Crystal Airport
Joint Airport Zoning Board

October 12, 2021 – Kick-off Meeting

Agenda

- Welcome and Agenda Overview
- Board Member Introductions
- JAZB Purpose & Role
- Selection of Chairperson
- Organizational Logistics
- Goals for the Crystal Airport JAZB
- Elements of an Airport Zoning Ordinance
- Airport Zoning Procedural Steps
- Initial Meeting Plan
- Public Comments
- Adjourn

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Board Member Introductions

| City of Brooklyn Center		
Ginny McIntosh	City Planner	Voting
Mike Elliott	Mayor	Voting
Marquita Butler	City Council member	Alternate
Olivia Boerschinger	Associate Planner	Alternate
City of Brooklyn Park		
Paul Mogush	Planning Director	Voting
Wynfred Russel	City Council member	Voting
Susan Pha	City Council member	Alternate
Todd Larson	Senior Planner	Alternate
City of Crystal		
Dan Olson	City Planner	Voting
Joseph Sears	Planning Commission member	Voting
Harley Heigel	Planning Commission member	Alternate
John Sutter	Community Development Director	Alternate
City of New Hope		
Jeff Sargent	Community Development Director	Voting
Jeff Alger	Community Development Specialist	Voting
Brandon Bell	Community Development Assistant	Alternate
Kirk McDonald	City Manager	Alternate
City of Minneapolis		
Abdi Salah	Senior Policy Aide to the Mayor	Voting
Loren Olson	Government Relations Representative	Voting
Brad Ellis	Manager, Zoning Administration and Enforcement	Alternate
City of Robbinsdale		
George Selman	City Council Member	Voting
Rick Pearson	Community Development Coordinator	Voting
Stephan Menya		Alternate
Thomas Helseth		Alternate
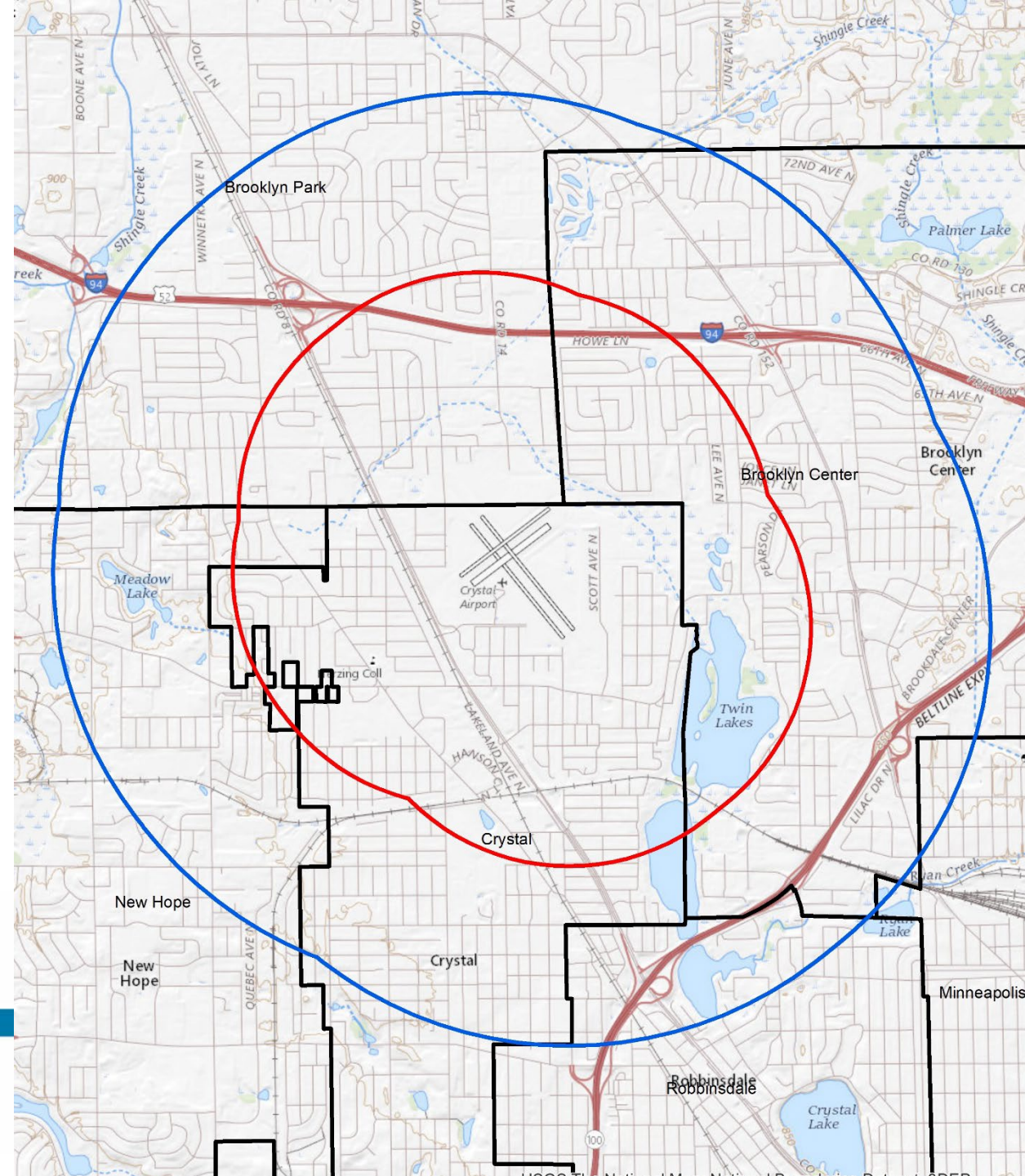
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JAZB Purpose & Role

