he would accept a motion to adjourn.

**MR. WYNFRED RUSSELL, CITY OF BROOKLYN PARK, MOVED AND MS. OLSON SECONDED.
THE MOTION PASSED BY UNANIMOUS VOTE.**

The meeting adjourned at 12:27pm.