



**METROPOLITAN AIRPORTS COMMISSION
LAKE ELMO AIRPORT ADVISORY COMMISSION
MEETING MINUTES**

Monday, November 28, 2022, 3:00 p.m.

Baytown Township Hall
4020 McDonald Drive North
Stillwater, MN 55082

The meeting started at 3:12 p.m. In attendance were:

Representatives: D. Elder, Washington, County; T. Gladhill, City of Stillwater; M. Just, City of Lake Elmo; S. St. Ores, City of Bayport, L. Peterson, At-Large; D. Selander, Lake Elmo Aero; J. Thomas, At-Large

MAC Staff: J. Harris, Director – Reliever Airports; J. Lewis, Community Relations Coordinator; M. Ross, Manager, Community Relations; R. Skoog, MAC Commissioner; P. Tiedeman, Airport Manager, Lake Elmo Airport; K. Verdeja, Administrative Specialist

A quorum of at least three User Representatives and three Public Representatives was established.

1. Welcome and Introductions - Information

Luke Peterson, Co-Chair, called the meeting to order at 3:12 pm. There was a total of 13 participants. He gave an overview of the agenda, including the goal and purpose of the advisory commission. Chair Peterson invited attendees to introduce themselves.

2. Approval of Meeting Minutes for 8-24-2022

Chair Peterson opened the discussion regarding the approval of the minutes from the commission meeting on August 24, 2022. There was no discussion.

**Representative St. Ores moved and Representative Thomas seconded to:
Approve the Minutes from the August 24, 2022 Meeting as presented.**

The motion passed by unanimous vote.

3. LEAAC Accomplishments

Chair Peterson led a discussion that outlined the accomplishments of the Lake Elmo Airport Advisory Commission (LEAAC). This included an airport orientation for commission members, an overview of the flight training process, a definition of airport noise, the sound monitoring

study, and monitoring developments on and off-airport, an explanation of the evaporator and drainage briefing, updates about land-use developments, updates on complaints and airport

operations, tours of the airport, the new runway grand opening, (Runway 14/32), spotlights of airport users, the Young Eagles Program, recognition for Brad Latvala, regular updates from the Airport Manager and security briefings.

Representative Just suggested a one-page document with information that representatives can have regarding noise. She felt this would be helpful for current and new representatives on the LEAAC when speaking with people outside of the meeting.

4. LEAAC Leadership Update

Chair Peterson mentioned that Co-Chair Kyllo has retired. Elections for both co-chair positions will be held at the next meeting of the commission.

5. Airport User Spotlight

Chair Peterson highlighted an airport user. **Donaven** grew up in Lake Elmo and flies an RV-8.

Chair Peterson also highlighted **Jen** who is a mechanic working at Lake Elmo Aero. She earned her Airframe and Powerplant degree.

6. Airport Manager Update

Philip Tiedemann, Manager – Lake Elmo Airport reviewed the construction that has already taken place at the airport to date which included new Runway 14/32, both new and improved taxiways and runup areas, new lighting vault to house new regulators and radio equipment, added lighting and signage infrastructure, graded and prepped portions of the airport for additional work scheduled in 2023 and tree and obstruction removal. He also discussed the anticipated construction projects for 2023, 2024 and 2025 such as continuing the final phases of construction started in 2022, finishing the conversion of old Runway 14/32 into a taxiway, Runway 4/22 pavement and North Building Area and North Service Roads rehabilitation, MAC Material and Equipment Storage Building, Northside Taxiway reconstruction and the Long-Term Comp Plan.

Mr. Tiedeman spoke about future hangar development explaining there are some preliminary ideas of what MAC would like to see and build. There is a plan to analyze the airport, demand, utility connections, access and vehicle traffic flows, operational impacts like snow, and other factors. This is a part of the Long-Term Comp Plan process. It is also an opportunity to engage the tenants and stakeholders in creating a plan on how the airport will develop over the next few years.

He also reviewed the winter operations. There was a new full-time employee hired earlier this year named Craig. He has been a tremendous help so far. There has also been a new piece of equipment for snow removal and a temporary job trailer to improve working conditions for the crew.

There was some discussion about the next noise abatement study timing.

Mr. Tiedemann responded to an inquiry regarding the hangar inspections. He also explained what happens during a hangar inspection and the reasoning behind it.

7. Q3 2022 Aircraft Operations and Noise Complaint Trends

Jennifer Lewis, Technical Advisor, reviewed the process by which complaints are taken at the Metropolitan Airports Commission regarding aircraft. She explained that there were 426 complaints from 31 households located throughout the Twin Cities area at Lake Elmo Airport by city based on data from 2017-2022. **Ms. Lewis** responded to numerous inquiries regarding households and complaints and reviewed the monthly complaint levels (also based on the same data from 2017-2022).

Ms. Lewis stated there were 6 noise complaints from 4 locations and zero nighttime complaints from zero nighttime locations in Q3 2022. There were 10,888 operations and 224 nighttime operations recorded for Lake Elmo Airport during the quarter. She also compared the wind conditions for Q3 from 2022 to Q3 of 2021. **Representative Selander** agreed that the winds were noticeably higher this quarter. He also mentioned that there had been an increase in evening flight training.

Ms. Lewis explained that more detail about complaints and operations is available at www.metroairports.org/community-connection/aircraft-noise. She also gave information about accessing MAC FlightTracker at www.macnoms.com.

Co-Chair Peterson asked **Ms. Lewis** to clarify the number of households that complain. **Ms. Lewis** stated that 90 percent of the complaints come from four households. **Representative Selander** asked for more information regarding the way complaints are tracked.

8. Public Comment

Chair Peterson introduced the public comment period and reminded attendees of the ground rules for public comment. **There were no comments.**

9. Member Perspectives

Co-Chair Peterson recognized **Jennifer Lewis** and her support of the LEAAC.

**Co-Chair Peterson made a motion and Representative Selander seconded to:
Recognize Jennifer Lewis for her dedication to the Lake Elmo Airport Advisory
Commission**

The motion passed by unanimous vote.

10. Set LEAAC Meeting Schedule

Chair Peterson led a discussion regarding the date of the next year of meetings.

The next LEAAC Meeting is to be held on February 27, 2023 at 3:00 pm at a location to be determined. The other dates chosen were May 22, August 28 and November 27, 2023.

The meeting was adjourned at 4:12 p.m.