- The Minnesota State Legislature revised its zoning statute in 2019.

- The MAC completed improvements at the airport in 2020, which:
  - Lengthened the main runway
  - Converted the parallel runway to a parallel taxiway
  - Shortened the turf runway

Figure ES-4: 2035 LTCP Final Preferred Alternative
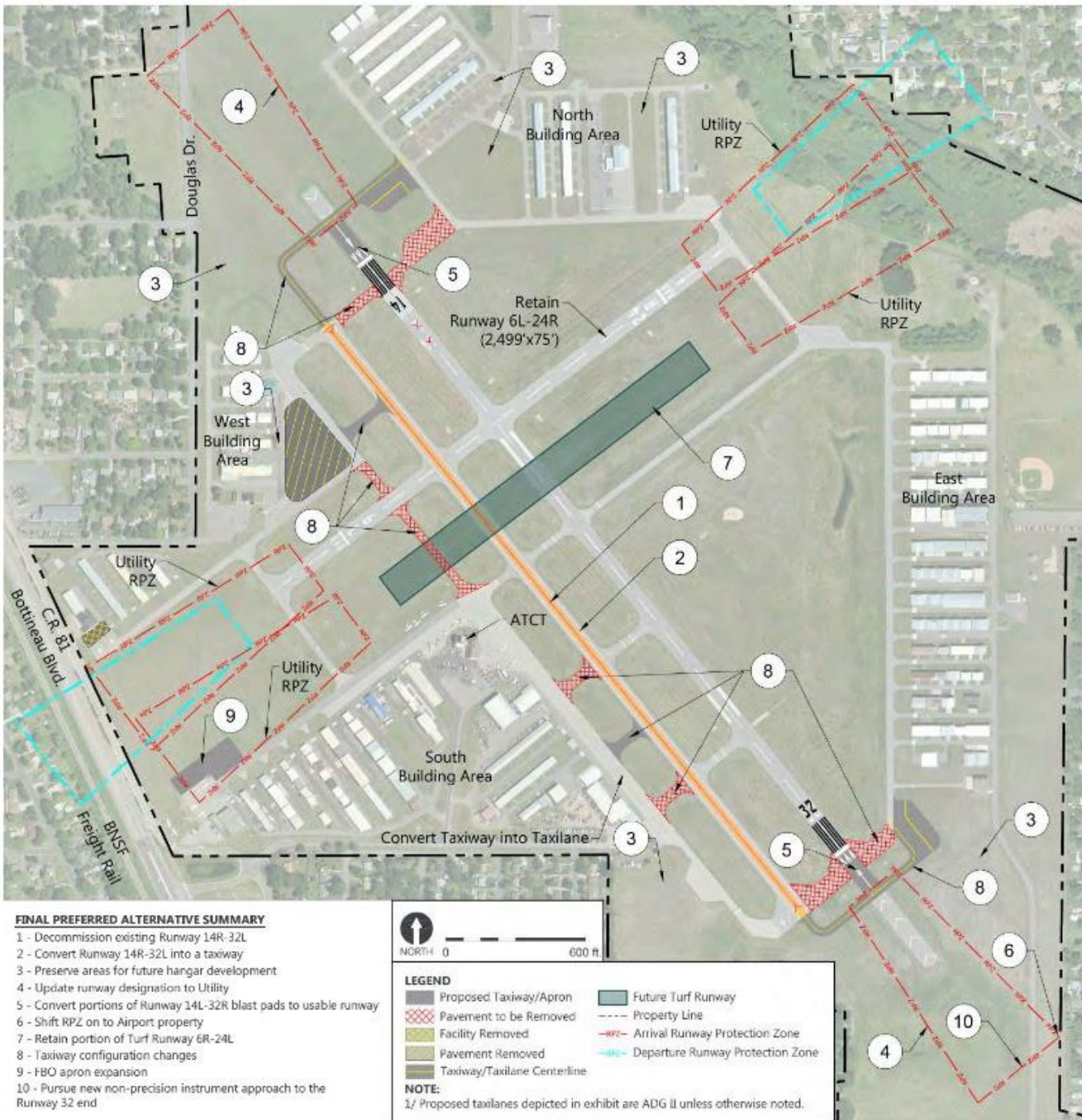
JAZB Purpose & Role

