



## MEETING AGENDA

Date: August 24, 2022 -- Time: 3 p.m.

**Meeting Location: Baytown Township Hall  
4020 McDonald Dr N, Stillwater, MN 55082  
Face Masks are Recommended**

1. Welcome and Introductions -Information (~2 min.)
2. Approval of Meeting Minutes for 5-25-2022 -Action (~2 min.)
3. Airport Security -Information (~3 min.)
4. Airport User Spotlight -Information (~5 min.)
5. Q2 2022 Aircraft Operations and Noise Complaints -Information (~5 min.)
6. Runway Opening & Use Expectations Discussion -Information (~15 min.)
7. Recognition of Brad Latvala -Information (~5 min.)
8. Public Comment (3-min. per comment) -Information (~6 min.)
9. Member Comment -Information (~10 min.)
10. LEAAC meeting schedule -Action (~5 min.)

Member survey: <https://forms.office.com/g/Yh8fYJJK5>

11. Adjourn

*(~Noted discussion times are approximate)*

**For questions about this meeting agenda, please contact:  
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**METROPOLITAN AIRPORTS COMMISSION  
LAKE ELMO AIRPORT ADVISORY COMMISSION  
DRAFT MEETING MINUTES**

Wednesday, May 25, 2022, 3:00 p.m.

Baytown Township Hall  
4020 McDonald Drive North  
Stillwater, MN 55082

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The meeting started at 3:04 p.m. In attendance were:

**Representatives:** P. Evenson, EAA Chapter 54; T. Gladhill, City of Stillwater; J. Holtz, City of Lake Elmo; K. Howard, Washington County; M. Just, City of Lake Elmo; D. Kylo, West Lakeland Township; M. Liljegren, City of Oak Park Heights; M. McComber, City of Oak Park Heights; S. St. Ores, City of Bayport, L. Peterson, At-Large; R. Stoller, EAA Chapter 54; J. Thomas, At-Large; R. Weyrauch, Baytown Township

**MAC Staff:** J. Harris, Director – Reliever Airports; J. Lewis, Community Relations Coordinator; M. Ross, Assistant Manager, Community Relations; P. Tiedeman, Airport Manager, Lake Elmo Airport; K. Verdeja, Administrative Specialist. B. Juffer, Manager – Community Relations and D. Nelson, Director – Stakeholder Engagement participated virtually.

**Other:** V. Moore, Young Eagles – EAA Chapter 54; T. Icenogle, Lake Elmo Aero

A quorum of at least three User Representatives and three Public Representatives was established.

**1. Welcome and Introductions - Information**

**Luke Peterson, Co-Chair**, called the meeting to order at 3:04 pm. There was a total of 22 participants. He gave an overview of the agenda, including the goal and purpose of the advisory commission.

**2. Approval of Meeting Minutes for 12-1-2021**

**Co-Chair Peterson** opened the discussion regarding the approval of the minutes from the committee meeting on December 1, 2021. There was no discussion.

**Representative Weyrach moved and Representative Stoller seconded to:  
Approve the Minutes from the December 1, 2021 Meeting as presented.**

**The motion passed by unanimous vote.**

### 3. Approval of Meeting Minutes for 2-23-2022

**Co-Chair Peterson** opened the discussion regarding the approval of the minutes from the last committee meeting on February 23, 2022. **Representative Weyrach** noted he attended this meeting.

**Representative Weyrach moved and Representative Stoller seconded to:**  
**Approve the Minutes from the February 23, 2022 Meeting as corrected.**

**The motion passed by unanimous vote.**

### 4. LEAAC One-Year Anniversary

**Co-Chair Peterson** mentioned that today is the first anniversary of the commission. He also explained the use of the OWL as a test of the sound and recording options. **Co-Chair Peterson** invited each person in attendance to briefly introduce themselves.

### 5. Airport User Spotlight

**Co-Chair Peterson** highlighted an airport user. **Dave** has been a pilot since 1990. He built a Kitfox Aircraft and received his repairman's certificate for the airplane. **Dave** also participates with the Experimental Airplane Association (EAA).

