**METROPOLITAN AIRPORTS COMMISSION**

**RELIEVER AIRPORTS ADVISORY COUNCIL**

**MEETING MINUTES**

Tuesday – March 08, 2022 - 7:00 p.m.

Metropolitan Airports Commission

6040 - 28th Avenue South

Minneapolis, MN 55450

Microsoft Teams Meeting

**Committee Members: Commissioner Braj Agrawal;** Chairman John Krack – Anoka County/Blaine; Glenn Weibel - St. Paul; John Grosen – Crystal; Pat Moynihan – Airlake Absent; Marlon Gunderson – Lake Elmo; Lance Fisher - Flying Cloud; Joe Harris - MAC; Kelly Ubel - MAC

**MAC Staff: Kelly Gerads; Mike Wilson;** Philip Tiedeman; Robert Dockry; Andrew Hanson; Michele Ross; Marissa Trapp; Mike Harder; Jennifer Lewis and others

**Reliever Tenants:** Bryan Orr; Tim Hennagir

**Members of the Public:** Unknown others

1. **Approval of the 14 December 2021 Meeting Minutes and the Agenda for 08 March 2022 was approved and carried by unanimous vote.**
2. **Topics**
3. **Welcome Marlon Gunderson – New Lake Elmo RAAC Representative**

**Marlon Gunderson shared that he has lived in Lake Elmo and has been a part of the Lake Elmo Airport Community for many years. Marlon is an amateur pilot, has built a few aircraft, and has been a member of EAA Chapter 54 for 20 years. Marlon is happy to represent Lake Elmo Airport as the RAAC Representative.**

**B. Atlantic Aviation Update**

**Bryan Orr, Atlantic Aviation** introduced himself and stated that he is the General Manager at Atlantic Aviation at ANE. Atlantic Aviation purchased Lynx (formerly Key Air). Atlantic Aviation is the oldest FBO in the country and is soon to have 95 locations. The ANE location serves transients pilots and is thriving.

**C. Reliever Airport Updates**

**Mike Wilson, Philip Tiedeman, and Robert Dockry, MAC** gave an update on the projects at each airport along with airport updates:

STP - Winter operations continue with added rain/ice issues and crews continue to work hard to keep the airport operational.

- Repairing alignment issues on Runway 14.

- Holman’s Table Restaurant offering “To Go Lunches” Tuesday thru Friday to airport businesses/hangar owners.

21D - Runway 14-32 Replacement Project timeline April 2022.

- Lake Elmo Airport Advisory Commission meeting May 25, 2022.

- Winter operations continue with added rain/ice issues and crews continue to work hard to keep the airport operational.

- Hangar Development continues.

ANE - Anoka Technical Building will be demolished in late summer in preparation for new building site.

- Winter operations continue with added rain/ice issues and crews continue to work hard to keep the airport operational.

- Hangar Development – 2 hangars in progress with future summer construction.

MIC - 32 PAPIs are operational as of February 7, 2022.

* Gate B2 is now accessible by driving up and entering the code.

Winter operations continue with added rain/ice issues and crews continue to work hard to keep the airport operational.

LVN - Hangar construction has been progressing on the South Side.

- Fuel tank construction – new diesel tank.

- Winter operations continue with added rain/ice issues and crews continue to work hard to keep the airport operational.

- Airlake Advisory Commission meeting will be held on March 10th.

FCM - Hangar construction – 1 under construction and 4 upcoming.

- Winter operations continue with added rain/ice issues and crews continue to work hard to keep the airport operational.

- The long-term comp plan kick-off meeting - 2022.

**D. Business Administration Update**

**Kelly Gerads, MAC gave a presentation on the Reliever Financials 2019-2021, January through December timeframe. Kelly reported on commercial percentage fees, fuel flowage fees, landing fees, and fuel flowage gallons. 2019 was economically a strong year. 2020 numbers are down due to Covid; however, the numbers do come back in 2021 (especially June through December 2021.**

**Reliever projects continuing for 2022:**

* **Aircraft Storage Lease Renewals – about 650 leases qualify for a new lease in 2022 and we will begin producing and mailing out the first batch of renewals starting with the month of May.**
* **Draft Commercial Lease Form was approved by the OF&A Committee and will be on the agenda for Full Commission approval in March.**
* **Rates and Charges Review – initial phase tentative 3rd quarter 2022**

**E. Director’s Report**

**Joe Harris, MAC** thanked Bryan Orr for presenting at tonight’s meeting. Joe mentioned the following key points:

- FCM ATCT Study is in the process. MAC is working with the FAA to get a new tower at Flying Cloud Airport. A study was conducted to assess the needs for the tower. It is expected to take 5 to 7 years to relocate and build a new tower.

- MIC Airport Virtual Luncheon Meeting is scheduled for March 23rd.

- Midwest Flyer Magazine and Eden Prairie Lifestyle Magazine has been publishing amazing articles about the MAC airports.

- Winter Operations have been hard on the Reliever Maintenance Staff – the unusual weather had the staff spending 18 nights working at the airports vs. 5 nights historically. Generally, there are five broom changes during the season and this winter there were fifteen broom changes.

- Airport Community Events will occur again this summer etc.

1. **Tenant Comments/Concerns**

**John Grosen, Crystal Airport RAAC Rep** commented that the snow removal on the taxiways has improved.

**John Krack, Anoka County/Blaine Airport RAAC Rep** reported that Discover Aviation Days at ANE is scheduled for June.

**4. Future Meetings Schedule:**

**Meetings will be held at: Virtual via Microsoft Teams**

**Tuesday – June 14, 2022**

**Tuesday – September 13, 2022**

**Tuesday – December 13, 2022**

The meeting adjourned.

Respectfully submitted,

Kelly K. Ubel, Recording Secretary [Kelly.ubel@mspmac.org](mailto:Kelly.ubel@mspmac.org)