- **Purpose:** Through a collaborative process, the JAZB seeks to develop an airport zoning ordinance that achieves a reasonable level of safety while considering compatible community development and the social and economic costs of restricting land uses.

- **Role:** The JAZB considers the requirements of Minnesota Statutes in developing airport zoning regulations, provides opportunity for public input, submits the proposed regulations to MnDOT for approval, adopts the final regulations, and transmits the regulations to affected municipalities for incorporation into local zoning codes.

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Selection of Chairperson

- JAZB membership requirements are established by Minnesota Statute, section 360.063

  - *"A joint board shall have as members two representatives appointed by the [MAC] and two from the county or municipality, or in case more than one county or municipality is involved, two from each county or municipality, in which the airport hazard area is located, **and in addition a chair is elected by a majority of the members so appointed.** All members shall serve at the pleasure of their respective appointing authority." (Minn. Stat. § 360.063, subd. 3(b).)*

- The Chair must be someone "in addition" to the Board

  - *The Chair must be elected by a majority of the Board Members (at least 8 members), i.e., not a majority of the quorum or a lesser number.*

  - *If a voting JAZB member appointed by a municipality or the MAC is selected as chairperson, the municipality or MAC must formally appoint a new voting member.*

  - *No other criteria are stated.*

- Nominations/Voting

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Organizational Logistics

- Meeting Organization
  - Robert's Rules of Order
    - Quorum = majority of JAZB membership necessary to take action (8 of 14/15 members)
    - All votes will be taken by majority vote

- Motion to adopt

- Identification of alternate members encouraged!

Organizational Logistics

- Meeting location
- Meeting day/time
- Communications
  - Agenda posted one week before meeting
  - Relevant materials will be posted to JAZB page on MAC website
  - MAC is launching new website in November
- Other items

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Goals for the Crystal Airport JAZB

- Develop an Airport Zoning Ordinance for review and approval by the MnDOT Commissioner of Transportation

- Seek to develop an Airport Zoning Ordinance that achieves a reasonable level of safety while allowing for compatible community use and development