### 6. EAA Chapter 54 Young Eagles

**Vicky Moore, Coordinator, Young Eagles Program, EAA** introduced herself and gave an overview of the Young Eagles program. The Young Eagles program is dedicated to giving youth, ages 8-17, an opportunity to go flying in a general aviation airplane. These flights are offered free of charge and are made possible through the generosity of EAA member volunteers. **Ms. Moore** also explained that one of the goals of the program is to spark interest in potentially becoming pilots. She explained the different levels of the program which keep the children interested in aeronautics as they get older.

**Ms. Moore** responded to questions regarding the requirements for pilots wanting to fly for the program and was asked to bring promotional flyers for the community representatives. She also mentioned that more information can be found at:

<https://chapters.eaa.org/ea54/young-eagles>

### 7. Flight Training Process

**Tomas Icenogle, Certified Flight Instructor (CFI), Lake Elmo Aero**, explained the flight training process. He began by showing the Lake Elmo Aero Fixed Base Operator (FBO) and its fleet of aircraft. He gave background on the shortage of commercial pilots. He discussed Lake Elmo's traffic pattern, what aviation brings, the community of general aviation and flight training.

**Mr. Icenogle** responded to questions from the commission.

## 8. Airport Manager's Update

**Philip Tiedemann, Manager – Lake Elmo Airport** discussed hangar inspections, hangar development, lease renewals and the noise abatement plan. **Mr. Tiedemann** gave an update on construction at the airport. He showed pictures of an elementary school class on a tour of the airport. **Mr. Tiedemann** responded to questions from the audience.

**Co-Chair Peterson** asked for a motion to offer a commendation for Brad and the maintenance team at the airport.

**The motion was made by Representative Evenson and seconded by Representative Thomas. The motion passed by unanimous vote.**

## 9. Q1 2022 Aircraft Operations and Noise Complaints

**Jennifer Lewis, Technical Advisor**, explained the Metropolitan Airports Commission Noise and Operation System (MACNOMs) updates and how the operations were tracked. **Ms. Lewis** stated there were 10 noise complaints from 4 locations and 5 nighttime complaints from 4 nighttime locations. There were 5,430 operations and 29 nighttime operations recorded for Lake Elmo Airport during the quarter. **Ms. Lewis** explained that more detail about complaints and operations is available at [www.metroairports.org/community-connection/aircraft-noise](http://www.metroairports.org/community-connection/aircraft-noise). She also gave information about accessing MAC FlightTracker at [www.macnoms.com](http://www.macnoms.com).

**Ms. Lewis** defined the airport acronyms shown on one of the noise slides. She also responded to inquiries about resolutions to noise complaints. Lastly, there were a few items shared with the group, one was a website for mosquito control at <https://mmcd.org/helicopter-activity/>. There was also mention of an app called FlightRadar24.

**Co-Chair Peterson** requested more details about mosquito control and apps that help identify aircraft activity be shared during future LEAAC meetings.

## 10. Airport Tour and Grand Opening Discussion

**Philip Tiedemann, Manager – Lake Elmo Airport** gave an overview to the group of the commission members participating in an airport tour. Mr. Tiedemann also mentioned there were plans in the process to have a grand opening for the airport when the runway construction is complete.

## 11. Public Comment

**Co-Chair Peterson** introduced the public comment period and reminded attendees of the ground rules for public comment. **Ms. Moore** mentioned that there were now flyers and more information available for meeting attendees to take regarding the Young Eagles Program.

**12. Member Comments**

**Representative Thomas** commented that this was a highly productive meeting this afternoon. **Representative Weyrauch** mentioned he is getting comments on the air evaporators. **Co-Chair Kylo** also commented on the air evaporators.

**13. Set LEAAC Meeting Schedule**

**Co-Chair Peterson** led a discussion regarding the date of the next meeting.

**The next LEAAC Meeting is to be held on August 24, 2022 at 3:00 pm tentatively at the same location. The following meeting was scheduled for November 30, 2022 at 3:00 pm at the same location.**

The meeting was adjourned at 4:35 p.m.

DRAFT