

**METROPOLITAN AIRPORTS COMMISSION  
RELIEVER AIRPORTS ADVISORY COUNCIL  
MEETING MINUTES  
Tuesday – March 26, 2024 - 7:00 p.m. via TEAMS  
6040 – 28<sup>th</sup> Avenue South  
Minneapolis, MN 55450**

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**Committee Members:** Commissioner Braj Agrawal; Chairman John Krack – Anoka County/Blaine; Phil Martineau - St. Paul Downtown; Jeff Long - Crystal; Pat Moynihan – Airlake; Marlon Gunderson – Lake Elmo; Lance Fisher - Flying Cloud; Joe Harris - MAC; Kelly Ubel - MAC

**MAC Staff:** Kelly Gerads; Blaine Peterson; Phil Tiedeman; Rob Dockry; Sam Seefeldt; Kyle Fisher; Andrew Hanson; Jennifer Lewis; Carey Metcalfe;

**Reliever Tenants:** Dale Zoerb; Don Meier; Orlin Lewis; Mark Heule

**Members of the Public:** Kevin Sislo (EAA 237 President)

**1. Approval of the 12 December 2023 Meeting Minutes and the Agenda for 26 March 2024 was approved and carried by unanimous vote.**

**2. Topics**

**A. Airport Manager’s Update – Phil Tiedeman, Blaine Peterson, Rob Dockry, Sam Seefeldt**

**Phil Tiedeman, Blaine Peterson, Rob Dockry, Sam Seefeldt, MAC** gave an update on the projects at each airport along with airport updates:

STP - Customs and Border Facility – Operational in 2025  
- Runway 14/32 Reconstruction in 2025  
- Taxiway A LED Edge Lighting Upgrades 2024

21D - Service Road Project and Security Fencing  
- Equipment Storage and Maintenance Building

ANE - Service Road Project  
- Equipment Storage and Maintenance Building  
- Tower Equipment Replacement  
- Ham Lake Wetland Tree Project  
- MnDOT AWOS Replacement  
- Underground Fuel Storage Tank

MIC - Terminal Building Rehab  
- Underground Fuel Storage Tank  
- MAC BBQ/Open House May 20, 2024 at 4:30 pm  
- City of Crystal Father’s Day Fly-In June 16, 2024 at 8:00 am

- LVN - TWY B LED Edge Lighting
- Runway 12 Runway End Identifier Lights Replacement
- EAA Father's Day Pancake Breakfast June 16, 2024
- MAC BBQ/Open House June 17, 2024 at 4:30 pm
  
- FCM - Hangars Demolition/Acquisition Project
- Executive Aviation/MAC Maintenance Apron
- Airport Access Roads and Tango Lane – New Romeo Connector
- Runway 10R/28L Crack Sealing
- Underground Fuel Storage Tank
- MAC Maintenance Building Door Renovation

**B. Rates and Charges – Kelly Gerads**

**Kelly Gerads, MAC** gave a presentation on Rates and Charges for the Reliever Airports and talked about the proposed modifications to MAC Ordinance No. 115 and No. 119.

The objectives in the process include the following:

- Establish a rates and charges structure that financially supports the Reliever System.
- Comply with federal requirements and state law.
- Retain balanced and reasonable rate structure within GA systems of airports.

The timeline and process are as follows:

- Q4 2023 - Rent Analysis & Proposal Development
- Feb-Mar 2024 - Socialize Proposal with Commercial Tenants
- March 26, 2024 - RAAC Meeting
- Apr 2024 - Request Commission Authorization for a Public Hearing
- May 2024 - Tenant Communication & Informal Meetings
- July 2024 - Public Hearing
- Jan 1, 2025 - Implement Ordinance

**3. Tenant Comments/Concerns**

**Marlon Gunderson, Lake Elmo Airport Rep** mentioned that the EAA Chapter Pancake Breakfast will be held on August 11, 2024 at the FBO location at the airport.

**John Krack, Anoka County/Blaine Airport RAAC Rep** asked if electrical outlets could be made available for LED signage at the gate entrance. MAC staff to research this and will have more information at the June RAAC meeting.

**4. Future Meetings Schedule:**

**Meetings will be held at: In Person and/or via Microsoft Teams at 7:00 p.m.**

**Tuesday – June 11, 2024**

**Tuesday – September 10, 2024**

**Tuesday – December 10, 2024**

The meeting adjourned.

Respectfully submitted,

Kelly K. Ubel, Recording Secretary [Kelly.ubel@mspmac.org](mailto:Kelly.ubel@mspmac.org)