- Ensure that the Airport Zoning Ordinance is developed in a manner that includes meaningful stakeholder engagement
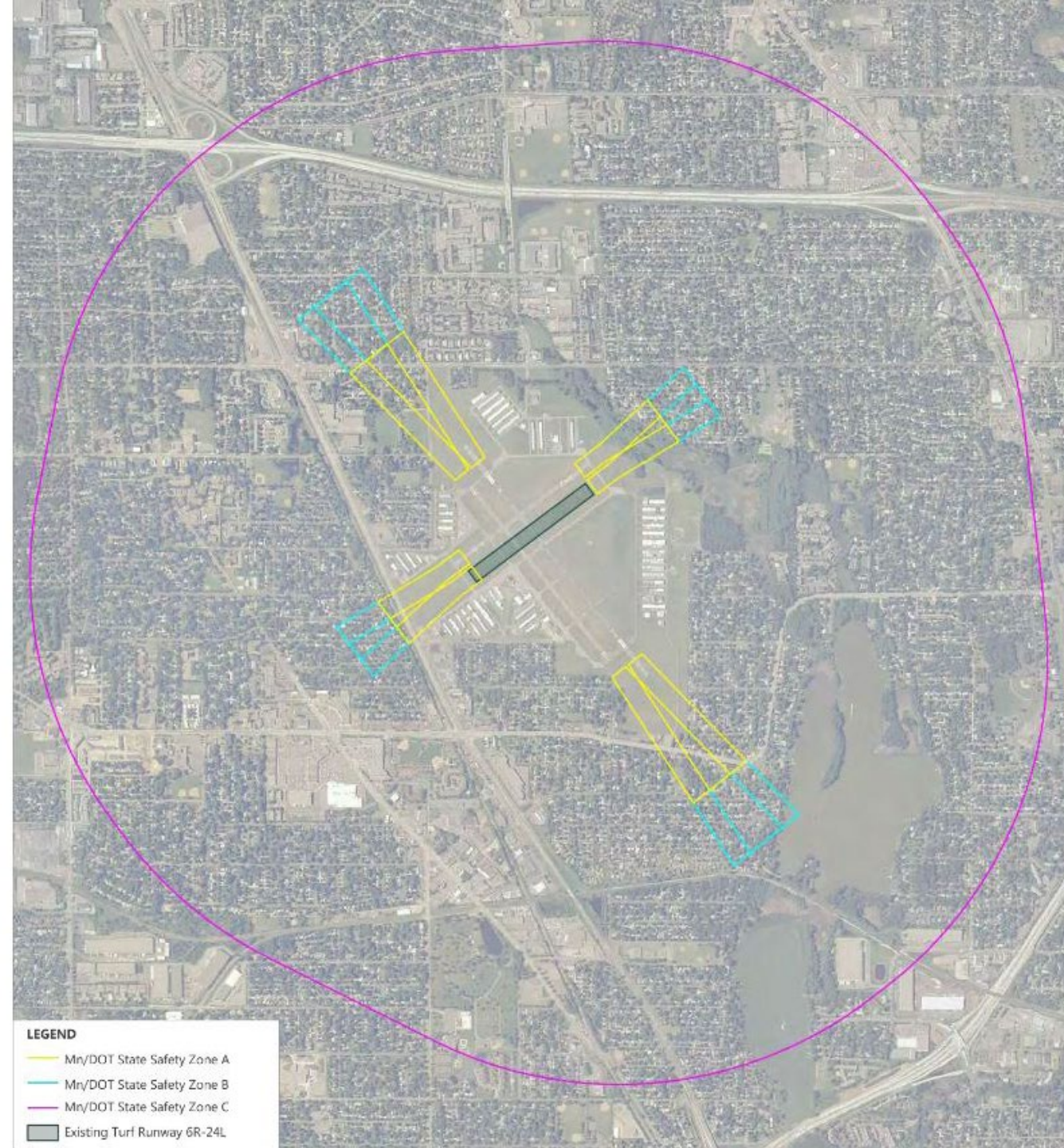
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Elements of an Airport Zoning Ordinance

- Two separate elements
  - Land use restrictions
  - Structure/object height restrictions
- Existing Safety Zones A, B, and C were adopted by the JAZB in 1983.
- Under the 1983 ordinance:
  - Land uses are restricted out to 6,200 feet from each runway end (extent of Safety Zone C).
  - Numerous residential lots are exempted from land use zoning restrictions as "Existing Residential Neighborhoods".

