

**METROPOLITAN AIRPORTS COMMISSION  
RELIEVER AIRPORTS ADVISORY COUNCIL  
MEETING MINUTES**

Tuesday – March 09, 2021 - 7:00 p.m.

Metropolitan Airports Commission

6040 - 28th Avenue South

Minneapolis, MN 55450

**Microsoft Teams Meeting**

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**Committee Members:** Commissioner Braj Agrawal; Chairman John Krack – Anoka County/Blaine; Glenn Weibel - St. Paul; John Grosen – Crystal; Pat Moynihan – Airlake; John Renwick – Lake Elmo; Lance Fisher (Absent) - Flying Cloud; Joe Harris - MAC; Kelly Ubel - MAC

**MAC Staff:** Chad Leque; Kelly Gerads; Mike Wilson; Philip Tiedeman; Robert Dockry; Blaine Peterson; Andrew Hanson; Dana Nelson; Mike Harder; Jennifer Lewis; Michele Ross

**Reliever Tenants:** Bryan Orr; George Kalogerson; Don Meier

**Members of the Public:** Unknown others

1. **Approval of the 08 December 2020 Meeting Minutes and the Agenda for 09 March 2021 was approved and carried by unanimous vote.**

2. **Topics**

- A. **Reliever Airport Updates**

**Mike Wilson, Philip Tiedeman, and Blaine Peterson, MAC** gave an update on the 2021 projects at each airport:

- |     |   |  |
|-----|---|--|
| STP | - | Taxi-lane edge lighting project east of runway 14/32 will commence in June 2021.               |
|     | - | Tower - regular hours starting March 28, 2021.   |
|     | - | Airport Security – Police will be on-site starting March 15, 2021.                             |
|     | - | International Flights – continue to see more operations.                                       |
| 21D | - | Runway 14-32 Replacement project timeline 2020-2022 (4 phases).                                |
|     | - | Hangar Development – four hangars near completion and others in various stages of development. |
|     | - | MnDOT Aeronautics is working on repairing the anemometer.                                      |
| ANE | - | Hangar Development – new hangar construction on the south end commencing in Spring 2021.       |

- Taxi-lane pavement reconstruction will commence in Spring/early Summer 2021.
  - Aesthetics and Hangar Use Issues – Staff is working with multiple tenants on hangar improvements.
  - Tower Equipment – MnDOT Aeronautics will be performing the maintenance.
- MIC
- Hangar Development – two hangars under construction on the north side with additional hangar construction to begin.
  - Tower – regular hours starting March 28, 2021.
  - Sign Project – upgrading certain signs to LED.
  - Turf Runway – will open as soon as it is safe.
  - E1 Runup Pad – Tower has developed new procedures.
  - Restaurant – Holman’s Table re-opened March 3, 2021.
- LVN
- Wash Rack Area – the electronic valve issue has been repaired.
  - South Hangar Development Area has been progressing – gas and power work will commence in Spring 2021.
- FCM
- Hangar construction has been progressing – new and ongoing.
  - South Hangar Development Area - gas and power work will commence in mid-April 2021.

**Rob Dockry, MAC** reported that the Crystal Airport fuel sales for 100LL and Jet A remain to exceed MAC’s expectations.

**B. Quarterly Reliever Review**

**Kelly Gerads, MAC** reported that the Reliever Airports have been doing very well given the pandemic.

Activity Based Revenue 2019 vs. 2020:

- Percentage Rent Revenues show a 1% decrease year-to-year
- Landing Fees show a 29% decrease year-to-year
- Fuel Flowage Fees show a 21% decrease year-to-year
- Jet A Total Gallons show a 31% decrease year-to-year
- 100 LL Total Gallons show a 2% increase year-to-year

**C. Reliever Communication Update**

**Dana Nelson, MAC** introduced the Stakeholder Engagement Department.

The Stakeholder Engagement Department assists Relievers in the following:

- Long-term plan engagement
- Events and engagement

- Reliever newsletters
- Public hearings
- Noise Oversight Committee
- Reliever advisory groups
- Noise mitigation program outreach

**D. LTCP and Airport Planner Position Update**

**Joe Harris, MAC** stated that there are a few projects at the Reliever Airports in 2021 in the LTCP. More information will be available at the June RAAC Meeting. The Planner Position will be posted in the near future with a possible start date of June 1<sup>st</sup>. More information will be available at the June RAAC Meeting.

**3. Tenant Comments/Concerns**

**John Krack, Anoka County/Blaine Airport RAAC Rep** initiated conversation to see if any other RAAC Rep would be interested in the RAAC Chair position. This item will be on the agenda for the June meeting.

**4. Future Meetings Schedule:**

**Meetings will be held at: Virtual via Microsoft Teams**

**Tuesday – June 8, 2021**

**Tuesday – September 14, 2021**

**Tuesday – December 14, 2021**

The meeting adjourned.

Respectfully submitted,

Kelly K. Ubel

Recording Secretary [Kelly.ubel@mspmac.org](mailto:Kelly.ubel@mspmac.org)