

**METROPOLITAN AIRPORTS COMMISSION  
RELIEVER AIRPORTS ADVISORY COUNCIL  
MEETING MINUTES**

Monday, 17 December 2018 - 7:00 p.m.  
Metropolitan Airports Commission  
Lindbergh Room  
6040 - 28th Avenue South  
Minneapolis, MN 55450

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**Committee Members:** Commissioner Michael Madigan; Chairman John Krack – Anoka County/Blaine; Glenn Weibel - St. Paul; John Grosen – Crystal; Pat Moynihan – Airlake; John Renwick – Lake Elmo; Lance Fisher - Flying Cloud; Gary Schmidt - MAC; Kelly Ubel - MAC

**MAC Staff:** Kelly Gerads; Joe Harris; Mike Wilson; Robert Dockry; Neil Ralston; Andrew Hanson; Mike Harder; Atif Saeed; Naomi Pesky; Cameron Boyd; Chad Leqve; Phil Tiedeman

**Others:** Darlene Dahlseide; Steve Hurvitz; Mike Smith; Bruce Wiley

1. **Approval of the 12 September 2018 Meeting Minutes and Agenda for 17 December 2018 was approved and carried by unanimous vote.**

2. **Issues**

**A. Non-Aeronautical Development Update**

**Gary Schmidt, MAC** reported that the Non-aeronautical Development Study should be completed in early 2020. Anoka County/Blaine Airport has an interested party looking at a site to develop. Three interested businesses are looking at sites at Airlake Airport.

**B. Lake Elmo Airport and Crystal Airport Long-Term Comprehensive Plan (LTCP) Environmental Review**

**Neil Ralston, MAC** reported that the Environmental Assessment for Lake Elmo Airport has been completed. A meeting was held on October 30, 2018 for Crystal Airport which was lightly attended. More to come at the next RAAC meeting.

**C. Primary Reliever Visioning Study**

**Neil Ralston, MAC** stated that the Primary Reliever Visioning Study focus is to gain a better understanding of how our Primary Reliever Airports (ANE, FCM, STP) work together as a system and to refresh our existing knowledge of business/corporate aviation traffic operational trends among MAC airports.

The visioning study will be completed in two phases. Phase I is Discovery and should be completed by the end of March 2019. Phase II is Informed-Confirmed and will begin in late summer 2019.

**D. Airlake Airport Annexation Update**

**Gary Schmidt, MAC** stated that 120 acres of the Airlake Airport South Area were annexed in March to allow access to Lakeville's municipal sewer and water system. Eureka Township would like to see all roads paved around the airport. Eureka Township and MAC have a tentative agreement called Annexation by Ordinance for the remaining acreage.

**E. Discussion on Reliever Airport Financial Model and Use of Non-Reliever Airport Funds to Support the Reliever Airport System**

**Chad Leque, Atif Saeed, Naomi Pesky, and Cameron Boyd, MAC** all spoke and stated that the Reliever System is very important to MAC. The rates and escalator are being looked at by MAC staff. A Real Estate Strategy Study is expected to be shared in the first quarter of 2019. **Gary Schmidt, MAC** stated that there is a federal mandate that states airports need to make an effort to be self-sufficient. MAC looks at rates and charges (comparable airports to our Reliever System) from other airports across the United States. The operating side of the reliever model is doing fine. The capital side is showing some concern in years to come. The Reliever Airports receive 2.1 million annually from MSP. The Reliever Airports have received 10 million from MSP in the last three years to purchase capital equipment.

The **RAAC Representatives** stated that they would like to see the Lake Elmo Airport rates be compared to the rates at New Richmond, South St. Paul, and Osceola Airport.

**F. The Learning Jet**

**Darlene Dahlseide and Steve Hurvitz from The Learning Jet** gave detailed information about the Learning Jet and its purpose. The project began in May 2013 and The Learning Jet operates May through November. The Learning Jet should be operational year-round starting in 2019. The Learning Jet is a tool to get young people involved in aviation and drive them to a career in aviation. The Learning Jet is always soliciting volunteers and donations.

**3. Tenant Concerns/Issues**

**Pat Moynihan, Airlake Airport RAAC Rep** would like to see the RAAC Agenda and Minutes be posted on the website.

**Lance Fisher, Flying Cloud Airport RAAC Rep** would like to see an airport sticker for automobiles.

**4. Future Meetings Schedule:**

**Meetings will be held at: Metropolitan Airports Commission  
Lindbergh Room  
6040 - 28th Avenue South  
Minneapolis, MN 55450  
7:00 p.m.**

**Wednesday - June 12, 2019  
Wednesday - September 11, 2019  
Wednesday - December 11, 2019**

The meeting adjourned.

Respectfully submitted,  
Kelly K. Ubel  
Recording Secretary [Kelly.ubel@mspmac.org](mailto:Kelly.ubel@mspmac.org)