LEGEND

- Mn/DOT State Safety Zone A
- Mn/DOT State Safety Zone B
- Mn/DOT State Safety Zone C
- Existing Turf Runway 6R-24L

Elements of an Airport Zoning Ordinance

- Structure/object height zoning restrictions are typically based on Federal Aviation Regulations (FAR) Part 77 airspace surfaces.

- Under the 1983 ordinance, airspace obstruction zoning restrictions apply:
    - Up to 1 ½ miles beyond the perimeter of Airport boundary, and
    - In the approach zone up to 10,200 feet beyond the perimeter of the Airport boundary.
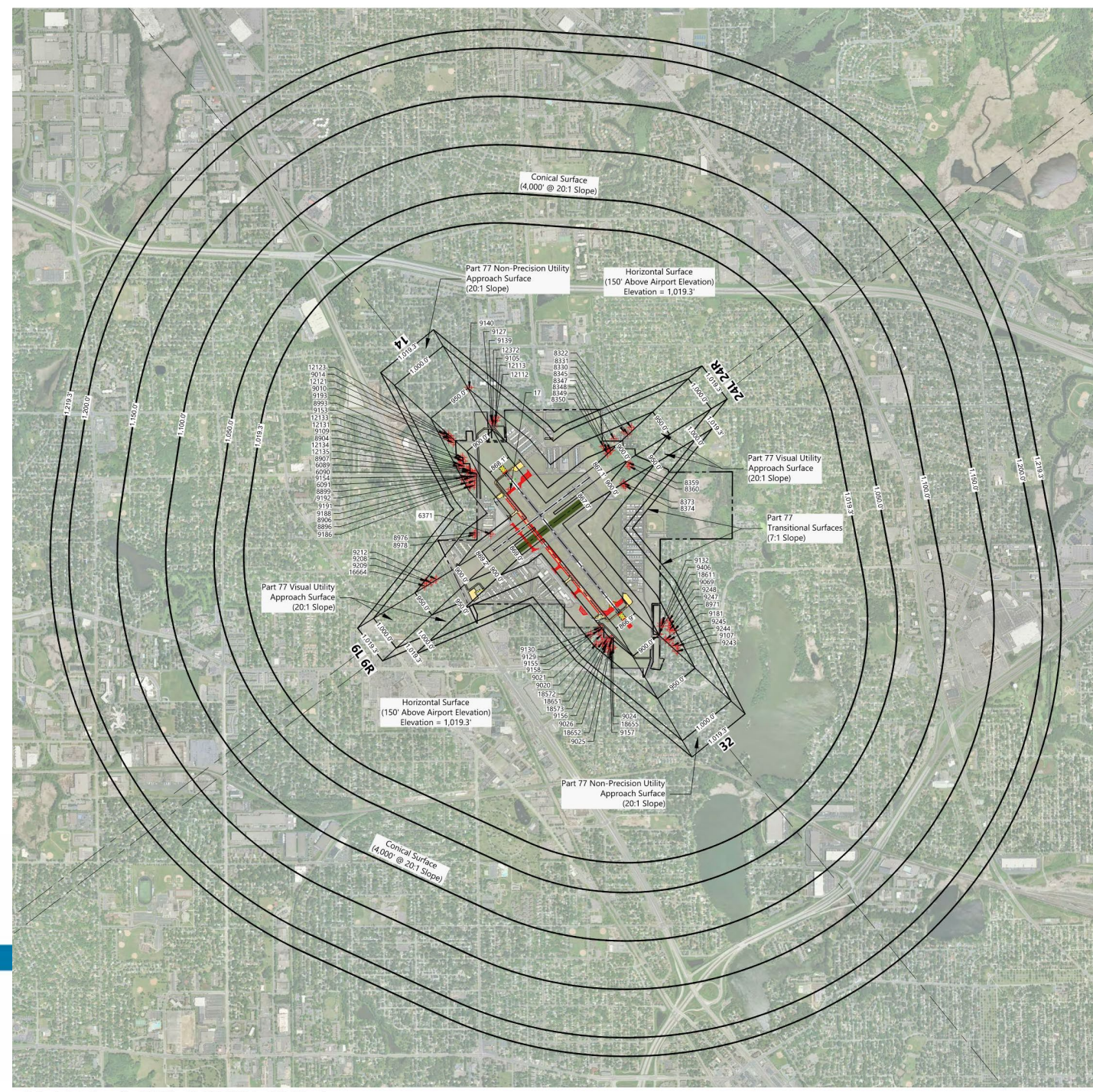
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Airport Zoning Procedural Steps

