

Crystal Airport (MIC)
Joint Airport Zoning Board (JAZB)

Meeting Minutes

Wednesday, November 16th, 2022
Brooklyn Park City Hall, Room A203
5200 85th Ave N, Brooklyn Park, MN 55443

Chair Rick Weyrauch convened Crystal's Joint Airport Zoning Board meeting at 3:04 PM.

Members attending in person:

Chair, Rick Weyrauch
Brooklyn Center, Ginny McIntosh
Brooklyn Center, Olivia Boerschinger
City of Brooklyn Park, Paul Mogush
City of Brooklyn Park, Wynfred Russel
City of Crystal, Dan Olson
City of Crystal, Joseph Sears
City of New Hope, Jeff Alger
City of New Hope, Jeff Sargent
MAC Commissioner, Rod Skoog
Robbinsdale, Rick Pearson

Others in attendance:

Andrew Hanson, Eric Gilles, Evan Wilson, Rebecca Townsend, Robert Dockry – MAC staff

Others attending remotely:

City of Minneapolis, Loren Olson

Minutes:

1. Roll Call
Rebecca Townsend, JAZB secretary, took roll call.
2. Chair Opening/Remarks
Chair Weyrauch welcomed attendees.
3. Approve Minutes from October 12th, 2022 Meeting
Matter deferred.
4. Board Discussion of Draft Airport Zoning Ordinance Materials

Eric Gilles, Airport Planner for the Metropolitan Airports Commission, reviewed questions and answers discussed with individual board members since meeting #5. Board members asked questions to clarify permitting responsibilities and turn-around time.

Gilles addressed questions regarding 7460 reviews. A supplemental of the permitting application process can be found in both the meeting attachments and on Crystal's JAZB website.

In response to board discussion on the length of an FAA review, Gilles agreed the FAA approval process can take months and offered to help shepherd the process when needed.

Gilles clarified that objects below the height restrictions shown in the grid maps of the ordinance may pass without further review. If FAA approval is needed, there may be a request to complete a survey of validation, whether the object is marked, lighted, hazardous, etc.

In response to board discussion of tree trimming, Wilson clarified that enforcement of the ordinance is the responsibility of the City Administrator, but MAC will assess & assist.

Gilles asked that any question that comes up be an in-tandem discussion between the municipality and himself.

In reference to updates made to the draft ordinance regarding parks, Gilles pointed out that "non-spectator" had been removed and "dense confined" had been added to modify "assembly of persons." He confirmed only entirely new structures or expansions would be subject to the ordinance.

Board members were assured municipalities would retain the ability to maintain and repair existing non-conforming structures. Though an airport zoning permit is required, the process can be as simple as the city wants it to be, such as a simple review ensuring nothing was added that wasn't pre-existing. And if it were to happen that the building is destroyed, a permit can be granted to rebuild it according to the original footprint.

5. Risk Assessment – Adjacent Public Parks in Zone 1

With reference to slides 7 & 8, the board discussed the inclusion of parks adjacent to airport property in Safety Zone 1.

6. Board Discussion of Advancing to Public Hearing

Chair Weyrauch asked whether members needed more time to discuss with their municipalities or if they were ready to move forward.

Dan Olson, City of Crystal, requested additional time to get input from his city on the new materials and answers provided.

Board members determined they would convene next on December 14.

7. Airport Zoning Ordinance Development Review Guideline (FCM Example)

Board members agreed to review.

8. Adjourn

**WYNFRED RUSSEL, CITY OF BROOKLYN PARK MOVED TO ADJOURN.
JEFF SARGENT SECONDED.**

THE MOTION PASSED BY UNANIMOUS VOTE.

The meeting adjourned at 4:48 PM.