JAZB Meeting (TODAY)
1. Introductions
2. Select JAZB Chair
3. Establish goals
4. Establish meeting dates

JAZB Meeting
1. Overview of law & process
2. Overview of State Model Ordinance
3. Determine preferred zoning method (Standard vs Custom)
4. Establish parameters for custom zoning factors analysis (if necessary)

JAZB Meeting(s) (if necessary)
1. Present custom zoning factors analysis
2. Board member input on custom zoning factors analysis
3. Discuss proposed ordinance outline

JAZB Meeting
1. Present draft zoning ordinance and map
2. Approve draft zoning ordinance and map for Public Hearing #1

Public Hearing #1

Airport Zoning Procedural Steps (continued)

Public Hearing #1

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JAZB Meeting
1. Review public hearing comments and responses
2. Approve draft zoning ordinance and map submittal to MnDOT

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JAZB Meeting
1. Review MnDOT comments (if any)
2. Discuss changes in response to MnDOT comments (if necessary)
3. Approve revised ordinance and map submittal to MnDOT (if necessary)
4. Adopt zoning ordinance and map (if possible)

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JAZB Meeting (if necessary)
1. Review MnDOT final approval of zoning ordinance and map
2. Approve final draft zoning ordinance and map for Public Hearing #2

Public Hearing #2
(if necessary)

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JAZB Meeting (if necessary)
1. Review public hearing comments and responses
2. Adopt zoning ordinance and map

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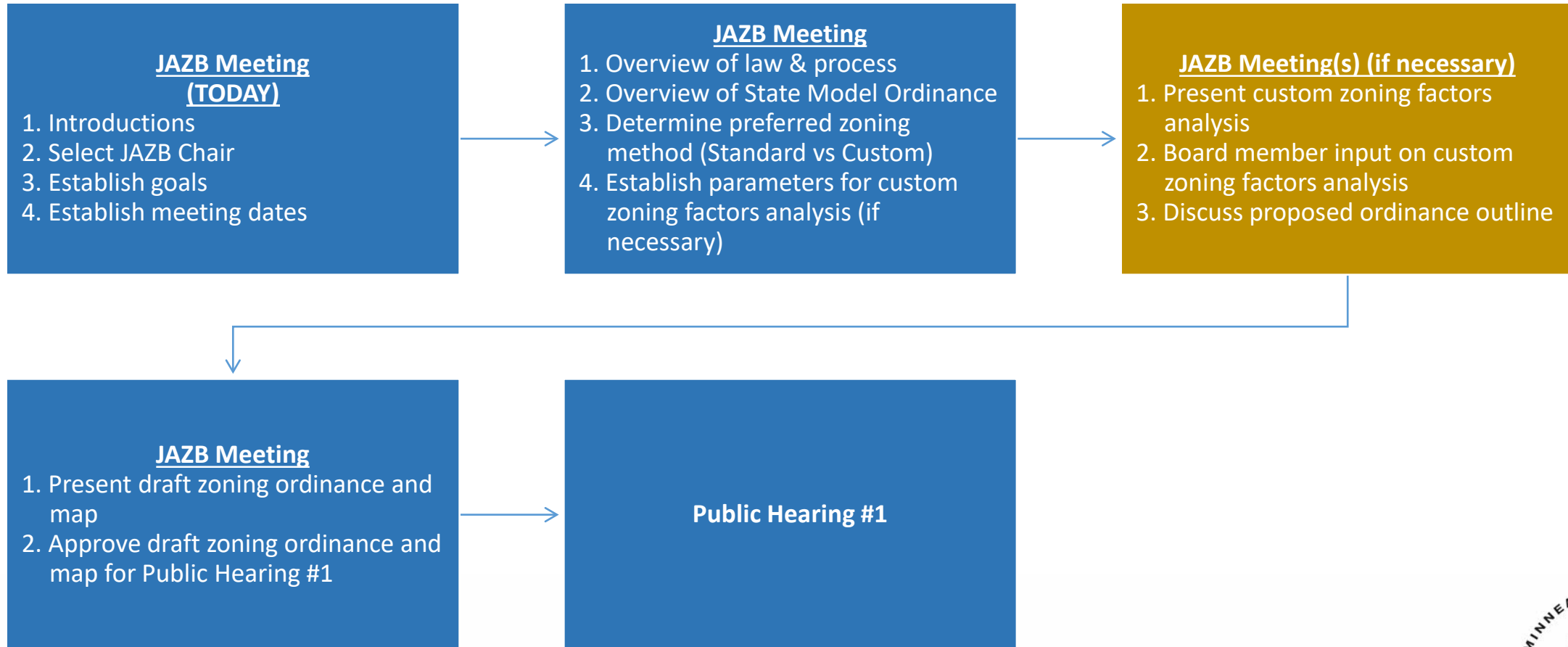**Integration/Adoption of Airport Zoning Ordinance/Map by Constituent Municipalities**
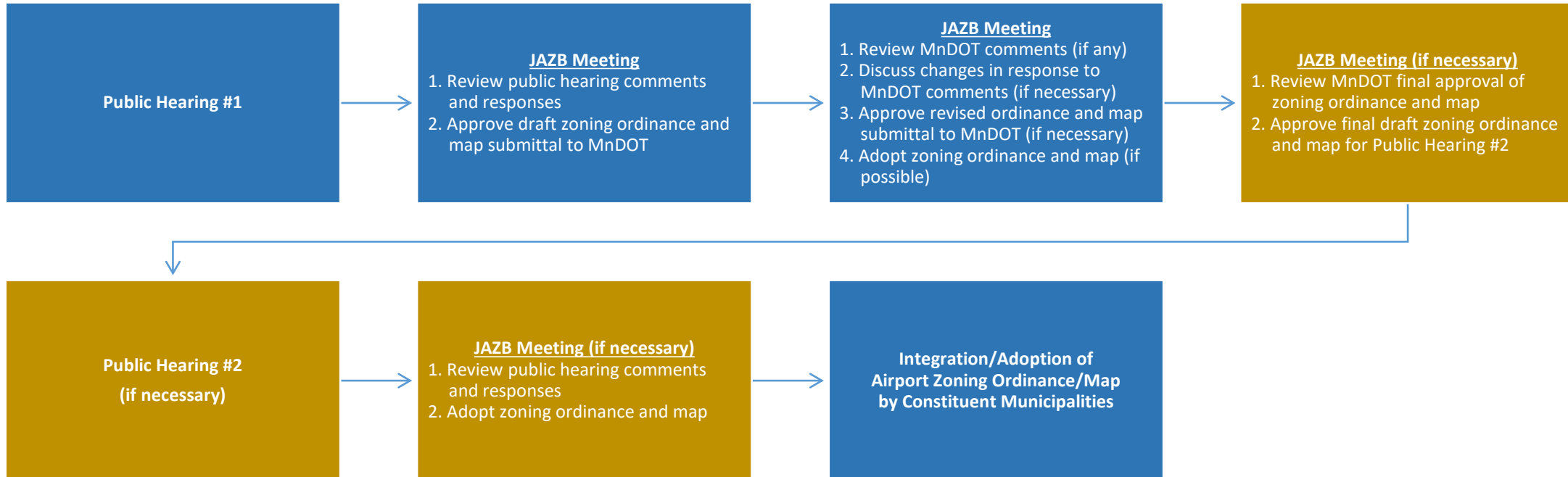
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Initial Meeting Plan

JAZB Meeting 1
(TODAY)
1. Introductions
2. Select JAZB Chair
3. Establish goals
4. Establish meeting dates

JAZB Meeting 2
(NOVEMBER 16 at 10 A.M.)
1. Overview of law & process
2. Overview of State Model Ordinance
3. Determine preferred zoning method
   (Standard vs Custom)
4. Establish parameters for custom
   zoning factors analysis (if necessary)

JAZB Meeting 3
(EARLY 2022)
Agenda TBD

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